

**CASTLE SHANNON BOROUGH
MINUTES OF REGULAR MEETING**

September 24, 2018

The following elected officials were present: M. Heckmann; T. Kirsch; B. Oates; M. Randazzo; D. Swisher; D. Baumgarten. Council Members N. Kovach and M. Warhold and Tax Collector E. O'Malley were absent. The following appointed officials were present: T. Hartswick, Borough Manager; D. Biondo, Solicitor; D. Lane, Police Lieutenant; P. Vietmeier, Codes Official.

The minutes of the September 10, 2018 Council Meeting were presented. Mr. Kirsch motioned to approve the minutes; Mr. Swisher seconded; all in favor; motion carried.

Mr. Heckmann opened the public comment section for agenda items. Being none, the public comment was closed.

Council Committee Reports:

Public Relations/Communications – The borough's website has been redesigned and minor changes are being reviewed. Public feedback can be shared with the administration staff.

Public Safety/Fire – The agenda contained the August reports.

Finance – Mr. Swisher reviewed the check registers for September 14th and September 21st and had no further questions. Ms. Randazzo motioned to approve the August and September check registers; Mr. Oates seconded; all in favor; motion carried.

Mr. Heckmann welcomed Mr. Kirsch to the budget committee.

Community Activities/Planning & Codes – Mr. Heckmann attested that the Castle Shannon Revitalization Corporation's golf outing was very successful. Many thanks to the volunteers and borough staff for organizing the event.

Many positive comments were received for the annual fall festival organized by Lisa Goodyear.

Library – Ms. Randazzo reported that the Love Your Library Campaign continues through September. Any monetary donation made in September is matched by the Buncher Foundation.

The Friends of the Library Flea Market will be held October 13th from 9:00 a.m. to 2:00 p.m.

On October 16th from 3:00 p.m. to 7:00 p.m., Rite Aid will be distributing flu shots at the library.

The ever popular Halloween Parade will be Sunday, October 28th at 2:00 p.m.

MRTSA – Mr. Heckmann, Mr. Hartswick, Mayor Baumgarten and Chief Truver met with administrative staff at St. Clair Hospital regarding their work in the community and future plans for services. St. Clair has a very impressive performance ranking with a large service area to provide quality health care in our area.

Mr. Swisher announced that the MRTSA board meeting will be held September 26th.

SHACOG – Mr. Oates noted that the topic of the last board meeting was the 2019 budget.

Mr. Hartswick announced that SHACOG will hold a Municipal Fire Services presentation on October 3rd at 7:00 p.m. at the Castle Shannon Volunteer Fire Department building.

Mr. Heckmann stated that he will be attending the Rail-Volution conference in downtown Pittsburgh on Transit Oriented Development and community economic development in October. In addition, a Three Rivers Wet Weather conference will be held in October.

Manager: Mr. Hartswick referenced the 2018/2019 Minimum Municipal Obligation expenses and noted that state aid was received for \$187,375.00 in 2018, which helps to fund the police and non-uniformed pension plans.

Volunteer Fire Relief Association allocation of \$36,161.00 was also received in September. Mr. Heckmann noted that the fire department is in compliance with recommendations of findings in the 2013-2016 audit report from the Pennsylvania Department of Auditor General, and the investigation is closed.

MS4 - Mr. Hartswick noted that borough administrative staff, public works and Lt. McKeown attended annual MS4 training on September 20th. Lt. McKeown will present the information to other members of the police department.

Mayor: Mayor Baumgarten commented that all volunteer fire departments are facing the dilemma of the three R's, i.e. recruitment, retention and revenue.

Public Comment: None received; therefore the public comment section was closed.

Mr. Oates motioned to adjourn; Mr. Swisher seconded; all in favor; motion carried.

Approved as presented this 8th day of October, 2018.

Thomas C. Hartswick
Borough Manager

Mark J. Heckmann
President