

**CASTLE SHANNON BOROUGH
MINUTES OF THE REORGANIZATION MEETING**

January 2, 2018

Mayor Baumgarten introduced District Justice David Barton. Judge Barton stated that it was an honor to be present at this meeting to administer the Oath of Office to the newly elected and re-elected council members. Judge Barton stated that all across the Commonwealth tonight, members of the judicial branch are being called upon to perform one of the most solemn acts, which is to administer the oath of office to elected officials in local government.

Judge Barton proceeded to give the Oath of Office to Mayor Donald Baumgarten, Council Members Mark Heckmann, Timothy Kirsch, Daniel Swisher and Tax Collector Eileen O'Malley.

Mayor Baumgarten opened the reorganization meeting of January 2, 2018.

The following elected officials were present: Council Members: N. Kovach, M. Heckmann, T. Kirsch, W. Oates, M. Randazzo, D. Swisher, D. Baumgarten, E. O'Malley. The following appointed officials were present: T. Hartswick, Borough Manager; K. Truver, Police Chief; P. Vietmeier, Building Official.

Mayor Baumgarten took a moment to recognize Ms. Shirley Torris for her forty-seven years of service to the community of Castle Shannon as a borough employee and elected tax collector.

Mayor Baumgarten declared the next order of business is the election of Council President for the next two years. Ms. Randazzo nominated Mark Heckmann. Mr. Oates nominated Ms. Kovach. Being no further nominations, a vote was taken as follows: four votes for Mr. Heckmann and two votes for Ms. Kovach; therefore Mark Heckmann was elected Council President.

Mayor Baumgarten announced that the election of office for Vice President of Council for the next two years is open for nominations. Mr. Kirsch nominated Marian Randazzo. Being no further nominations, the Mayor asked the Borough Manager to cast a unanimous vote for Marian Randazzo as Vice President of Council.

Mayor Baumgarten thanked Ms. Kovach for her dedication to the borough and leadership with borough council.

Mayor Baumgarten turned the meeting over to Mr. Heckmann as President of Council. Mr. Heckmann appointed the Committees of Council as follows:

Finance – Dan Swisher and Mark Heckmann
Public Relations/Communications – Mark Heckmann and Marian Randazzo
Community Activities – Mike Warhold
Planning/Codes/Enforcement – Tim Kirsch and Mike Warhold
Public Safety/Fire – Nancy Kovach and Marian Randazzo
Public Works/Building & Grounds-Bill Oates and Nancy Kovach
Library Board – Marian Randazzo

Mr. Heckmann opened the public comment section of the meeting. Being none, the public comment section was closed.

Mr. Heckmann read the slate of committee appointments as follows:

Planning Commission Reappointments –Marvin Levin (2 Year Term), William Grand (3 Year Term), Timothy Swisher (4 Year Term)

Zoning Hearing Board Reappointments – Clarence Soles (3 Year Term)

Civil Service Commission - Robert Myers (6 Year Term); Mark Heckmann (Alternate)

UCC Board of Appeals – David Calabria (2 Year Term), William Reffner – (4 Year Term)

Appointment of Borough Engineer – Lennon, Smith, Souleret Engineering – Jason Stanton

Ms. Randazzo motioned to approve the slate as read; Mr. Swisher seconded; all in favor; motion carried.

Mr. Heckmann listed appointments to the South Hills Area Council of Governments:

SHACOG Board of Directors – Bill Oates, Primary; Tim Kirsch, Alternate

SHACOG Franchising Authority – Mayor Baumgarten, Primary

SHACOG Joint Rate Review Board – Michael Warhold, Primary; Tim Kirsch, Alternate

The following representatives were appointed as delegates and alternates to the borough's municipal associations:

Allegheny League of Municipalities - Nancy Kovach, Primary; Michael Warhold, Alternate

Allegheny County Boroughs Association - Nancy Kovach, Primary; Michael Warhold, Alternate

Pennsylvania State Association of Boroughs – Thomas Hartswick

Mr. Hartswick presented Ordinance #911 - Quality of Life Ordinance - governing certain violations, including the accumulation and disposal of waste, garbage and rubbish; prohibiting the storage of unregistered, unlicensed, inoperative or disassembled motor vehicles; prohibiting the outdoor placement of indoor furniture; prohibiting certain operation of food carts or vending carts; requiring the cutting of high weeds, grass or vegetation; requiring the timely removal of snow and ice from sidewalks; requiring property storage containers for waste and garbage; requiring the proper storage of recyclables and hazardous materials; providing for enforcement of violations of this ordinance, including abatement of the violation, assessment of direct and indirect costs of cleanup, fines and establishment of a ticket process with right of appeal; including savings clause, and providing for an effective date. Ms. Kovach motioned to adopt Ordinance 911 at its first reading; Mr. Swisher seconded; all in favor; motion carried.

Mr. Hartswick presented the bid opening results for a 2018 Police Utility Vehicle (Ford Interceptor) from Woltz & Wind Ford thru the SHACOG Purchasing Alliance for \$31,610. Ms. Kovach motioned to award the bid; Ms. Randazzo seconded; all in favor; motion carried.

The agenda contained the collective bargaining agreement between Castle Shannon Borough and Teamsters Local 205 (Castle Shannon Police Department) 1/1/2018 – 12/31/2020. Mr. Kirsch motioned to approve the agreement; Ms. Randazzo seconded; all in favor; motion carried.

Ms. Randazzo motioned to authorize the appropriate officials to execute the K-9 Handler Agreement for Officer Justin Majors and K-9 Officer Dixson; Mr. Swisher seconded; all in favor; motion carried.

Other: Ms. Randazzo thanked Ms. Kovach for all her hard work over the years and stated that she looks forward to continuing to work with Ms. Kovach on future projects. Mr. Swisher also expressed his thanks to Ms. Kovach for her work in the community.

Mr. Oates motioned to adjourn the reorganization meeting; Ms. Kovach seconded; all in favor; motion carried.

Approved as presented this 8th day of January 2018.

Thomas C. Hartswick
Borough Manager

Mark J. Heckmann
Council President