

**CASTLE SHANNON BOROUGH
MINUTES OF REGULAR MEETING**

January 13, 2020

The following elected officials were present: M. Heckmann; N. Kovach; B. Oates; M. Randazzo; D. Swisher; D. Baumgarten; E. O'Malley. Council Members T. Kirsch and M. Warhold were absent. The following appointed officials were present: T. Hartswick, Borough Manager; K. Truver, Police Chief; P. Vietmeier, Codes Official; D. Biondo, Solicitor.

The minutes of the December 9, 2019 Council Meeting and January 6, 2020 Reorganization Meeting were presented. Ms. Randazzo motioned to approve the minutes; Mr. Swisher seconded; all in favor; motion carried.

Mr. Heckmann opened the public comment section for agenda items. Being none; the public comment section was closed.

Real Estate Tax Collector: Ms. O'Malley reported December collections of \$56,338.57 with a total year to date of \$3,441,759.35. This is a 96% collection rate.

Ms. O'Malley plans to present the exoneration list to borough council at the next meeting. The delinquent taxes will be lienied by Jordan Tax.

Council Committee Reports:

Public Relations/Communications – Mr. Heckmann stated that an Active Allegheny Steering Committee meeting will be held January 29th to review the survey results from Mindmixer.

Mr. Heckmann will be representing the borough on the ALCOSAN Municipal Committee. A board meeting is planned for January 28th.

Building & Grounds/Public Works – Mr. Oates reported that the Public Works crew will attend confined space training this week. In addition, training is scheduled on the new sewer camera that will be used to televise main lines.

A frontend loader was purchased this year for moving rock salt from the storage facility.

Public Safety – Chief Truver presented the Equitable Sharing Annual Agreement to receive funds for participation in federal task force seizures. Ms. Kovach motioned to authorize the appropriate officials to execute the agreement; Ms. Randazzo seconded; all in favor; motion carried.

The intersection at Grove Road and McRoberts Road continues to experience vehicle accidents. Each crash that occurs is a reportable crash with injuries and/or towing. Every crash that occurs is from drivers ignoring the signage. The paint on the roadway was refreshed today, and reflectors were ordered for the middle of the intersection.

Lines were also painted in the 3600 block of Willow Avenue by the blind curve near Centerline Collision.

Finance – Mr. Swisher reviewed the check registers from December 20th, December 27th, and January 8th and all questions were answered.

Community Activities/Planning & Codes – Ms. Kovach announced that winners for the CSRC holiday decorating contest have been selected and are being notified.

Library – Ms. Randazzo reported that the library board met and reorganized last week. There will be no changes in officers on the board. There is an opening on the board for interested residents or business owners.

Four new Wi-Fi access points were installed in the library to enhance communications. In addition, new computers will be received this year.

A general information meeting will be held on February 4th for census takers. Hourly rate of pay is \$23.50. Please contact the library for additional information.

Public Works will be painting the children's room in the library.

MRTSA – Mr. Swisher reported meeting twice in December and will be meeting three times in January. Residents are encouraged to participate in the subscription drive to support the ambulance service.

ACBA – Mayor Baumgarten will be honored at the general membership meeting on February 1st.

Manager's Report: Mr. Hartswick stated that six applicants have submitted their resumes for the Keystone Community Coordinator position.

MS4: Mr. Ausman and Mr. Hartswick will attend a Pollution Reduction Plan Stream Bank Restoration Workshop on January 15th. Three hundred linear feet of the stream bank on Saw Mill Run Boulevard will be cleared, widened and planted with environmentally approved vegetation.

Mayor's Report: Mayor Baumgarten discussed the pleasure brought to one special woman with multiple sclerosis at Baptist Homes when Police Officer Majors and K-9 Dixon came to visit the facility. Community outreach is a very important part of the police department, and the police visit brought such joy to the residents.

Public Comment: Mr. Heckmann opened the public comment.

James Dinert of Senterra Development – addressed council to request a one-year term for the maintenance bond for the Ellison Place Development, as opposed to the 18 months as required in the developer's agreement. The project is nearing completion with a few minor engineering items to finish. Mr. Biondo stated it would be premature to make changes on the maintenance bond before the acceptance of completion certificate is received by the borough engineer.

Bryan Gigliotti, 3534 Poplar Avenue – stated that the road painting on Willow Avenue and Elm Street road repair are great. Mr. Gigliotti proceeded to discuss CSYA events.

2020 Registration will be held in person on January 18th and February 1st from 10:00 a.m. to noon and February 12th from 6:15 p.m. to 7:15 p.m. The CSYA Kick-off Meet and Greet will be held March 28th at the fire hall.

CSYA is accepting and renewing sponsorships for field banners at the municipal center ball field. The concession stand has one television listing menu items and pricing, and a second television will be installed to recognize the sponsors.

The CSYA golf outing will be held September 12th at Victory Hills.

Mr. Heckmann closed the public comment section.

Other: Mr. Heckmann thanked all active service members and uniformed public servants for their commitments.

Ms. Kovach motioned to adjourn; Mr. Oates seconded; all in favor; motion carried.

Approved as presented this 27th day of January 2020.

Thomas C. Hartswick
Borough Manager

Mark J. Heckmann
President