

**CASTLE SHANNON BOROUGH  
MINUTES OF REGULAR MEETING**

March 26, 2018

The following elected officials were present: M. Heckmann; N. Kovach; T. Kirsch; W. Oates; M. Randazzo; D. Swisher; M. Warhold; D. Baumgarten. Tax Collector E. O'Malley was absent. The following appointed officials were present: T. Hartswick, Borough Manager; D. Biondo, Solicitor; K. Truver, Police Chief; P. Vietmeier, Codes Official. Junior Council Member N. Mastandrea was absent.

The minutes of the March 12, 2018 Council Meeting were presented. Ms. Randazzo motioned to approve the minutes; Mr. Swisher seconded; all in favor; motion carried.

Mr. Heckmann opened the public comment section for agenda items. Being none, the public comment section was closed.

**Bid Openings:** Mr. Swisher motioned to set the value of four used firearms at \$250.00 each as valued by Witmer Public Safety; Mr. Kirsch seconded; all in favor; motion carried.

Ms. Kovach motioned to approve the sale of four used firearms to the police officers who previously carried them; Mr. Swisher seconded; all in favor; motion carried.

Ms. Kovach motioned to authenticate the landslide on Oakdale as an emergency situation as recommended by the borough engineers. Mr. Warhold seconded; all in favor; motion carried.

Two bids were received from geotechnical firms for core borings. Mr. Warhold motioned to award the project to Pennsylvania Soil and Rock Incorporated to assess the quality of the soil under the landslide; Mr. Swisher seconded; all in favor; motion carried.

**Council Committee Reports:**

**Public Relations/Communications** – Mr. Heckmann reported that the Public Employer Labor Relations Advisory Service seminar was a very successful, informative conference. He thanked borough colleagues for attending.

Mr. Heckmann presented a staged design for the new website template. A public meeting to introduce the new website will be held at the library in April.

Mr. Heckmann and Mr. Hartswick attended the banner community presentation and received the County of Allegheny Community Citation of Recognition. This is the fifth year the borough has received the award.

On April 11<sup>th</sup> at 6:30 p.m., a public meeting will be held at the library regarding the borough's options for remediating storm water requirements for Municipal Separate Storm Sewer System (MS4) projects.

The Allegheny League of Municipalities conference will be held April 5<sup>th</sup> through 8<sup>th</sup>.

A Community Day progress meeting will be scheduled in mid-April.

**Building & Grounds/Public Works** – Mr. Oates reported that the public works department was very busy this past week clearing the roadways from the unexpected snowfall.

Other projects that are scheduled include crack sealing many roads and continuing with storm water inlet inspections.

**Public Safety/Fire** – Mr. Heckmann stated that two fires occurred in the borough recently. One fire resulted in a fatality. It was noted that emergency response was swift, and our first responders did a fantastic job.

**Finance** – Mr. Swisher motioned to approve the check registers for March 16<sup>th</sup> and March 23<sup>rd</sup>; Ms. Randazzo seconded; all in favor; motion carried.

**Community Activities/Planning & Codes** – Mr. Warhold announced that a new business Rutz Naturals is moving into 3675 Library Road. In addition, Café Americano is moving into 300 Mt. Lebanon Boulevard.

Mr. Warhold and Mr. Kirsch attended State Representative Dan Miller’s disability summit which featured over 20 informative sessions with a support services fair.

The CSRC’s Easter EGGstravaganza was a very popular event with many participants including Representative Dan Miller and the Easter Bunny. Mr. Heckmann commended the CSRC on another successful program.

The CSRC is planning a Brewfest fundraiser in conjunction with Mindful Brewing on August 12th.

April 21<sup>st</sup> will be the Saw Mill Run Stream Cleanup. Volunteers are welcomed and can sign up by calling the borough office. Mr. Warhold noted that during recent heavy rain storms the creek continued to flow, and there was no visible flooding.

Representatives from the Pennsylvania Downtown Center will meet with borough council on April 30<sup>th</sup>.

Due to the success of “The Great Bank Robbery Re-enactment”, Castle Shannon Borough has been nominated for a Pennsylvania “Townies Award” in the event and promotions category.

A committee will be forming to organize the borough’s centennial program for 2019.

**Library** – Ms. Randazzo announced that Coffee & Friends, an informal book discussion group, will meet on April 4<sup>th</sup> at Coffee Etc. from 10:00 a.m. to 11:00 a.m.

The library board will meet on April 5<sup>th</sup>.

National Library Week will be April 8<sup>th</sup> to 14<sup>th</sup>. Mayor Baumgarten will present a proclamation at the April 9<sup>th</sup> council meeting, and several library board members plan to attend.

**Municipal Associations:**

SHACOG – The SHACOG 45<sup>th</sup> Annual Dinner Meeting is scheduled for April 19<sup>th</sup>.

**Manager:** Mr. Hartswick presented Resolution #658 for a grant from the Department of Conservation and Natural Resources for a Hamilton Park Rehabilitation project. Ms. Randazzo motioned to adopt Resolution #658; Mr. Warhold seconded; all in favor; motion carried.

Mr. Hartswick also presented Resolution #659 for a grant from the Commonwealth Financing Authority for the Hamilton Park Rehabilitation project through the Greenways, Trails and Recreation Program. Mr. Kirsch motioned to adopt Resolution #659; Mr. Oates seconded; all in favor; motion carried.

**Mayor’s Report:** Mayor Baumgarten received many positive comments from other Pittsburgh residents regarding the excellent way our public works department maintains the roadways during winter snowfalls. Kudos to public works.

Chief Truver added that Foreman Bob Ausman went above and beyond expectations by working many, long hours plowing snow on the roads and still being present to assist responders during a recent house fire.

**Public Comment:**

Donald Kohlmeyer, 1423 Trance Drive – had concerns regarding the lack of progress being made on the tiny house construction on Trance Drive and the unsightly site with a port-a-john, open ditches and dumpsters. Construction began in October of 2017. Mr. Vietmeier will check the site for progress.

Mr. Heckmann closed the public comment period.

**Other:** Ms. Kovach noted a gas pole locator at the corner of Park and Myrtle.

Mr. Heckmann and his wife proudly participated in the “March for Our Lives” event in Washington D.C. last weekend.

Ms. Randazzo motioned to adjourn; Mr. Swisher seconded; all in favor; motion carried.

Approved as presented this 9th day of April, 2018.

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Thomas C. Hartswick  
Borough Manager

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Mark J. Heckmann  
President