

CASTLE SHANNON BOROUGH MINUTES OF REGULAR MEETING

January 11, 2021

The January 11, 2021 meeting of the Castle Shannon Borough Council was held as a virtual meeting using Zoom Meeting technology in compliance with the disaster emergency proclamation of the Governor of Pennsylvania related to the coronavirus pandemic, including the closure of non-essential businesses, stay-at-home order and social distancing directives.

The following elected officials were present: R. Astor; M. Heckmann; N. Kovach; J. Maloney; B. Oates; M. Randazzo; D. Swisher; D. Baumgarten; E. O'Malley. The following appointed officials were present: K. Truver, Police Chief; D. Biondo, Solicitor; P. Vietmeier, Codes Official; A. Lyda, Junior Council Representative.

The minutes of the December 28, 2020 Council Meeting were presented. Ms. Kovach motioned to approve the minutes; Ms. Randazzo seconded; all in favor; motion carried.

Real Estate Tax Collector: Ms. O'Malley reported that year end real estate payments were received, and final reports will be completed. Exoneration lists will be prepared for the next council meeting.

Mr. Heckmann noted that council received the December 31, 2020 Jordan Tax delinquent list of liened taxes.

Council Committee Reports

Public Relations/Communications: Mr. Heckmann stated that with the extension of COVID cases and the fact that council is meeting digitally, he would like council members to consider options to provide residents the ability to view council meetings remotely.

Mr. Heckmann noted that first responders and hospitals are very busy with the pandemic. He encouraged residents to follow CDC safe guidelines posted on the police department's website.

Building & Grounds/Public Works – Mr. Maloney reported that the public works department has started crack sealing borough roads this week.

Public Works plans to repaint the manager's office.

Mr. Heckmann noted that Soli Construction provided a bid of \$10,500 for a 2011 Ford Sewer Van for private sale.

Public Safety/Fire – Mr. Astor met with Bob Sutton of the Castle Shannon Volunteer Fire Department to review budget projections moving forward.

Chief Truver presented the Equitable Sharing Agreement and Certification that provides proceeds of liquidated seized assets from asset forfeitures shared between federal and local law enforcement. The borough receives the funds for an officer's participation in a Drug Enforcement Agency task force.

Mr. Astor motioned to ratify and approve the Equitable Sharing Agreement; Mr. Swisher seconded; all in favor; motion carried.

Chief Truver expressed his gratitude to Fire Chief William Reffner for hosting a POD (Point of Dispensing) for fifty-three COVID vaccines for first responders. The second round of vaccines will be administered in February.

Finance – Mr. Swisher reviewed the check register for January 8th and had no further questions.

Community Activities/Planning and Codes – Ms. Kovach noted that the CSRC Board of Directors met last week to review future goals and agendas. The committee hopes to plan outdoor activities this summer.

Library – Ms. Randazzo stated that the Board of Trustees held a productive meeting on January 7th.

The library continues with curbside and lobby pick-up. Computer use appointments will begin January 19th.

The library is considering home delivery of books/materials for patrons, weather and staffing permitting.

Monthly virtual book discussions will begin February 25th, and a Countywide Winter Reading Challenge started January 1st and will continue to February 28th.

Flooring replacement of the children's room will start the week of January 25th.

Ms. Randazzo was proud to announce that the library has a large number of participants for virtual programming.

MRTSA – Mr. Heckmann stated the board will be hiring a Chief of Operations.

Mr. Swisher noted that the Building & Grounds Committee will be meeting January 12th.

SHACOG – Mr. Oates noted that the SHACOG Board of Directors has not held a meeting since October. A January meeting is being planned.

ALOM – The bi-annual legislative reception for January was cancelled. In addition, the Spring conference is postponed until June.

Manager: Ms. Kovach motioned to adopt Resolution #693 – appointing Loretta Miller as Acting Borough Manager on an interim basis; Ms. Randazzo seconded; all in favor; motion carried.

MS4: Ms. Miller, Jason Stanton and Paul Vietmeier are continuing to engage with engineering students from Penn State on a detention pond project.

Mayor's Report: Mayor Baumgarten discussed a block of older buildings on Willow Avenue that would be ideal for property acquisition and demolition for re-development. This section is slated for streetscape improvements. Ms. Kovach noted that in the past several meetings were held with the property owners; however, not all owners were willing to sell.

Junior Council Member: Keystone Oaks resumed their hybrid learning schedule today for students, and training for winter sports has started; however, four new COVID cases were reported today. Ms. Lyda believes that cases in the high school will increase.

Public Comment: No public comments were received.

Other: Mr. Heckmann responded that Council will meet in executive session to discuss a personnel matter.

Mr. Maloney motioned to adjourn; Mr. Swisher seconded; all in favor; motion carried.

Approved as presented this 25th day of January 2021.

Loretta J. Miller
Assistant Manager

Mark J. Heckmann
President