

**CASTLE SHANNON BOROUGH
MINUTES OF REGULAR MEETING**

November 14, 2018

The following elected officials were present: M. Heckmann; T. Kirsch; B. Oates; M. Randazzo; D. Swisher; M. Warhold; D. Baumgarten; E. O'Malley. Council Members N. Kovach and B. Oates were absent. The following appointed officials were present: T. Hartswick, Borough Manager; D. Biondo, Solicitor; K. Truver, Police Chief; S. Wingrove, Engineer. Codes Official P. Vietmeier was absent.

The minutes of the October 8, 2018 Council Meeting were presented. Ms. Randazzo motioned to approve the minutes; Mr. Warhold seconded; all in favor; motion carried.

Mr. Heckmann opened the public comment section for agenda items. Being none, the public comment was closed.

Bid Openings: Mr. Swisher motioned to approve the SHACOG 2018-2019 Winter Road Materials bid tabulation; Ms. Randazzo seconded; all in favor; motion carried.

Public Hearing: Shawn Wingrove of Lennon, Smith, Souleret Engineering Inc. presented Ordinance No. 915 – Stormwater Management Ordinance to promote health, safety and welfare within the municipality and its watershed. Mr. Heckmann opened the public hearing on Ordinance #915. Mr. Warhold questioned reduction of sedimentation into the stream. Mr. Wingrove answered that is part of the TMDL (Total Maximum Daily Load) requirements for the NPDES (National Pollutant Discharge Elimination System) permit. Mr. Wingrove added that DEP is very supportive of joint municipal projects.

No comments were received; therefore the public hearing was closed. Ms. Randazzo motioned to adopt Ordinance #915 at its first reading; Mr. Swisher seconded; all in favor; motion carried.

Civil Service Commission: Chief Truver reported on the joint municipal police candidate testing program through SHACOG that was held this year.

Real Estate Tax Collector: Ms. O'Malley reported October collections of \$7,593.26 with year-to-date collections of \$3,044,615.91.

Council Committee Reports:

Building & Grounds/Public Works – Mr. Warhold motioned to approve Castle Shannon Youth Association's request to install a plastic storage shed where the gang boxes are located at the municipal center ballfield. Mr. Hartswick noted any type of concrete footer work required would be completed by public works.

Mr. Heckmann discussed the fact that the borough's road paving projects have been hampered by weather conditions. The borough is pursuing all avenues of recourse with the contractor.

Public Safety/Fire – Chief Truver stated that the borough has been fortunate to have dedicated, long-term residents work for the department as crossing guards. Due to recent retirements, Chief Truver elevated Lynne McAllister from substitute guard to part-time guard and hired Joe Willson Jr. as a substitute guard. Mr. Kirsch motioned to ratify the crossing guard changes; Mr. Swisher seconded; all in favor; motion carried.

Chief Truver discussed a free Ring neighborhood platform that is a digital neighborhood watch where both law enforcement and public can access free of charge by downloading the Ring app. The app allows Ring neighbors to share and comment on real-time crime and safety events in their neighborhood. Please contact the police department for more information. Mr. Heckmann noted that the Ring app works with all brands of camera systems. Ms. Randazzo motioned to authorize the appropriate officials to execute the Memorandum of Understanding with Ring; Mr. Warhold seconded; all in favor; motion carried.

Finance – Mr. Swisher reviewed the check registers for October 5th, October 11th, October 18th, October 26th, November 5th and November 8th. Clarification on three minor items will be discussed with Ms. Miller after the meeting.

Community Activities/Planning & Codes – Mr. Warhold announced the CSRC board will be meeting with the Pennsylvania Downtown Center Director on Saturday, November 17th to discuss the revitalization's five year strategic plan.

Mr. Warhold discussed plans to plant a riparian buffer along Saw Mill Run to assist with MS4 requirements.

Library – Ms. Randazzo reported that the library board welcomed new member Kurt Steinmiller at the November 1st meeting. Ms. Randazzo believes that Mr. Steinmiller will bring a lot of interest, insight and enthusiasm to the board.

The rain held off for the Halloween Parade, which was a great success.

Breakfast with Santa tickets are on sale for December 8th at 10:00 a.m.

The library board expressed their gratitude to council for providing space for their articles in the Castle Shannon Newsletter.

Many staff members and board members attended a Diversity and Inclusion training class on October 19th.

The book sale proceeds were \$1,108.00.

State Representative Dan Miller will host a Town Hall Meeting on November 28th at 7:00 p.m.

SHACOG: The agenda contained the minutes of the October 18, 2018 board meeting.

ABCA – Chief Truver and Mayor Baumgarten plan to attend the general membership meeting in December with a keynote presentation on de-escalation and best practices in use of force.

Police Pension/Non-Uniformed Pension: The agenda contained the third quarter 2018 statements.

MS4 – Application will be made for reimbursement of the costs associated with adoption of the Act 167 plan for the Storm Water Management Act.

Mayor: Mayor Baumgarten received correspondence from both residents and other police departments expressing their appreciation to police officers for their assistance. Mayor Baumgarten thanked Chief Truver and congratulated the department for their ongoing enforcement to keep our community safe.

Public Comment: The following residents appeared and presented a petition regarding dumping of various items by contractors, borough employees, and borough contractors on Maplewood Drive by the O'Brien Field:

Lisa Koutsouflakis – 923 Maplewood Drive
Dorene Bonilla – 928 Maplewood Drive
James Pusateri – 921 Maplewood Drive
Flo Ann Hyde – 930 Maplewood Drive

Photographs were presented to council. The residents listed issues including the noise of large construction vehicles, damage to roadways from heavy trucks, storage of asphalt, and dumping of items such as dead animals, bricks, rubbish, bleachers and debris. Mr. Heckmann thanked the residents for their comments. Borough council will review the situation, and Mayor Baumgarten advised residents to call 911 to report dumping by other entities.

Bryan Gigliotti, 3545 Poplar Avenue – thanked council for supporting the CSYA golf outing fundraiser. The new CSYA board is planning additional events for 2019 and is looking forward to working with borough council to provide programs for the children in the community.

Mr. Heckmann closed public comment.

Other: Mayor Baumgarten explained that originally the dumping of clean fill at Maplewood was done to enlarge the parking area for games. In the past, borough contractors have been authorized to store temporary material at the location, and the reclaimed asphalt is utilized for hot patching with the borough's machine.

Ms. Randazzo motioned to adjourn; Mr. Warhold seconded; all in favor; motion carried.

Approved as presented this 26th day of November, 2018.

Thomas C. Hartswick
Borough Manager

Mark J. Heckmann
President