

**CASTLE SHANNON BOROUGH
MINUTES OF REGULAR MEETING**

June 25, 2018

The following elected officials were present: M. Heckmann; N. Kovach; T. Kirsch; B. Oates; M. Randazzo; D. Swisher; M. Warhold; D. Baumgarten; E. O'Malley. The following appointed officials were present: T. Hartswick, Borough Manager; D. Biondo, Solicitor; K. Truver, Police Chief; P. Vietmeier, Codes Official; J. Stanton, Borough Engineer.

The minutes of the May 14, 2018 Council Meeting were presented. Ms. Randazzo motioned to approve the minutes; Mr. Swisher seconded; all in favor; motion carried.

Mr. Heckmann announced that Mayor Donald Baumgarten was awarded the prestigious Trustee Award at the 187th annual conference of the Pennsylvania State Association of Boroughs. Mayor Baumgarten has devoted over 48 years of service to the community of Castle Shannon as municipal auditor, council member, council president and mayor. In addition, Mayor Baumgarten was co-founder of Medical Rescue Team South, past president of the Allegheny County Mayors Association, host of the International Mayor's Summit in 2010, Mayor of the Year in 2014 from the Pennsylvania State Association of Mayors, and a member of the Shriners Hospital for Children. More recently, Mayor Baumgarten has devoted a considerable portion of time lobbying various federal, state and local officials to secure funding for the Shannon Transit Village; and is actively engaged with the EMT Study Commission of CONNECT. The mayor has lobbied successfully on behalf of the borough for over \$5 million in RCAP funds for capital improvements, over \$3.5 million in Tax Increment Financing diversions, and \$4 million in other state and local funding projects. Council wholeheartedly congratulated Mayor Baumgarten on his receipt of the award, and thanked him for his outstanding service to our community.

Congressman Conor Lamb sent a Certificate of Special Congressional Recognition to Mayor Baumgarten.

County Councilman John Palmiere stated it has been a pleasure knowing and working with Mayor Baumgarten, whom he admires and respects. Councilman Palmiere proceeded to present the mayor with an Allegheny County Council Certificate of Recognition for receiving the Trustee Award, for his unwavering commitment to the Borough of Castle Shannon, and for his exemplary leadership.

Keith Wehner, Executive Director for Senator Wayne Fontana, presented Mayor Baumgarten with a Certificate of Congratulations from the Senate of Pennsylvania and stated that Mayor Baumgarten is a shining example of community spirit whose many contributions are worthy of deep gratitude and respect.

Chief Ken Truver presented special recognition awards to three outstanding Castle Shannon Police Officers:

Sergeant Brian McKeown was presented the FBI LEEDA (Law Enforcement Executive Development Association) Trilogy award for completing educational training at the Supervisor Leadership Institute, Command Leadership Institute, and Executive Leadership Institute.

Officer John Kiefer received an award for completing the Drug Recognition Expert training certified by the International Association of Chiefs of Police. The program is a national effort to train police officers to determine when an individual has been driving under the influence of drugs and to identify the type of drug causing the impairment. Since Pennsylvania adopted the program in 2004, only 83 municipal police officers have become certified. Mr. Heckmann added that he stayed with officers recently during a three hour traffic stop, which resulted in 8 DUI arrests and 16 DUI/drug arrests. It is critical to have this capability within our police department.

In addition, MRTSA sent a commendation to Officer Kiefer for his assistance during an emergency medical call on April 17th.

Officer Justin Majors also received a commendation from MRTSA and was nominated to the Allegheny County Emergency Medical Council for a Life Saving Award for the April 17th call. Officer Majors performed CPR on a two-month old infant that was not breathing. To quote Paramedic Ken Picard, "The officers did a phenomenal job." MRTSA Chief Todd Pritchard wrote that it remains a pleasure to work with a police department so dedicated to helping others in their time of need.

Council congratulated the officers on their achievements and thanked them for their public safety enforcement.

Mr. Heckmann opened the public comment section for agenda items. Being none, the public comment section was closed.

Bid Openings: Mr. Hartswick presented the bid opening results for the 2018 Roadway Improvement Programs. Mr. Kirsch motioned to award the bids as follows: Liquid Fuels Program to El Grande Industries for \$127,667.25 and Capital Improvements Program to El Grande Industries for \$196,318.00. Ms. Kovach seconded the motion; all in favor; motion carried.

Public Hearing: Mr. Hartswick presented the Castle Shannon Borough 2016 Comprehensive Plan update. Mr. Heckmann opened the public hearing. Being none, the public hearing was closed. Mr. Hartswick thanked Lennon, Smith, Souleret Engineering for their mapping work on the plan. Ms. Randazzo motioned to adopt Resolution #670 - Borough of Castle Shannon 2016 Comprehensive Plan Update; Mr. Warhold seconded; all in favor; motion carried.

Mr. Hartswick presented Ordinance #912, requiring electronic submission of documentation to the borough's planning commission, zoning hearing board, build official, code official, zoning officer and other board and commissions. Mr. Heckmann opened the public hearing. Being none, the public hearing was closed. Mr. Swisher motioned to adopt Resolution #912; Mr. Oates seconded; all in favor; motion carried.

Real Estate Tax Collector: Ms. O'Malley reported May collections of \$113,218.56 with a total due of \$475,505.63. Year-to-date collections are \$2,731,924.81.

Council Committee Reports:

Public Relations/Communications – Mr. Heckmann noted that launching the new borough website is two weeks behind schedule due to a vendor issue, and the project should be completed next month.

Mr. Heckmann is collecting feedback on Community Day from council and committee members. It was an excellent event.

In 2019, the borough will be celebrating its 100th year anniversary. Please contact borough offices if you wish to participate on a committee.

Building & Grounds/Public Works – Mr. Oates expressed his thanks to the police department, fire department and public works department for assisting residents during the recent flooding events.

Public Safety/Fire – Chief Truver stated an asset used for drug operations was disposed of last month, and a new asset for drug operations was purchased with the sale proceeds. Ms. Kovach motioned to ratify the asset receipt from the DEA; Mr. Swisher seconded; all in favor; motion carried.

Chief Truver requested council approve the SHACOG Police Mutual Aid Agreement. This agreement permits law enforcement agencies in the area to assist their neighboring communities. Ms. Kovach motioned to authorize the appropriate officials to execute the agreement; Mr. Oates second; all in favor; motion carried.

Finance – Mr. Heckmann stated that to address public safety many crosswalks throughout the borough were faded and needed repainted. All six crosswalks were addressed for pedestrian safety; however, the vendor's invoice exceeded the bidding requirements. This was a necessary expenditure, and council was immediately made aware of the expense. This breach in procedure has since been reviewed and discussed.

Mr. Swisher reviewed the check registers for May 18th, June 1st, June 14th, and June 22nd and has no questions. Mr. Warhold motioned to ratify the May treasurer's report; Mr. Swisher seconded; all in favor; motion carried.

Community Activities/Planning & Codes – Mr. Warhold stated that the Castle Shannon Revitalization Corporation received recognition from the Pennsylvania Downtown Center as the 7th best performing Main Street Programs of 2017. Mr. Warhold also noted that the CSRC was the only organization listed in Western Pennsylvania to receive this recognition.

The Great Castle Shannon Bank Robbery Reenactment was held June 15th and was a nice event with over 250 visitors.

The next Party-on-Park on July 20th will host the Seller Blues Band. A children's Touch the Truck event (SWAT vehicle, fire truck, dump truck, tow truck, etc.) has been arranged. Food, crafts and street games are also planned.

Bark-on-Park will be held on August 17th with pet-oriented vendors.

Mr. Warhold mentioned the CSRC's bi-annual stream cleanup of Saw Mill Run Creek held each spring and fall has eliminated tons of debris from the waterway. This fall, CSRC is partnering with Tree Pittsburgh and the Saw Mill Run watershed coordinator to plant 100 trees along the stream bank. Volunteers are always welcome.

Mr. Vietmeier introduced Jessica Routzahan, the borough's Local Government Academy Intern for 2018. Ms. Routzahan has been working on updating ordinances and improving code procedures. Mr. Vietmeier expressed his appreciation for Jessica's help, and council agreed she is doing a great job.

Library – Ms. Randazzo thanked Chief Truver for encouraging Officer Justin Majors and his K-9 Dixon to participate in library programs for children.

The Library Board met on June 7th. Reports were provided on annual highlights. The library has many community outreach programs, and is truly a gem of the community. Summer reading programs are available for both adults and children, and the library is hosting the Keystone Oaks Free Lunch Program for the summer. Ms. Randazzo encourages residents to visit and explore our community library and its variety of programs.

SHACOG – The agenda contained the March 15th board of directors meeting minutes.

PSAB – Ms. Kovach stated that the bill for local police use of radar is out of committee and on the floor for a vote. In addition, a new legislation is in committee to establish funding for landslides and flooding (not covered by PEMA or FEMA) through gambling revenues.

Manager's Report: Mr. Hartswick presented Resolution #671 to seek grant funding under the ALCOSAN GROW program. Mr. Swisher motioned to adopt Resolution #671; Mr. Warhold seconded; all in favor; motion carried.

Planning Commission: The agenda contained the minutes of the March 19th meeting.

Public Comment:

Mike Wozniak, 911 Edgewood Avenue – reported that a boring hole from a core sample for the Oakdale Landslide performed by Pittsburgh Soil and Rock left a hole in his driveway that has since caused further driveway damage. The company also left clay and mud on his driveway, however power washing would cause further deterioration. Mr. Heckmann gave an update on the project, stating that the engineering documents are prepared; funding is designated; and easements are required from property owners. A cost estimate will be forthcoming from the contractor. Public Works will inspect the boring holes.

Kelly Derbish, 783 Killarney Drive – has had multiple flooding events (8) over the years since 2004. She stated the majority of stormwater comes from Baldwin Township's Armstrong Park. In addition to storm water, Ms. Derbish reported sewage backups in her home. Ms. Derbish sent a video showing the stormwater flowing on Killarney Drive, and she requested that the borough install additional catch basins. Council asked Mr. Biondo to send a letter to Baldwin Township requesting a meeting to discuss and assess the situation and infrastructure. Ms. Derbish has contacted Baldwin Township's manager, commissioners, and State Representative Dan Miller to try to reach a resolution.

Castle Shannon has done the engineering work and the borough's sewer lines are cleaned and maintained. Assessments should be made to determine if stormwater is infiltrating the sanitary sewer lines, thereby causing backups to Ms. Derbish and her neighbors on Killarney Drive. The borough is considering pursuing a cooperative cost-sharing solution with Baldwin Township. Size of the tie-in piping was discussed from Baldwin Township sewer to the Castle Shannon connector.

Ms. Kovach stated the borough has worked very diligently to remove stormwater from our sanitary lines. Although the DEP does not have an enforcement mechanism for a community to force another community to comply with stormwater removal, it was suggested that the state representative be contacted to be an intermediary and secure funding for an intermunicipal study. Ms. Kovach and Mr. Warhold recently contacted State Representative Dan Miller and had a lengthy conversation regarding the Killarney flooding situation.

Mr. Stanton viewed Ms. Derbish's flooding video of the street and discussed the possible merit of installing additional catch basins on Killarney Drive. The engineers will assess the area for solutions and options.

Ms. Derbish commended Bob Ausman, Public Works Foreman, and his crew for keeping the roadways and catch basins clean.

Denise Tatka, 782 Killarney Drive – discussed stormwater run-off from a neighbor on Riehl Drive. The water runoff has caused a mudslide in her backyard, caused damage to her landscape, and the surface water overflows onto her porch. Ms. Tatka also reported that a tree is uprooted from the saturated ground and has concerns it will damage her property. Mr. Vietmeier will inspect the site.

Bert Griffith, 787 Killarney Drive – added that his property has also been flooded multiple times with sewage and stormwater. Mr. Griffith also discussed additional traffic concerns on Killarney Drive due to the closure of McNeilly Road.

Paul Salvione, 528 Glen Shannon Drive – has discussed the stormwater problem with Baldwin Township's manager. Mr. Salvione made the following observations: During a recent rainstorm the stormwater pipe coming from Baldwin Township failed, and discharge came from a hole in the pipe. Water also came through Armstrong Park into their rip-rap swale, which was covered in mud and silt. The sanitary manhole next to the storm water inlet that takes all of Baldwin Township's stormwater does not have an inflow protector and may be the source of stormwater infiltration into the sanitary line. Mr. Salvione questioned whether a water tight manhole lid could be installed in his driveway to seal the brick stormwater manhole line to prevent discharge, and added that his driveway is getting undermined.

John Miller, 524 Glen Shannon Drive – stated that this was the first rainfall he has experienced in 42 years where the water was breaching his wall. He also believes the stormwater is coming from Baldwin Township.

Mr. Heckmann thanked everyone for their comments and suggestions. The public comment section was closed. Mr. Heckmann noted that council held an executive session prior to the council meeting to discuss a fire department issue.

Mr. Swisher motioned to adjourn; Mr. Warhold seconded; all in favor; motion carried.

Approved as presented this 9th day of July, 2018.

Thomas C. Hartswick
Borough Manager

Mark J. Heckmann
President