

**CASTLE SHANNON BOROUGH  
MINUTES OF REGULAR MEETING**

February 26, 2018

The following elected officials were present: M. Heckmann; N. Kovach; T. Kirsch; W. Oates; M. Randazzo; D. Swisher; M. Warhold; D. Baumgarten. Tax Collector E. O'Malley was absent. The following appointed officials were present: T. Hartswick, Borough Manager; D. Biondo, Solicitor; K. Truver, Police Chief; P. Vietmeier, Codes Official; N. Mastandrea, Junior Council Member.

The minutes of the February 12, 2018 Council Meeting were presented. Ms. Randazzo motioned to approve the minutes; Mr. Swisher seconded; all in favor; motion carried.

Mr. Heckmann opened the public comment section for agenda items. Being none, the public comment section was closed.

**Council Committee Reports:**

**Public Relations/Communications** – Mr. Heckmann reported that the borough's website redesign is underway. Christina Morrow is the lead contact for migrating content and updates.

A Future's Forum is being planned at the library in April to share the website redesign and engage the public on how the website can be of best use to residents.

Council is reviewing information technology upgrades for council chambers for accessibility of information and presentations to residents.

**Building & Grounds/Public Works** – Nothing to report.

**Public Safety/Fire** – Chief Truver recommended hiring two part-time substitute school crossing guards. Ms. Kovach motioned to hire Lynn McAllister and John Guthrie; Mr. Warhold seconded; all in favor; motion carried.

Ms. Kovach stated that Officer Platt is to be commended for her actions with a medical emergency incident. MRTSA also recognized Officer Platt for her professional and proficient conduct.

**Finance** – Mr. Swisher reviewed and approved the check register for February 16<sup>th</sup>.

**Community Activities/Planning & Codes** – Mr. Warhold discussed the Economic Summit held at the municipal center by State Representative Dan Miller. Approximately 40 people attended from six communities. Erin Molchany attended from Governor Wolf's office, along with Johnna Pro - Regional Director of DCED's Northwest Regional Office. Ms. Kovach stated that the information sharing was very interesting with regards to community activities. Mayor Baumgarten added that it was informative to see what is going on in other communities.

A community day meeting is scheduled for March 6<sup>th</sup>. Mr. Heckmann announced that Ms. Kovach has kindly offered to chair the committee. If a resident wishes to join the committee to volunteer at Community Day, please contact borough administration.

The Castle Shannon Revitalization Corporation is planning a Brewfest fundraiser in conjunction with Mindful Brewing.

Mr. Warhold and Ms. Kovach are working on the borough's 100<sup>th</sup> year anniversary event for next year. Community volunteers are needed.

Bill Fontana, Executive Director of the Pennsylvania Downtown Center, will meet with borough council on April 30<sup>th</sup> to present information regarding programming and benefits of membership.

**Library** – Ms. Randazzo announced the Friends of the Library Book Sale will be held March 8<sup>th</sup> through March 10<sup>th</sup>. Saturday is \$6.00 a bag day.

The Library Board will meet on Thursday, March 1<sup>st</sup> and a lengthy agenda is planned.

**MRTSA** – Mr. Swisher stated the board meeting will be February 28<sup>th</sup>.

### **Municipal Associations:**

**SHACOG** – The agenda contained minutes from the February 15<sup>th</sup> Board of Directors Meeting.

**Junior Council Person:** Mr. Mastandrea reported schools will be open for the special election for congressman on March 13<sup>th</sup>.

Many students have made the playoffs in winter sports. Three members of the Keystone Oaks Varsity Swimming & Diving Team have qualified for the WPIAL Championships and will compete at the end of February. One student on the wrestling team made the state team.

Two teams of Keystone Oaks High School students took first and second place during the regional Pennsylvania Junior Academy of Science (PJAS) Competition at Duquesne University on Saturday, February 3.

A robotics competition will be held at Keystone Oaks High School on March 17<sup>th</sup>.

**Manager:** Mr. Hartswick presented Resolution #656 whereas the borough intends to apply for funds from Active Allegheny Grant Program for \$50,000 for a planning grant through the Redevelopment Authority of Allegheny County. Ms. Kovach motioned to adopt Resolution #656; Ms. Randazzo seconded; all in favor; motion carried.

Mr. Hartswick also presented Resolution #657 indicating the intent of the borough to work along with Allegheny County to accomplish the goals of the *Live Well Allegheny* campaign. Mr. Oates motioned to adopt Resolution #657; Mr. Swisher seconded; all in favor; motion carried.

**Planning Commission:** Mr. Kirsch motioned to approve the Planning Commission minutes of January 15, 2018, which included a motion to adopt the proposed Comprehensive Plan without inclusion of the proposed 2018-2022 capital spending plan; Mr. Swisher seconded; all in favor; motion carried.

Mr. Hartswick plans to have a public meeting with comment section on the comprehensive plan at the April 23<sup>rd</sup> council meeting.

**Public Comment:**

Trinette Kern, 1037 Francis Road – discussed crossing signal timing concerns at Castle Shannon Boulevard and Willow Avenue for pedestrians crossing to the T station. Chief Truver will review the situation with Ms. Kern in more detail.

Sherri Suppa, 3409 Lockridge Road – asked for an update on the Castle Court Apartment project. Mr. Heckmann spoke with the site supervisor, who advised that the rains have been prohibitive in moving equipment to the first building site. A road must first be constructed in the development to move the heavy equipment.

Ms. Suppa expressed her thanks to public works for salting and taking care of the roads this winter.

Dan Zilch, 3510 McRoberts Road – lives on the corner of Grove Road and McRoberts Road and asked if there was a contingency for the Castle Court Apartment project if the developers run out of funds. Mr. Heckmann answered that if the developer has financing issues, the borough reserves the right to purchase the property back if the project does not proceed; however this would not be a good scenario for the borough.

Mr. Zilch also asked if traffic studies were completed for the Hamilton Road/Route 88 intersection. Mr. Heckmann answered that an increased flow of traffic on Hamilton Road from Whitehall or Bethel Park developments may prompt PennDOT to reassess what is viable. Mr. Zilch noted that when Route 88 South traffic backs up at Hamilton Road, drivers are using Grove Road to turn left onto McRoberts. Mr. Heckmann added that significant site acquisition of property would be required to install a turning lane and/or stop light at the Hamilton Road/Route 88 intersection.

Mr. Zilch added that a stop sign is planned for the entrance of the South Hills Square Retirement Community development at the intersection of McRoberts Road and Castle Road.

Mr. Heckmann closed the public comment period.

**Other:** Nothing to report.

Ms. Randazzo motioned to adjourn; Mr. Swisher seconded; all in favor; motion carried.

Approved as presented this 12th day of March, 2018.

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Thomas C. Hartswick  
Borough Manager

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Mark J. Heckmann  
President