

**CASTLE SHANNON BOROUGH
MINUTES OF REGULAR MEETING**

November 25, 2019

The following elected officials were present: M. Heckmann; N. Kovach; B. Oates; M. Randazzo; D. Swisher; M. Warhold; D. Baumgarten; E. O'Malley. Council Member T. Kirsch was absent. The following appointed officials were present: T. Hartswick, Borough Manager; K. Truver, Police Chief; P. Vietmeier, Codes Official; D. Biondo, Solicitor.

The minutes of the November 11, 2019 Council Meeting were presented. Ms. Randazzo motioned to approve the minutes; Mr. Swisher seconded; all in favor; motion carried.

Mr. Heckmann opened the public comment section for agenda items. Being none, the public comment section was closed.

Council Committee Reports:

Public Relations/Communications – Mr. Heckmann advised the proposed budget will be on display at the municipal center and library for residents to review before council's action on December 9th.

Building & Grounds/Public Works – Three construction projects are proceeding within the borough: 1) Elm Street stabilization; 2) Willow Avenue curb replacement, and 3) Terrace Drive improvements.

Finance – Mr. Swisher reviewed the check register from November 21st and had no questions.

Mr. Hartswick presented the 2020 budgets and associated tax levy ordinance. The budget includes a tax increase of .48 mills for the capital fund to establish funds for the DEP/EPA mandated pollution reduction plan for stream bank restoration (an MS4 storm water project). The millage for all other funds remained stable.

In addition, pursuant to ALCOSAN's three-year proposed rate increase of 7%, the borough will be raising its rate by 7%.

Mr. Swisher motioned to tentatively adopt the 2020 budgets; Ms. Kovach seconded; all in favor; motion carried.

Community Activities/Planning & Codes – Mr. Warhold stated that the CSRC is hosting an outdoor holiday decorating contest throughout the borough from November 25th to December 25th. Winners will be chosen from likes on social media. One business and one residence will be chosen as winners. Please send photographs to Bettina Jones at bjones@csboro.org.

On December 5th, Lebanon Shops will host Cookies and Caroling beginning at 6:30 p.m. Santa will make an appearance.

A Cookie Walk is planned for the downtown business area on December 7th from 12:00 p.m. to 2:00 p.m. This is also the date for the library's Santa breakfast.

The Keystone Oaks Symphonic Band and Chorus will be performing at the Allegheny County Courthouse on December 9th at 11:30 a.m. and 12:20 p.m.

The Pittsburgh Myanmar Christian Church will hold a dedication of their new church building on December 1st at 1:45 p.m. at 3750 Myrtle Avenue.

Library – Borough Council and Hello Neighbor held a community potluck lunch at the library. Ms. Randazzo thanked the attendees including members of the CSYA, Christina Morrow and Linda Karlovich. Approximately 45 people attended, and it was encouraging to see the residents' attitude of acceptance to the program. Ms. Randazzo also thanked Bettina Jones and Heather Myrah for their assistance in organizing the event.

MRTSA –Residents are encouraged to renew their memberships.

ACBA – The general membership meeting will be held December 12th. Ms. Kovach and Mr. Warhold will attend.

Manager's Report: The borough received approval for a Green Revitalization of Our Waterways (GROW) grant from ALCOSAN for \$96,000.00. Ms. Kovach motioned to authorize the appropriate officials to execute the grant agreement; Mr. Warhold seconded; all in favor; motion carried.

Mr. Hartswick provided information from the borough engineers in response to a bond reduction request from A.R. Building Company, Inc. for Castle Court aka Hamilton Place Apartments. Ms. Randazzo motioned to approve the bond reduction of \$228,605.20; Mr. Swisher seconded; all in favor; motion carried.

Mr. Hartswick proceeded to provide information on three resolutions for grant applications:

Ms. Kovach motioned to adopt Resolution #679 regarding Pennsylvania Small Water and Sewer grant the amount of \$324,000.00 for the Connor Road/South McCully Sewer Repair Project; Mr. Swisher seconded; all in favor; motion carried. Funds from the aforementioned GROW grant will provide the borough's matching expense for this project.

Mr. Swisher motioned to adopt Resolution #680 regarding a Pennsylvania Small Water and Sewer grant in the amount of \$45,900 for Killarney Drive Inlet Additions; Mr. Oates seconded; all in favor; motion carried. The borough's match will be \$8,100.00.

Ms. Randazzo motioned to adopt Resolution #681 regarding an H2O Pennsylvania grant for \$1,375,500 for an intermunicipal collaborative stormwater project entitled Armstrong Park and Killarney/Glen Shannon Stormwater Improvements; Mr. Warhold seconded; all in favor; motion carried. Total project cost is \$2.4 million. If the grant is awarded, it will be presented to borough council for approval of expenditure for matching funds.

MS4: ALCOSAN has provided a draft agreement regarding regionalization to the solicitors group for review.

Mayor's Report: Mayor Baumgarten received a request to join the Mon Yough Area Chamber of Commerce. The letter will be distributed to council members.

Mayor Baumgarten advised the local use of radar is still pending. Many amendments have been proposed. Areas in the borough that this could be used is very limited.

Public Comment:

Bryan Gigliotti, 3534 Poplar Avenue – Thanked Mr. Heckmann for his support during his father’s recent passing, and thanked council for meeting with CSYA representatives to discuss ideas for park and municipal center improvements. CSYA is obtaining bids for modifications to the gym floor and installation of a sport court with multiple uses.

Mr. Gigliotti also complimented Mr. Heckmann on his presentations at council meetings by explaining things in layman terms for the audience.

Mr. Heckmann added that a grant was approved for a master park plan through DCNR.

The public comment section was closed.

Other: Nothing to report.

Mr. Warhold motioned to adjourn; Mr. Swisher seconded; all in favor; motion carried.

Approved as presented this 9th day of December 2019.

Thomas C. Hartswick
Borough Manager

Mark J. Heckmann
President