

**CASTLE SHANNON BOROUGH
MINUTES OF REGULAR MEETING**

February 11, 2019

The following elected officials were present: M. Heckmann; T. Kirsch; N. Kovach; B. Oates; M. Randazzo; D. Swisher; D. Baumgarten; E. O'Malley. Council Member M. Warhold was absent. The following appointed officials were present: T. Hartswick, Borough Manager; D. Biondo, Solicitor; K. Truver, Police Chief; P. Vietmeier, Codes Official.

The minutes of the January 28, 2019 Council Meeting were presented. Ms. Randazzo motioned to approve the minutes; Mr. Swisher seconded; all in favor; motion carried.

Mr. Heckmann opened the public comment section for agenda items. Being none, the public comment was closed.

Public Hearings: Sean Garin, Attorney at Law, Dinsmore & Shohl LLC briefed borough council on the procedure to establish a proposed three year line of credit to interim finance the streetscape grant. The process is similar to a bond issue which requires issuance of a debt ordinance. Mr. Heckmann opened the public hearing. No comments were received; therefore the public hearing was closed. Council agreed to proceed with advertisement of the ordinance.

Real Estate Tax Collector: Ms. O'Malley stated that the 2019 real estate tax bills from Logitech are finalized and ready for mailing.

Council discussed the delinquent real estate tax list received from Jordan Tax and noted a few exempt properties on the list.

Council Committee Reports:

Public Relations/Communications – Mr. Heckmann introduced Bettina Jones, candidate for the position of Keystone Communities Coordinator with the borough and Castle Shannon Revitalization Corporation. Ms. Jones has a keen sense of economics and a wealth of experience. Mr. Kirsch motioned to hire Ms. Jones; Ms. Randazzo seconded; all in favor; motion carried. Council congratulated and welcomed Ms. Jones.

Building & Grounds – Mr. Oates noted that the public works department did a great job with winter road maintenance on the borough streets from the last winter storm. Many positive comments have been received.

It was noted that public works has one truck in the shop for repairs.

Chief Truver publicly thanked the public works department for their maintenance assistance with painting the police department when weather cooperated.

Public Safety/Fire – Chief Truver discussed the Ring Neighbors Portal Training attended by borough administration, codes and library employees. The application was launched last Friday which allows residents to share their home video surveillance with the police department. All device addresses

remain anonymous. Residents can sign up by texting **castleshannonpa** to **555888** or visit <http://download.ring.com/castleshannon>.

Finance – Mr. Swisher reviewed check registers for January 30th and February 8th with no questions. Mr. Swisher motioned to approve the financial reports; Mr. Oates seconded; all in favor; motion carried.

Community Activities/Planning & Codes – Ms. Kovach stated that Mr. Warhold and Brad Johnson are booking musicians for Community Day. Some food trucks are registered to attend.

Ms. Kovach is planning Castle Shannon Night at the Grove for March 28th as the first event this year.

Library – Ms. Randazzo stated the board met on February 7th. The board is seeking another member and interested residents can contact Heather Myrah, Library Director, for more information.

Ms. Randazzo was very proud to announce that the library was awarded Gold Star status by PA Forward.

Ms. Randazzo also noted that Dormont Library has cut hours, however the Community Library of Castle Shannon remains on schedule.

Friends of the Library Book Sale is scheduled for March 14-16.

SHACOG – An Administrative Advisory Committee meeting is scheduled for February 13th.

ABCA – Ms. Kovach attended the annual general membership meeting. The quarterly board meeting will be held the first week of March.

Manager: Mr. Hartswick presented a request from A&R Development to release funds from the bond. Borough engineers approved the release of \$50,800.00. Ms. Randazzo motioned to approve the revised bonding request; Mr. Oates seconded; all in favor; motion carried.

Mayor: Mayor Baumgarten welcomed Bettina Jones to Castle Shannon.

Public Comment: No comments were received; therefore the public comment section was closed.

Mr. Oates motioned to adjourn; Ms. Randazzo seconded; all in favor; motion carried.

Approved as presented this 25th day of February, 2019.

Thomas C. Hartswick
Borough Manager

Mark J. Heckmann
President