

**CASTLE SHANNON BOROUGH
MINUTES OF REGULAR MEETING**

July 23, 2018

The following elected officials were present: M. Heckmann; T. Kirsch; N. Kovach; B. Oates; M. Randazzo; D. Swisher; M. Warhold; D. Baumgarten. Tax Collector E. O'Malley was absent. The following appointed officials were present: T. Hartswick, Borough Manager; D. Biondo, Solicitor; B. McKeown, Police Lieutenant; P. Vietmeier, Codes Official.

The minutes of the July 9, 2018 Council Meeting were presented. Ms. Randazzo motioned to approve the minutes; Mr. Swisher seconded; all in favor; motion carried.

Mr. Heckmann opened the public comment section for agenda items. Being none, the public comment section was closed.

Council Committee Reports:

Public Relations/Communications – Mr. Heckmann stated that the final work on the borough's website redesign is being completed, and he thanked borough staff for their efforts on this project.

Mr. Warhold motioned to authorize the borough manager to enter into salary negotiations for the hiring of Justin Philman as Keystone Community Coordinator for Castle Shannon Borough and Castle Shannon Revitalization Corporation; Ms. Kovach seconded; all in favor; motion carried.

Building & Grounds/Public Works – Mr. Oates introduced Resolution #662 regarding the management and protection of animals in public facilities, i.e. to allow domestic animals in the borough parks with specific guidelines. Mr. Heckmann opened the floor for public comment. Ms. Trinette Kerns asked if flexi-leads are allowed. The leads are allowed, however the leash cannot be longer than six feet. Disposable bags for animal waste will be supplied at the parks, and Mr. Kirsch recommended that bags also be supplied at Myrtle Avenue Parklet. Mr. Kirsch motioned to adopt Resolution #662, Mr. Oates seconded; all in favor; motion carried.

Public Safety/Fire – Ms. Kovach presented Resolution #663 to submit an application for traffic signal approval to PennDOT to change signalization on Route 88. The new system would be able to monitor and adapt signalization based on traffic flow from Killarney Drive to Connor Road. Ms. Kovach motioned to adopt Resolution #663; Ms. Randazzo seconded; all in favor; motion carried.

Lt. McKeown reported that the Pizza Company on Library Road was burglarized with forcible entry on July 22nd.

Finance – Mr. Swisher reviewed the check register for July 19th and had no questions. Ms. Kovach motioned to ratify the June treasurer's report; Mr. Swisher seconded; all in favor; motion carried.

Community Activities/Planning & Codes – Mr. Warhold stated that the Castle Shannon Revitalization Corporation Party-on-Park on July 20th was a success. Along with the bike parade, the Touch the Truck event (SWAT vehicle, police cars, fire truck, dump truck, tow truck, ambulance, plow, etc.) was a great activity for families with children.

The August pet friendly Party-on-Park is entitled “Bark on Park” and will be held on August 17th. The Evan Dean Band will be performing. Animal service vendors will attend, and the library will sponsor a craft.

The Castle Shannon Volunteer Fire Department Carnival will begin July 30th.

Mr. Vietmeier inspected 3859 Willow Avenue for the possible opening of an antique shop. Mr. Warhold added that the owner of the building will be participating in the Façade Grant Program, which supplies funding up to \$5,000 for building improvements in the downtown area at a 50% match.

Library – Ms. Randazzo was proud to announce that Heather Weleski, Children’s Librarian, secured a grant from Random House Foundation for innovation in libraries. The grant provided \$1,000 in books which will be distributed to children who participate in the summer lunch program at Alvern Gardens. Ms. Weleski will be recognized by council at an August meeting.

A trustee position will be available on the library board. Interested persons may contact Library Director Heather Myrah.

State Representative Dan Miller will hold a Pop-Up Office at the library on August 16th from 1 p.m. to 3 p.m. Residents are invited to attend.

MRTSA: Mayor Baumgarten reported that labor negotiations continue. Mr. Heckmann noted that the state budget increased funding for medical rescue team reimbursements.

MS4 - Mr. Heckmann noted that a second storm water management public meeting will be held July 30th at 6:30 p.m. at the Community Library of Castle Shannon. This meeting will review options for funding and managing compliance of MS4 (Municipal Separate Storm Sewer System) requirements.

Mayor: Mayor Baumgarten met with John Fetterman, candidate for Lieutenant Governor and discussed the Shannon Transit Village project. Outlook for the project is not optimistic.

Planning Commission: The agenda contained minutes of the June 18, 2018 meeting.

Public Comment:

Annette C., 2875 E. May Street – reported that her property in Ellison Place is landlocked with fencing in the rear of the property installed by the contractor. Ms. Ceryack is concerned that the fencing could present a fire hazard in exiting her property from the back door. Ms. Ceryack is also concerned that the detention pond is functioning properly before becoming the responsibility of the homeowners association and that the proposed landscaping is completed as designed. Mr. Vietmeier plans to visit the site with Borough Engineer Jason Stanton.

Mark Wetmiller, 904 Oakdale Avenue – stated that four months ago he reported a sewage leak on his property. The borough completed a temporary fix for four of the six houses on the sewer line. Mr. Wetmiller believes the remaining two homes are still draining onto his property and would like this remedied if the landslide project is delayed. Mr. Hartswick stated that the easement agreements are ready for residents to sign and will be given to Mr. Wetmiller and Mr. and Mrs. Wozniak this evening.

If all eight easement agreements are received promptly, the project (which includes a large wall installation with multiple storm water and sanitary sewer lines) should begin August 1st.

Elizabeth Wozniak, 911 Edgewood Avenue – questioned when the other residents would receive their easement agreements. Mr. Heckmann answered that the agreements would be hand delivered tomorrow.

No other comments were received; therefore the public comment section was closed.

Other: Ms. Kovach noted that Party-on-Park provides fun community engagement events for public relations interaction between the police department, public works department, fire department and the community.

Mr. Kirsch motioned to adjourn; Mr. Swisher seconded; all in favor; motion carried.

Approved as presented this 13th day of August, 2018.

Thomas C. Hartswick
Borough Manager

Mark J. Heckmann
President