

**BOROUGH OF CASTLE SHANNON**

Web site: [csboro.org](http://csboro.org)

**PERMIT TO USE BOROUGH PARK, RECREATION AREA OR FACILITY**

The Permittee identified hereon is granted hereby the privilege to possess the park, recreation area, recreation facility, or structure or other facility owned and maintained by the Borough identified below for the Permittee's exclusive use on the \_\_\_\_\_ day of \_\_\_\_\_, subject to full compliance with the Rules and Regulations attached hereto, subject to the terms and conditions therein, and subject to payment of \$ \_\_\_\_\_ fee.

THIS PERMIT IS VALID FOR USE OF THE FOLLOWING AS INDICATED:

- 1. **Hamilton Park:** a) lower pavilion and kitchen \_\_\_\_\_ *Park Security for Hamilton & Riehl*  
 b) upper pavilion and kitchen \_\_\_\_\_ **Gail Haney- 412-885-6974**

- 2. **Riehl Park:** pavilion/playground \_\_\_\_\_

**CSYA has exclusive use of Riehl Park on Saturdays and Sundays from April to Oct. until 1:00p.m. Riehl Park Pavilion Rentals start in June.**

- 3. **\*Municipal Center :** (a) Room C \_\_\_\_\_ (b) Gym \_\_\_\_\_ (c) Room A \_\_\_\_\_ CSYA Meeting Rm.  
***\*Please note the kitchen facilities are no longer available at the Municipal Center***

PERMITTEE

- 1. Date application is being submitted: \_\_\_\_\_
- 2. Date(s) for which permit is being requested: \_\_\_\_\_; hours \_\_\_\_\_  
**Refunds will be forfeited if premises are not vacated by 9:00p.m.**  
 We request that you be present when Park Security opens up the facilities. If the pavilion is not open upon arrival, please call Park Security at the above number. Another alternate number is the police dispatch at (412)-473-3056
- 3. Facility/facilities requested: \_\_\_\_\_
- 4. Activity for which permit is being requested: \_\_\_\_\_
- 5. Name, address and telephone number of organization, if any, on whose behalf Permittee is acting in requesting permit: \_\_\_\_\_
- 6. a) Name, address and telephone number of person requesting permit: \_\_\_\_\_  
 b) E-mail address \_\_\_\_\_  
 c) Signature of person requesting permit: \_\_\_\_\_

NOTE: Upon issuance of this permit, the person whose signature appears above shall be considered the PERMITTEE whose presence shall be necessary to validate this permit; this permit is not transferable without specific Borough permission.

PERMIT APPROVED AND ISSUED THIS \_\_\_\_\_ day of \_\_\_\_\_, by

\_\_\_\_\_  
Borough Manager

Fee \$ \_\_\_\_\_  
Received \_\_\_\_\_

**\*Please turn over and sign the Permittee Signature on the back of this form**



**BOROUGH OF CASTLE SHANNON  
FACILITIES HOLD HARMLESS AGREEMENT**

Date: \_\_\_\_\_

It is hereby understood and agreed that the Borough of Castle Shannon will make available public parks, recreation areas, and structures or other facilities owned and maintained by said Borough, and that I/we, the undersigned, acting on behalf of all participants, hold harmless the Borough of Castle Shannon, its officials, agents, employees and volunteers, from and against all claims for injuries to our program participants or invited spectators resulting from the authorized use of these Borough facilities.

It is understood that I/we accept this condition in return for use of the public parks, recreational areas, structures or other facilities on the days and times made available according to the Borough Manager.

All participants should be notified that the Borough will not be responsible for injuries except as defined under the Political Subdivision Tort Claims Act (330-1978) and the Recreation Use of Land and Water Act. We agree to notify the parents or guardians of all minors that they, and not the Borough of Castle Shannon, will be responsible for expenses for medical treatment resulting from participation in any program/activity for which we have requested this authorization.

In addition, person requesting the use of parks for concession purposes shall provide to the Borough certificates of product liability insurance, insuring the Borough of Castle Shannon and the program operators against damages arising from the sale of food products and providing defense coverage and costs as well.

In addition, persons requesting permission to have alcohol on the premises and to consume it in a lawful manner shall provide to the Borough a certificate of homeowner's or renter's insurance and hereby agree to hold the Borough harmless regarding the ramifications of the presence and consumption of alcohol by the permittee and guests of the permittee.

\_\_\_\_\_  
**\*Permittee's Signature**

Liability Insurance Certificate:

Attached ( ) yes ( ) no

\_\_\_\_\_  
Co-Signer

Homeowner/Renters Insurance Certificate:

Attached ( ) yes ( ) no

\_\_\_\_\_  
Borough Manager

Please note: If you post event signs or balloons on Borough property, it is your responsibility to remove them once your event is over. Failure to do this could result in not getting your \$50.00 deposit back.

A \$50.00 penalty will be enacted for a cancellation

Refunds are not issued for weather related conditions.