

COUNCIL MEETING AGENDA

Monday, July 10, 2023 – 7:00PM

- I. Call to Order
- II. Reflection and Pledge of Allegiance
- III. Roll Call: M. Heckmann, J. Maloney, R. Astor, N. Kovach, W. Oates, M. Randazzo, D. Swisher, D. Baumgarten, E. O'Malley, J. Trant, D. Biondo, K. Truver, P. Vietmeier.
- IV. Approval of Minutes – **June 26, 2023**
- V. Public Comments Agenda Items Only
- VI. Bid Openings
- VII. Public Hearings
- VIII. Civil Service Commission
- IX. Real Estate Tax Collector – **June Report**
- X. Council Committee Reports
 - A. Public Relations/Communications
 - B. Buildings & Grounds/Public Works
 - C. Public Safety/Fire
 - D. Finance – **June Treasurer's Report**
 - E. Community Activities/Planning & Codes – **Monthly Violations Report**
 - F. Library
 - G. MRTSA
 - H. Associations
 - i. South Hills Area Council of Governments (SHACOG)
 - ii. Allegheny County Borough's Association/Allegheny League of Municipalities (ACBA/ALOM)
 - I. Police Pension
 - J. Non-Uniformed Pension
- XI. Manager's Report –
Motion to authorize Request for Proposals to consultants for Vitte's property for DCED Construction Design Planning Grant

Motion to approve revised construction specifications and authorization to rebid Vitte's parking lot paving

- XII. MS4
- XIII. Mayor's Report
- XIV. Planning Commission
- XV. Solicitor's Report
- XVI. Keystone Oaks
- XVII. Public Comment Period – Any Open Items
- XVIII. Other Business
- XIX. Adjournment

**CASTLE SHANNON BOROUGH
MINUTES OF REGULAR MEETING**

June 26, 2023

The following elected officials were present: M. Heckmann, J. Maloney; R. Astor; N. Kovach; B. Oates; M. Randazzo; D. Swisher; D. Baumgarten; E. O'Malley. The following appointed officials were present: K. Truver, Police Chief; P. Vietmeier, Codes Official; D. Biondo, Solicitor. Interim Manager J. Trant participated via remote.

Minutes: The minutes of the June 12, 2023 council meeting were presented. Ms. Randazzo motioned to approve the minutes. Mr. Oates seconded; all in favor; motion carried.

Public Comment – Agenda Items: Chief Joshua Worth of MRTSA was happy to attend the meeting to report another cardiac arrest save on May 1, 2023 by the members of the Castle Shannon Police Department and the paramedics and EMTS at MRTSA. Chief Worth introduced Cheryl Reckens of UPMC and chair of the Western Pennsylvania Chapter of the Sudden Cardiac Arrest Association. Ms. Reckens introduced Roger Durano, the EMS Specialist from UPMC Mercy assisted Ms. Reckens. Ms. Reckens discussed the chain of survival on the certificates she presented. This includes seven links of team efforts for a cardiac arrest: 1) awareness and action; 2) calling 911; 3) early CPR; 4) early defibrillation; 5) professional responders; 6) transport to the hospital; 7) accomplishments of the survivor.

Ms. Reckens gave a synopsis of the incident which happened at the Ice Castle on May 1st at 10:50 pm. Only 10% of out of hospital cardiac arrests survive. In our area, we have a 16-24% cardiac arrest survival rate, and are in the top five in the nation. Ms. Reckens presented Certificates of Heroism to: Telecommunications Officers at Allegheny County Emergency Services – William McDine and Kriss Stitt; Castle Shannon Police Officer – Bill Kress; Castle Shannon Police Sergeant – Gary Watkins; Paramedics – Matt Coleman, Stephen Herring, William Trobetta, and Caitlin Vogrins; and Patient – Donato Carone.

Chief Worth added that the survival rate for a cardiac arrest with utstein criteria was 50% in 2022 for those patients in our area. Chief Worth credits this success rate to the quick responses from bystanders, police officers, volunteer fireman, and first responders. Mr. Heckmann stated that as a board member, he has noted six or seven cardiac saves which is very rare. MRTSA is one of the most unsung services that our constituents receive.

Bid Openings: Mr. Heckmann stated that the borough applied for a PennDOT Automated Red-Light Enforcement (ARLE) grant three years ago and was awarded a \$90,000 grant to install an RRFB flashing warning device for the pedestrian crosswalks at the intersection of Mt Lebanon Blvd and Cooke Drive. The difference between construction budget and actual bid will be funded by public safety expenditures. Chief Truver reported that two bids were received and opened on June 20th. Mr. Heckmann opened the floor for public comments. Being none, the public comment section was closed. Ms. Kovach motioned to award the bid to the lowest responsible bidder – Bronder Technical Services for \$87,996.36. Mr. Astor seconded; all in favor; motion carried.

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Mr. Heckmann discussed Contract No. 23-PK6 (rebid) for lower Hamilton Park, the police department drive, and Library parking lot and an add alternate for paving the Vitte's parking lot. Funding for the park, police department drive, and library will be provided by bond funds from the Six Parks Plan. Proposed funding for the Vitte's lot would come from a transfer of \$100,000 from sanitary sewer fund and \$34,222.25 from federal government ARPA funds. Mr. Heckmann asked for comments from council and the public. Mr. Swisher addressed the cost differences for the add alternate and recommended to rebid the add alternate separately and approve the base bid only.

Paul Salvayon, Glen Shannon recommended that the add alternate not be awarded because ownership of the parking lot may be temporary, and there is no long-term plan for the lot. Mr. Salvayon noted the cost of \$130 per ton for asphalt and cost of thermo plastic markings. Mr. Salvayon also noted the differences between a 19mm binder as proposed and 25mm binder which could be used instead at a lower cost. There is also a \$10,000 proposed concrete dumpster pad at Hamilton Park while currently there is no pad. Mr. Salvayon suggested that the Vitte's lot could be crack sealed, surface scratching, and using a 1" overlay since this is for temporary use. Mr. Salvayon suggested not awarding the add alternate of Vitte's lot.

Mr. Swisher motioned to award the base bid only for Contract 23-PK6 to A. Folino Construction Inc. for \$350,335.16. Mr. Astor seconded; all in favor; motion carried. The borough engineers will be contacted to discuss less expensive options for surfacing the Vitte's lot.

Mr. Heckmann presented Contract 23-PK2 bid specifications for Upper Hamilton Splash Pad from Vortex Aquatic Structures International through COSTARS. This type of splash pad recirculates treated water. The structure has different amenities for different age groups, and it operates with a button system and timer. Mr. Swisher wanted to know if there were other companies that bid because of the cost. Mr. Heckmann stated this is in the budget for the Six Parks Plus Plan.

Jerry Coones, Belleville Street – asked if someone in the borough would be certified to sanitize and treat the water. Mr. Heckmann answered yes, that is correct.

Paul Salvayon, Glen Shannon – asked if there was a separate structure for recirculating the water. Mr. Heckmann said there would be a separate stand-alone building in the hillside. Mr. Salvayon asked if the bid included running utilities to the structure. Mr. Heckmann said yes.

Darlene Vietmeier, Hiwood Drive – commented that the splash pad is a great idea and questioned whether a lifeguard would be available. Mr. Heckmann answered that the splash pad would not be staffed. Emergencies would be handled through 911, and public works would handle sanitation issues. Ms. Vietmeier was concerned about unruly actions of unsupervised children.

Annie Shaw, Glen Shannon – proposed that safety signage be provided to prevent dry drowning. Mr. Heckmann noted that there is a standard for the depth of water.

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Bryan Gigliotti, Poplar Avenue – agrees that the splash pad is a great idea and noted that he has never been to a splash pad with a lifeguard present. Just like a playground, people using this amenity will do so as their own risk. As summer recreation director, parents in the community are very excited about a splash pad.

David Seiler, Arch Avenue – asked if there would be any type of animal control at the pad, i.e., dogs specifically. Mr. Heckmann stated that current park regulations require that dogs must be on a leash and on path, therefore they would be excluded from the splash pad area. Signage for no pets in the area may be needed. Mr. Coones questioned if the area would be fenced or wide open. Mr. Heckmann answered the area will be open as part of the park. Ms. Kovach added that if dogs are a problem, council will have to address this issue.

Mr. Swisher asked how the cost of splash pad would be funded. Mr. Heckmann replied funding would come from the bond.

Ms. Kovach motioned to award Contract No. 23-PK2 Upper Hamilton Splash Pad to Vortex Aquatic Structures International through COSTARS for \$494,243.10. Ms. Randazzo seconded; all in favor; motion carried.

Council Committee Reports

Public Relations/Communications – The borough is at an interim status with the manager position. John Trant of Strategic Solutions will assist in a public search for a borough manager. Council is considering the job description, and more information will be available in July.

Building & Grounds/Public Works – Mr. Maloney stated the sun shades were installed at the library. Mr. Heckmann asked that Mr. Trant and the borough engineers review the shade sails this week to ensure that they are appropriately positioned.

The gazebo at Prospect Park will be completed shortly.

The 2023 Road Improvement Programs will begin the second week of July or first week in August.

Public Safety/Fire: Chief Reffner presented the June incident report – twenty response calls with 11 in Castle Shannon, 2 in Baldwin Township and 7 mutual aid/out of town.

The firefighters participated in in-house fire trainings in June. June 8th was hose line advancement/management. June 15th was aerial operations training. Firefighters got to hone their skills with truck and ladder placement on various buildings around town.

A new junior firefighter member joined this month. Total new members for 2023 is 8. Mr. Astor added that census numbers show that the borough's population is getting younger.

Chief Reffner asked if council would consider allowing the fire department to use the Vitte's property for search techniques using a fog machine and simulated smoke.

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Chief Truver announced that the new police officer candidate graduated from the IUP Academy Saturday and takes his certification tomorrow.

Finance: Mr. Swisher reviewed five check registers for May 26th, June 2nd, June 9th, June 16th and June 23rd and had no further questions. Mr. Astor motioned to approve the check registers. Mr. Swisher seconded; all in favor; motion carried.

Community Activities/Planning and Codes – Mr. Astor attended a ribbon cutting ceremony at a new venue in downtown Castle Shannon called Miller Mulligans. It has two simulated bays to allow golfers to play 230 of the most iconic courses in the world. For young children, there is a segment set up for miniature golf. This is owned by great people and is an asset to the community.

Mr. Heckmann noted that it looks like Yianni's Diner is close to being opened.

The basement of the triangle building has a new store at 1003 Castle Shannon Boulevard – Likely Treasures on the Boulevard.

Work continues at the former Lawrence Music site.

Mr. Vietmeier reported that the UCC Board of Appeals hearing will be June 28th at 7 pm for Polished Nails Studio & Spa.

Library – Ms. Randazzo reported that the library is seeking a part-time assistant/page for 3-7 hours per week. Resumes can be submitted to the library director, Heather Myrah.

The library will be closed on July 4th.

The Summer Reading is in full gear and ends August 10th. Ms. Randazzo encouraged both children and adults to participate.

Community members are invited to help create an Around the World and All Together Now Multi-Cultural Tapestry. Participants can honor their heritage by sharing a short story or drawing that reflects a cherished family tradition to celebration with a cultural theme. Colorful-premeasured paper is available at the library to record your unique story. The tapestry will be on display in September.

A Chick-fil-A fundraiser will be held June 28th.

SHACOG – Mr. Oates attended the Board of Directors in Elizabeth Township. Dominik Gambino of Diversified Municipal Services Inc. presented information on the Allegheny County Common Level Ratio regarding property assessments.

Mr. Oates reported that the 2023 Garbage Bid Tabulations were received, and the costs are high. One bidder did not submit a bid for any manual collection. Mr. Heckmann added trash removal is one of our critical service offerings. There is a move towards automation in light of labor

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shortages, and companies seeking efficiencies. It has become more expensive to haul, more expensive for disposal, and only one company submitted a bid for manual collection. Every community in SHACOG (26 communities) will be affected by these increased costs. Council plans to do everything possible to mitigate the impact on the consumer.

Manager: Mr. Trant reported that information for a new borough manager search will be out early in July pending council's approval and authorization.

Mr. Trant reviewed all outstanding construction projects with the borough engineer and conducted site visits for each project. Sun shades were being installed at the library last Friday, and Mr. Trant plans to follow up to ensure the sails were installed correctly. Punch list items were identified for the park improvement projects.

Mr. Trant is also following up on streetscape items. Ms. Kovach stated that the original plan included planters and asked if this is still planned. Mr. Trant answered that he is unaware of the planters, and no one has brought that to his attention. Mr. Trant added that it is his understanding that there are no additional items coming for the initial streetscape project. Mr. Heckmann added that he recalls planters in the design and believes there are locations for additional benches.

Letters of support for the ARLE grant application for a Mt. Lebanon Blvd. and Hoodridge Drive Pedestrian Safety project are being received.

Garbage collection bids were received from SHACOG and are being reviewed for information and possible recommendations for council's consideration in awarding the bid and managing the significant cost increase.

MS4: Mr. Heckmann stated that the active construction site on Canal Street is going swimmingly. The grading and replating in the streambed is satisfying the borough's requirements for a MS4 project. Mr. Swisher added that this project is an unfunded government mandate.

Mayor: Mayor Baumgarten stated that it was very gratifying to see so many EMTs and paramedics from Medical Rescue Team South Authority attending the council meeting and being honored. In his conversations with mayors throughout the state of Pennsylvania about emergency services, our borough is extremely fortunate to have this organization servicing our community. Mayor Baumgarten noted the timeline for response for the May 1st cardiac arrest (just a few minutes) and noted that other response times throughout the state are 20-30 minutes before help arrives. It is so important to support and appreciate our emergency services like MRTSA and the CSVFD.

Planning Commission: The agenda contained the minutes of the March 20, 2023 meeting.

Keystone Oaks: Mr. Heckmann noted that the Summer Recreation Program has started, and this was one of the receiving sites for the Keystone Oaks free lunch program. Although Castle Shannon still qualifies as a community for the program, this program was not made possible at

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the school level. The Summer Recreation Program is accepting donations of snack items (shelf stable items) for the children. Bryan Gigliotti stated that he is putting together a letter requesting donations from Giant Eagle, and there will be cookouts and pizza days available for participants. Myrtle Avenue PFO is also providing donations, and the parents have been very generous. Mr. Gigliotti will discuss the program early next year with the school district for the 2024 program.

Public Comment:

Jerry Coones, Belleville Street – requested at the prior council meeting for a letter in writing from the borough's lawyers as to how and why the new logo is not a violation of the separation of state and church. Mr. Heckmann answered that the castle logo was previously a religious symbol and noted the history of the building. Mr. Coones said that some Celtic knots are used to represent skin heads, white supremacists, neo-Nazi groups, etc. Mr. Coones said the logo should not have been changed and should have been voted on by the people in the community and not by council members. Mr. Heckmann assured Mr. Coones that there is no legal church and state issue with the logo.

Mr. Coones questioned when construction will start on Hamilton Park. Mr. Coones stated that the fencing and playground equipment has been removed. Mr. Heckmann answered that there is no active crew working at the site due to delays created by Duquesne Light in cutting off the power.

Mr. Coones asked council to consider changing the time that garbage can be put out to the curb. Elderly people have relatives that help to put the garbage out and need an earlier time than 6 pm the day before collection. Mr. Coones suggested the time be changed to noon the day prior to collection.

Paul Salvayon, Glen Shannon Drive – noted that his elderly neighbor received a notice of violation for having her garbage out too soon. The ordinance also states that trash cans must be brought in by daybreak the following day.

Mr. Salvayon questioned the status of the audit of the borough's planning ordinances. As president of the CSRC, the group is very big on development in the business district. Mr. Salvayon noted that the planning commission minutes and noted businesses that had to make a presentation to the planning commission for a change in use, even though they were commercial businesses. Mr. Salvayon stated it would be great if these businesses or potential businesses did not have to go through a planning commission process that is detrimental to business development.

Mr. Salvayon also questioned if a digital zoning map was available on the website for developers. Mr. Salvayon would like more multi-family uses in the business district. One project for the CSRC could be installing public art or wall murals, however this is currently prohibited in the business district. Mr. Salvayon also stated that the CSRC would like to participate in the comprehensive plan creation.

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Mr. Heckmann agreed that a functional zoning map would be a useful asset for developers. The planning improvements were commissioned due to the amount of conditional uses and involvement required by the planning commission to do the normal course of business was too much. The consultant hired will make a slate of recommendations to coincide with a larger rezoning process. Mr. Vietmeier stated that under Ordinance 891 there is a map that shows different districts, however the scale is small.

Kevin Brannon, Home Avenue – asked in a single-family home, how many different people can rent rooms. Mr. Vietmeier answered only one family. Mr. Brannon noted a neighbor that rents rooms to different tenants. Mr. Vietmeier is aware of this property and has been in contact with the property owner. Mr. Brannon noted that a new tenant recently moved in. Mr. Vietmeier will address this violation. Mr. Brannon also noted that their garbage can is constantly on the curb.

David Seiler, Arch Avenue – saw the shade sails at the library and believes the size is smaller than expected. Mr. Seiler looked at the pole attachments and does not believe they can be adjusted. Ms. Randazzo stated that she too was disappointed in the sails as the design showed five sails instead of three, and the positioning does not seem right. Mr. Trant plans to review the issue. Mr. Seiler also expressed concerns about the outside seating area getting too hot for young people.

Bryan Gigliotti, Poplar Avenue – noted that CSYA will be hosting three tournaments at the municipal center this week. CSYA has received many comments that this is a great ballfield and venue for tournaments. Mr. Maloney stated that he has been to multiple communities for tournaments, and our community should be very proud to have such a great venue.

The CSYA Golf Outing is planned for October 7th.

The Summer Recreation Program is up and running. The staff and participants are making the program work at Riehl Field, and the children are having a great time. Over 130 children are registered. Ms. Randazzo thanked Mr. Gigliotti for accepting the role of director and energizing the program.

Mr. Heckmann closed the public comment section.

Other Business: Mr. Swisher met Mr. Trant through MRTSA and welcome him to Castle Shannon. Mr. Swisher added that Mr. Trant is excellent in the role of interim manager.

Ms. Randazzo thanked the public works department for their efforts on the library and parklet landscapes during the dry weather.

Mr. Astor motioned to adjourn. Ms. Randazzo seconded; all in favor; motion carried.

Approved as presented this 10th of July 2023.

John K. Trant Jr.
Interim Manager

Mark J. Heckmann
Council President

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TAXING DISTRICT: CASTLE SHANNON BOROUGH
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 07/05/2023 FOR TAX YEAR 2023
FOR THE PERIOD: 01/01/2023 TO 06/30/2023

<u>A. COLLECTIONS</u>	<u>REAL ESTATE</u>	<u>INTERIM/OTHER</u>	<u>PER CAPITA</u>
Balance Collectable	4,067,670.95	.00	.00
Additions: During the Period	.00	.00	.00
Deductions: Credits during the Period	.00	.00	.00
Total Collectable	4,067,670.95	.00	.00
LESS: Face Collected for the Period	3,785,547.71	622.79	.00
LESS: Deletions from the List	.00	.00	.00
LESS: Exonerations	.00	.00	.00
LESS: Liens/Non-Lienable Installments	.00	.00	.00
<u>BALANCE COLLECTABLE - END OF PERIOD</u>	<u>282,123.24</u>	<u>622.79</u>	<u>.00</u>

<u>B. RECONCILIATION OF CASH COLLECTED</u>			
Face Amount of Collections	3,785,547.71	622.79	.00
Plus: Penalties	295.32	.00	.00
Less: Discounts	71,314.84	.00	.00
Total Cash Collected per Column	3,714,528.19	622.79	.00
<u>TOTAL CASH COLLECTED</u>			<u>3,715,150.98</u>

<u>C. PAYMENT OF TAXES</u>			
Amount Remitted During the Period (SEE ATTACHED SCHEDULE)			3,715,150.98
Amount Paid with this Report Applicable to this Reporting Period			.00
<u>TOTAL REMITTED THIS PERIOD</u>			<u>3,715,150.98</u>

List Other Credit Adjustments (SEE ATTACHED SCHEDULE) .00

Interest Earnings (if applicable) .00

<u>TAXING DISTRICT USE (OPTIONAL)</u>	
Carryover from Previous Period	\$ _____
Amount Collected this Period	\$ _____
Less Amount Paid this Period	\$ _____
Ending Balance	\$ _____


7-5-23

 Tax Collector Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the period.

Received by (taxing district): _____

Title: _____ Date: _____

I acknowledge the receipt of this report.

TC 1

TAXING DISTRICT: CASTLE SHANNON BOROUGH
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 07/05/2023 FOR TAX YEAR 2023
FOR THE PERIOD: 01/01/2023 TO 06/30/2023

SUPPORTING SCHEDULE FOR PAYMENT OF TAXES

DEPOSIT DATE	REAL ESTATE COLLECTED	PER CAPITA COLLECTED	TOTAL COLLECTED
02/22/2023	37,027.39	.00	37,027.39
02/24/2023	45,173.55	.00	45,173.55
02/24/2023	72,975.11	.00	72,975.11
02/24/2023	69,217.67	.00	69,217.67
02/28/2023	27,599.72	.00	27,599.72
03/01/2023	21,914.78	.00	21,914.78
03/01/2023	144,981.59	.00	144,981.59
03/01/2023	116,508.90	.00	116,508.90
03/03/2023	40,135.91	.00	40,135.91
03/04/2023	45,080.08	.00	45,080.08
03/07/2023	48,527.88	.00	48,527.88
03/08/2023	52,417.28	.00	52,417.28
03/11/2023	110,972.76	.00	110,972.76
03/16/2023	56,195.10	.00	56,195.10
03/16/2023	38,242.61	.00	38,242.61
03/20/2023	77,438.49	.00	77,438.49
03/22/2023	34,190.15	.00	34,190.15
03/22/2023	38,685.88	.00	38,685.88
03/24/2023	79,667.08	.00	79,667.08
03/29/2023	22,762.96	.00	22,762.96
03/31/2023	55,437.23	.00	55,437.23
03/31/2023	228,470.07	.00	228,470.07
03/31/2023	53,335.40	.00	53,335.40
04/05/2023	50,177.67	.00	50,177.67
04/05/2023	42,245.20	.00	42,245.20
04/05/2023	39,337.80	.00	39,337.80
04/08/2023	35,027.03	.00	35,027.03
04/08/2023	95,842.89	.00	95,842.89
04/10/2023	50,807.85	.00	50,807.85
04/10/2023	94,007.51	.00	94,007.51
04/12/2023	64,763.93	.00	64,763.93
04/12/2023	169,975.52	.00	169,975.52
04/12/2023	47,323.26	.00	47,323.26
04/14/2023	66,800.29	.00	66,800.29
04/14/2023	70,049.85	.00	70,049.85
04/14/2023	49,071.38	.00	49,071.38
04/14/2023	86,772.76	.00	86,772.76
04/15/2023	88,579.30	.00	88,579.30
04/15/2023	262,566.63	.00	262,566.63
04/15/2023	72,137.73	.00	72,137.73
04/15/2023	72,129.07	.00	72,129.07
04/15/2023	56,403.45	.00	56,403.45
04/15/2023	65,020.59	.00	65,020.59
04/15/2023	52,223.24	.00	52,223.24

TC 2

TAXING DISTRICT: CASTLE SHANNON BOROUGH
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 07/05/2023 FOR TAX YEAR 2023
FOR THE PERIOD: 01/01/2023 TO 06/30/2023

SUPPORTING SCHEDULE FOR PAYMENT OF TAXES

DEPOSIT DATE	REAL ESTATE COLLECTED	PER CAPITA COLLECTED	TOTAL COLLECTED
04/15/2023	61,424.00	.00	61,424.00
04/15/2023	91,728.50	.00	91,728.50
04/15/2023	93,146.05	.00	93,146.05
04/28/2023	45,585.06	.00	45,585.06
04/30/2023	51,823.90	.00	51,823.90
04/30/2023	622.79	.00	622.79
05/13/2023	25,719.78	.00	25,719.78
05/31/2023	25,738.42	.00	25,738.42
05/31/2023	14,294.15	.00	14,294.15
06/10/2023	63,193.73	.00	63,193.73
06/15/2023	66,783.64	.00	66,783.64
06/30/2023	26,870.42	.00	26,870.42
** TOTAL:	3,715,150.98	.00	3,715,150.98

TC3

TAXING DISTRICT: CASTLE SHANNON BOROUGH
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 07/05/2023 FOR TAX YEAR 2023
FOR THE PERIOD: 01/01/2023 TO 06/30/2023

SUPPORTING SCHEDULE FOR ASSESSMENT ADJUSTMENTS

PARCEL NO.	OWNER NAME	DATE	NET CHANGE VALUATION	NET TAX CHANGE
* TOTAL ADDITIONS:	0		0	.00
* TOTAL DELETIONS:	0		0	.00
* TOTAL EXONERATIONS*:	0		0	.00
** TOTAL CREDITS:				.00
** TOTAL EXEMPTION ADJUSTMENTS:				.00

TC4

TAXING DISTRICT: CASTLE SHANNON BOROUGH
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 07/05/2023 FOR TAX YEAR 2023
FOR THE PERIOD: 06/01/2023 TO 06/30/2023

<u>A. COLLECTIONS</u>	<u>REAL ESTATE</u>	<u>INTERIM/OTHER</u>	<u>PER CAPITA</u>
Balance Collectable	438,864.98	.00	.00
Additions: During the Period	.00	.00	.00
Deductions: Credits during the Period	.00	.00	.00
Total Collectable	438,864.98	.00	.00
LESS: Face Collected for the Period	156,741.74	.00	.00
LESS: Deletions from the List	.00	.00	.00
LESS: Exonerations	.00	.00	.00
LESS: Liens/Non-Lienable Installments	.00	.00	.00
<u>BALANCE COLLECTABLE - END OF PERIOD</u>	<u>282,123.24</u>	<u>.00</u>	<u>.00</u>


<u>B. RECONCILIATION OF CASH COLLECTED</u>			
Face Amount of Collections	156,741.74	.00	.00
Plus: Penalties	106.05	.00	.00
Less: Discounts	.00	.00	.00
Total Cash Collected per Column	156,847.79	.00	.00
<u>TOTAL CASH COLLECTED</u>			156,847.79

<u>C. PAYMENT OF TAXES</u>		
Amount Remitted During the Period (SEE ATTACHED SCHEDULE)		156,847.79
Amount Paid with this Report Applicable to this Reporting Period		.00
<u>TOTAL REMITTED THIS PERIOD</u>		156,847.79

List Other Credit Adjustments (SEE ATTACHED SCHEDULE) .00

Interest Earnings (if applicable) .00

<u>TAXING DISTRICT USE (OPTIONAL)</u>	
Carryover from Previous Period \$	_____
Amount Collected this Period \$	_____
Less Amount Paid this Period \$	_____
Ending Balance \$	_____


Tax Collector
7-5-23
Date

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the period.

Received by (taxing district): _____

Title: _____ Date: _____

I acknowledge the receipt of this report.

TC 5

TAXING DISTRICT: CASTLE SHANNON BOROUGH
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 07/05/2023 FOR TAX YEAR 2023
FOR THE PERIOD: 06/01/2023 TO 06/30/2023

SUPPORTING SCHEDULE FOR PAYMENT OF TAXES

DEPOSIT DATE	REAL ESTATE COLLECTED	PER CAPITA COLLECTED	TOTAL COLLECTED
06/10/2023	63,193.73	.00	63,193.73
06/15/2023	66,783.64	.00	66,783.64
06/30/2023	26,870.42	.00	26,870.42
** TOTAL:	156,847.79	.00	156,847.79

TC6

TAXING DISTRICT: CASTLE SHANNON BOROUGH
TAX COLLECTOR'S REPORT TO TAXING DISTRICTS
PREPARED ON: 07/05/2023 FOR TAX YEAR 2023
FOR THE PERIOD: 06/01/2023 TO 06/30/2023

SUPPORTING SCHEDULE FOR ASSESSMENT ADJUSTMENTS

PARCEL NO.	OWNER NAME	DATE	NET CHANGE VALUATION	NET TAX CHANGE
* TOTAL ADDITIONS:	0		0	.00
* TOTAL DELETIONS:	0		0	.00
* TOTAL EXONERATIONS*:	0		0	.00
** TOTAL CREDITS:				.00
** TOTAL EXEMPTION ADJUSTMENTS:				.00

TCT 7

Revenue Account Range: 01-00-000-000 to 36-99-999-999 Include Non-Anticipated: Yes Year To Date As Of: 06/30/23
 Expend Account Range: 01-00-000-000 to 36-99-999-999 Include Non-Budget: Yes Current Period: 06/01/23 to 06/30/23
 Print Zero YTD Activity: Yes Prior Year As Of: 06/30/22

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-300-000	GENERAL FUND REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-301-000	REAL ESTATE TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-301-100	Real Estate Taxes-Current Year	2,743,451.83	3,107,199.14	659,861.00	2,500,091.47	0.00	607,107.67-	80
01-00-301-300	Real Estate Taxes-Delinquent	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-301-500	Real Estate Taxes-Liened	81,595.54	120,000.00	7,686.75	40,021.19	0.00	79,978.81-	33
	301 REAL ESTATE TAXES	2,825,047.37	3,227,199.14	667,547.75	2,540,112.66	0.00	687,086.48-	79
01-00-310-000	ACT 511 TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-310-100	Real Estate Transfer Taxes	80,320.62	120,000.00	12,577.81	53,480.91	0.00	66,519.09-	45
01-00-310-210	Earned Income Taxes-Current	341,480.28	1,200,000.00	66,419.50	379,555.97	0.00	820,444.03-	32
01-00-310-220	Earned Income Taxes-Prior	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-310-230	Earned Income Taxes-Delinquent	9,232.05	15,000.00	7,072.80	10,441.59	0.00	4,558.41-	70
01-00-310-510	Local Services Tax	6,082.35	85,000.00	0.00	38,005.94	0.00	46,994.06-	45
01-00-310-520	Local Services Tax - Prior Year	0.00	8,000.00	0.00	0.00	0.00	8,000.00-	0
01-00-310-530	Local Services Tax - Delinquent	51.10	500.00	0.00	280.70	0.00	219.30-	56
01-00-310-700	Mechanical Device Tax	12,525.00	14,000.00	1,800.00	16,900.00	0.00	2,900.00	121
	310 ACT 511 TAXES	449,691.40	1,442,500.00	87,870.11	498,665.11	0.00	943,834.89-	35
01-00-321-000	LICENSES AND PERMITS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-321-700	Amusement Permits	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-321-800	Cable Television Franchise	39,588.53	160,000.00	0.00	34,797.11	0.00	125,202.89-	22
	321 LICENSES AND PERMITS	39,588.53	160,000.00	0.00	34,797.11	0.00	125,202.89-	22
01-00-322-820	STREET ENCROACHMENTS	5,635.00	6,000.00	60.00	9,155.00	0.00	3,155.00	153
01-00-331-000	FINES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-331-100	District Attorney Fines	6,993.99	25,000.00	989.56	5,059.63	0.00	19,940.37-	20
01-00-331-110	District Justice Fines	16,579.81	40,000.00	3,380.61	19,486.44	0.00	20,513.56-	49
01-00-331-120	PennDot Fines	1,446.59	4,000.00	1,391.80	1,391.80	0.00	2,608.20-	35
	331 FINES	25,020.39	69,000.00	5,761.97	25,937.87	0.00	43,062.13-	38

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-332-000	ASSET FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-341-000	INTEREST EARNINGS CHECKING	179.48	600.00	212.26	638.53	0.00	38.53	106
01-00-341-100	INTEREST EARNINGS PLGIT	5.68	50.00	0.02	0.12	0.00	49.88-	0
341 INTEREST EARNINGS CHECKING								
01-00-342-200	BUILDING RENTALS	0.00	0.00	150.00	150.00	0.00	150.00	0
01-00-354-000	STATE CAPITAL/OPERATING GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-354-010	Recycling Performance Grant	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-354-021	DARE Program Grant	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-354-022	Task Force	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-354-023	Police Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0
354 STATE CAPITAL/OPERATING GRANTS								
01-00-355-000	STATE SHARED REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-355-010	Public Utility Realty Tax	0.00	4,600.00	0.00	0.00	0.00	4,600.00-	0
01-00-355-011	Act 13	0.00	1,500.00	1,934.78	1,934.78	0.00	434.78	129
01-00-355-044	County Sales & Use Tax	161,227.95	355,000.00	55,845.52	204,848.41	0.00	150,151.59-	58
01-00-355-080	Beverage Licenses	0.00	2,650.00	0.00	0.00	0.00	2,650.00-	0
01-00-355-090	Mactlus shale Impact Fee	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-355-120	Foreign Casualty Ins Premium	0.00	195,000.00	0.00	0.00	0.00	195,000.00-	0
01-00-355-130	Foreign Fire Ins Premium	0.00	45,000.00	0.00	0.00	0.00	45,000.00-	0
355 STATE SHARED REVENUE								
01-00-361-000	GENERAL GOVERNMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-361-310	Planning Commission Fees	0.00	500.00	250.00	250.00	0.00	250.00-	50
01-00-361-340	Zoning Hearing Board Fees	2,000.00	2,000.00	0.00	273.85	0.00	1,726.15-	14
01-00-361-500	Sale of Publications	1,309.50	2,500.00	195.00	780.00	0.00	1,720.00-	31
361 GENERAL GOVERNMENT								
01-00-362-000	PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-362-010	Seabelt Grant	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-362-011	Federally Forfeited Property	0.00	60,000.00	0.00	0.00	0.00	60,000.00-	0
01-00-362-100	Police Services	50,237.81	60,000.00	10,665.38	143,969.69	0.00	83,969.69	240
01-00-362-101	Keystone Oaks School Guards	21,195.95	43,755.00	4,243.51	19,735.41	0.00	24,019.59-	45

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
01-00-391-100	Sale of Boro Property	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-392-361	Transfer from Capital Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-392-362	Transfer from Sanitary Sewer Fund	0.00	150,000.00	0.00	150,000.00	0.00	0.00	100
01-00-392-363	Transfer from Bond Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
392 Total		0.00	150,000.00	0.00	150,000.00	0.00	0.00	100
01-00-394-100	TAX ANTICIPATION NOTE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-399-000	FUND BALANCE FORWARD	1,008,601.52	1,039,170.13	0.00	800,101.90	0.00	239,068.23-	77
00 Total		4,775,231.50	7,090,124.27	862,496.11	4,583,815.65	0.00	2,506,308.62-	65
01-99-999-999	Cancel Revenue Account	2,662.41	0.00	0.00	0.00	0.00	0.00	0
01 GENERAL FUND EXPENDITUR	Revenue Total	4,777,893.91	7,090,124.27	862,496.11	4,583,815.65	0.00	2,506,308.62-	65
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-00-000-000	GENERAL FUND EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-400-000	LEGISLATIVE BODY	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-400-111	Council salary	7,291.55	17,500.00	1,458.31	7,291.55	0.00	10,208.45	42
01-00-400-112	Mayor salary	1,041.65	2,500.00	208.33	1,041.65	0.00	1,458.35	42
01-00-400-158	Life Insurance	153.60	480.00	38.40	230.40	0.00	249.60	48
01-00-400-210	Office supplies	0.00	100.00	0.00	81.96	0.00	18.04	82
01-00-400-320	Communication	15,667.82	1,000.00	0.00	5,456.29	0.00	4,456.29-	546
01-00-400-324	Telephone	349.93	720.00	16.26	352.01	0.00	367.99	49
01-00-400-420	Dues & memberships	575.00	2,000.00	0.00	700.00	0.00	1,300.00	35
01-00-400-460	Meetings & conferences	1,445.89	6,000.00	1,572.43	4,627.37	0.00	1,372.63	77
400 LEGISLATIVE BODY		26,525.44	30,300.00	3,293.73	19,781.23	0.00	10,518.77	65
01-00-401-000	EXECUTIVE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-401-121	Salary	44,430.82	96,900.00	7,554.39	44,823.59	0.00	52,076.41	46
01-00-401-122	Pension Contribution	3,215.41	7,650.00	588.46	3,530.76	0.00	4,119.24	46
01-00-401-152	Dental Insurance	261.10	480.00	0.00	272.62	0.00	207.38	57
01-00-401-155	Optical Insurance	62.65	140.00	0.00	40.70	0.00	99.30	29
01-00-401-156	Health/hospital Insurance	2,072.22	4,453.00	0.00	1,850.70	0.00	2,602.30	42
01-00-401-158	Life Insurance	367.80	1,100.00	0.00	459.75	0.00	640.25	42

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-00-401-189	Vacation Buy Back	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-401-210	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-401-324	Mobile Phone	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-401-420	Dues & Memberships	750.00	1,500.00	485.85	520.85	0.00	979.15	35
01-00-401-460	Meetings & Conferences	1,218.68	3,000.00	361.63	1,618.72	0.00	1,381.28	54
01-00-401-461	Vehicle Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0
	401 EXECUTIVE	52,378.68	115,223.00	8,990.33	53,117.69	0.00	62,105.31	46
01-00-402-000	FINANCIAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-402-311	Auditor Services	2,500.00	21,000.00	0.00	2,800.00	0.00	18,200.00	13
01-00-403-000	TAX COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-403-114	Real Estate-Current Fees	3,775.13	8,140.00	625.76	3,754.56	0.00	4,385.44	46
01-00-403-115	Real Estate-Delinquent Fees	2,700.54	5,000.00	0.00	4,104.47	0.00	895.53	82
01-00-403-116	Tax Certification/Duplicate Fees	7,768.00	15,000.00	1,604.00	6,662.00	0.00	8,338.00	44
01-00-403-158	Life Insurance	19.20	60.00	4.80	28.80	0.00	31.20	48
01-00-403-210	Office Supplies	1,551.25	2,000.00	47.98	1,172.79	0.00	827.21	59
01-00-403-212	Tax Duplicates	2,095.65	2,200.00	0.00	2,073.55	0.00	126.45	94
01-00-403-260	Tax Office Computer	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-403-316	Software Services	1,200.00	1,500.00	0.00	1,200.00	0.00	300.00	80
01-00-403-317	wage Tax Collection	349.73	500.00	0.00	0.00	0.00	500.00	0
01-00-403-318	EIT Assessment	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-403-353	Bonds	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-00-403-374	Computer Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-403-400	Real Estate-Lien Collection	14,563.63	24,000.00	1,336.92	12,030.61	0.00	11,969.39	50
01-00-403-401	Act 1 Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-403-460	Meetings & Conferences	60.00	100.00	0.00	0.00	0.00	100.00	0
01-00-403-500	Tax Refunds	1,250.34	1,500.00	0.00	0.00	0.00	1,500.00	0
01-00-403-501	Act 77 Refunds	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
	403 TAX COLLECTION	35,333.47	66,000.00	3,619.46	31,026.78	0.00	34,973.22	47
01-00-404-000	LAW	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-404-314	Labor Counsel Services	23,286.82	35,000.00	2,226.96	13,044.11	0.00	21,955.89	37
01-00-404-316	Solicitor Retainer	1,875.00	4,500.00	375.00	2,250.00	0.00	2,250.00	50
01-00-404-317	Solicitor Services	5,198.50	15,000.00	1,003.00	4,794.00	0.00	10,206.00	32
01-00-404-319	Civil Service Commission	0.00	0.00	0.00	0.00	0.00	0.00	0
	404 LAW	30,360.32	54,500.00	3,604.96	20,088.11	0.00	34,411.89	37

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-00-405-000	CLERK/SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-405-141	Assistant Manager	32,000.00	66,300.00	5,100.00	32,600.00	0.00	33,700.00	49
01-00-405-142	Accounts Payable Clerk	18,532.00	45,000.00	3,461.54	20,769.24	0.00	24,230.76	46
01-00-405-143	Secretary/Part-time Wages	6,564.89	16,640.00	0.00	11,235.68	0.00	5,404.32	68
01-00-405-144	Keystone Community Coordinator	22,088.28	0.00	0.00	0.00	0.00	0.00	0
01-00-405-156	Health/Hospital Insurance	25,382.04	25,500.00	2,276.03	13,656.18	0.00	11,843.82	54
01-00-405-158	Life Insurance	623.84	1,600.00	108.91	653.46	0.00	946.54	41
01-00-405-210	Office Supplies	200.37	1,000.00	66.39	846.41	0.00	153.59	85
01-00-405-212	Forms	1,558.86	1,500.00	99.52	933.22	0.00	566.78	62
01-00-405-325	Postage	1,097.23	2,000.00	725.80	2,670.45	0.00	670.45-	134
01-00-405-341	Advertising	1,317.15	2,000.00	272.00	2,322.80	0.00	322.80-	116
01-00-405-420	Meetings & Conferences	325.00	500.00	125.00	536.85	0.00	36.85-	107
01-00-405-461	Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0
	405 CLERK/SECRETARY	109,689.66	162,040.00	12,235.19	86,224.29	0.00	75,815.71	53
01-00-406-000	PERSONNEL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-406-100	Employee Hiring Costs	84.00	500.00	400.00	422.00	0.00	78.00	84
01-00-406-159	Asst Mgmt-ICMA	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-00-406-160	Pension/Retirement	0.00	207,238.00	351.96	2,871.90	0.00	204,366.10	1
01-00-406-161	F I C A	46,173.41	105,000.00	8,471.72	52,524.31	0.00	52,475.69	50
01-00-406-163	Ambulance Subscriptions	80.00	150.00	0.00	0.00	0.00	150.00	0
01-00-406-164	Employer FSA Contributions	2,212.08	5,000.00	386.46	2,604.27	0.00	2,395.73	52
01-00-406-316	Payroll Service	6,441.13	14,500.00	1,151.77	8,114.31	0.00	6,385.69	56
01-00-406-350	Insurance & Bonding	46,176.04	100,683.00	17,603.73	54,798.20	0.00	45,884.80	54
01-00-406-354	Workers Compensation	83,109.35	125,000.00	2,807.00	67,800.29	0.00	57,199.71	54
	406 PERSONNEL ADMINISTRATION	184,276.01	560,071.00	31,172.64	189,135.28	0.00	370,935.72	34
01-00-407-000	DATA PROCESSING	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-407-201	Computer Supplies	0.00	100.00	0.00	0.00	0.00	100.00	0
01-00-407-202	Copier Supplies	348.46	500.00	0.00	87.74	0.00	412.26	18
01-00-407-203	Website Maintenance	126.17	500.00	15.00	111.17	0.00	388.83	22
01-00-407-316	Software Services	1,275.00	4,000.00	0.00	0.00	0.00	4,000.00	0
01-00-407-374	Computer Maintenance Agreement	7,941.00	18,000.00	1,478.00	9,135.50	0.00	8,864.50	51
01-00-407-375	Copier Maintenance Agreement	2,042.44	4,000.00	455.23	2,626.75	0.00	1,373.25	66
01-00-407-376	Fax Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-407-377	Printer Maintenance	182.62	250.00	0.00	193.44	0.00	56.56	77
01-00-407-452	Contracted Services	288.00	648.00	0.00	50.95	0.00	597.05	8

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-00-407-700	Computer/Fax	2,178.39	350.00	60.65	196.35	0.00	153.65	56
	407 DATA PROCESSING	14,382.08	28,348.00	2,008.88	12,401.90	0.00	15,946.10	44
01-00-408-000	ENGINEER	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-408-316	Engineer Service Fees	8,638.53	25,000.00	6,905.94	20,389.05	0.00	4,610.95	82
01-00-409-000	GENERAL GOVERNMENT BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-409-141	Custodian Wages	3,214.46	8,000.00	486.36	3,185.66	0.00	4,814.34	40
01-00-409-220	Operating Supplies	1,308.41	4,000.00	2,108.68	6,252.91	0.00	2,252.91-	156
01-00-409-221	Municipal Center Signs	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-409-238	Uniform	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-409-260	Small Tools & Minor Equipment	507.70	800.00	38.63	38.63	0.00	761.37	5
01-00-409-321	Telephone	2,073.73	8,000.00	592.28	5,511.04	0.00	2,488.96	69
01-00-409-325	Internet Fees	0.00	650.00	51.72	51.72	0.00	598.28	8
01-00-409-361	Electricity	10,642.94	28,000.00	3,482.28	14,300.51	0.00	13,699.49	51
01-00-409-362	Gas	9,999.68	13,500.00	733.20	5,333.74	0.00	8,166.26	40
01-00-409-364	Sewage	674.44	1,200.00	145.88	639.23	0.00	560.77	53
01-00-409-366	Water	1,039.39	2,100.00	330.53	1,432.40	0.00	667.60	68
01-00-409-373	Repairs to Building	11,091.52	25,750.00	4,933.55	16,999.80	0.00	8,750.20	66
01-00-409-375	Contract Lawn Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-409-376	Landscaping Materials	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
01-00-409-377	Heating System Maintenance	0.00	2,100.00	0.00	0.00	0.00	2,100.00	0
01-00-409-450	Building Rental Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-409-452	Contracted Services	8,703.28	22,000.00	2,556.43	14,726.71	0.00	7,273.29	67
01-00-409-453	Furniture & Equipment	0.00	10,000.00	111.89	1,280.86	0.00	8,719.14	13
	409 GENERAL GOVERNMENT BUILDINGS	49,255.55	127,100.00	15,571.43	69,753.21	0.00	57,346.79	55
01-00-410-000	POLICE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-410-122	Chief's Salary	66,509.59	145,173.00	11,167.04	67,002.24	0.00	78,170.76	46
01-00-410-123	Lieutenant's Wages	104,604.32	231,067.00	17,774.32	106,328.84	0.00	124,738.16	46
01-00-410-131	Sargeant's Wages	189,930.44	436,164.00	32,542.56	197,111.64	0.00	239,052.36	45
01-00-410-132	Patrolman's Wages	316,718.08	637,985.00	46,053.60	321,004.73	0.00	316,980.27	50
01-00-410-140	Parking Enforcement Officer	6,480.60	14,661.00	1,054.08	6,318.68	0.00	8,342.32	43
01-00-410-141	Clerk's Wages	20,776.80	46,670.00	3,587.20	21,492.80	0.00	25,177.20	46
01-00-410-142	School Guard wages	36,294.62	86,776.00	6,138.72	35,696.61	0.00	51,079.39	41
01-00-410-152	Dental Insurance	8,156.21	18,000.00	1,202.40	7,169.40	0.00	10,830.60	40
01-00-410-155	Optical Insurance	1,641.38	3,600.00	236.06	1,518.11	0.00	2,081.89	42
01-00-410-156	Health/Hospital Insurance	94,129.72	216,000.00	16,605.05	102,298.38	0.00	113,701.62	47

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-00-410-452	Animal Control Service	9,255.70	35,000.00	8,127.00	9,051.00	0.00	25,949.00	26
01-00-410-453	Contracted Services	2,550.00	3,000.00	210.00	690.00	0.00	2,310.00	23
01-00-410-460	Meetings and Conferences	1,416.16	4,500.00	868.09	2,833.90	0.00	1,666.10	63
01-00-410-461	Officer Training	7,405.60	14,000.00	1,202.27	7,480.89	0.00	6,519.11	53
01-00-410-462	Education Reimbursement	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-00-410-542	Community Programs	889.27	2,000.00	775.50	775.50	0.00	1,224.50	39
01-00-410-741	Police Vehicle Purchase	0.00	0.00	31,500.00-	8,940.00	0.00	8,940.00-	0
01-00-410-742	Computer	749.00	16,000.00	2,936.12	5,570.52	0.00	10,429.48	35
01-00-410-743	Computer Maintenance	7,500.00	18,000.00	1,705.00	6,505.00	0.00	11,495.00	36
01-00-410-744	MDT-Lap Tops	0.00	14,000.00	0.00	0.00	0.00	14,000.00	0
01-00-410-745	Speed Monitor Trailors	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-410-747	Speed Monitor Maintenance	1,227.68	4,500.00	0.00	640.00	0.00	3,860.00	14
01-00-410-748	K-9 Expense	2,447.28	5,000.00	0.00	4,930.79	0.00	69.21	99
01-00-410-749	K-9 Handler	1,470.00	3,500.00	245.00	1,225.00	0.00	2,275.00	35
01-00-410-752	Truck Inspection	950.00	1,000.00	0.00	1,004.07	0.00	4.07-	100
01-00-410-753	AED Maintenance	725.00	3,000.00	0.00	715.20	0.00	2,284.80	24
01-00-410-754	Asset Forfeiture Purchases	41,645.00	60,000.00	0.00	0.00	0.00	60,000.00	0
	410 POLICE	1,153,907.80	3,007,282.55	160,727.44	1,224,623.84	0.00	1,782,658.71	41
01-00-411-000	FIRE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-411-163	VFD Relief Assoc.	0.00	44,000.00	0.00	0.00	0.00	44,000.00	0
01-00-411-363	Hydrant Service	11,619.53	28,000.00	2,415.70	12,003.99	0.00	15,996.01	43
01-00-411-383	Fire Department Warehouse Lease	0.00	40,000.00	3,333.33	4,445.10	0.00	35,554.90	11
01-00-411-550	Fire Department Donation	488.33	75,000.00	0.00	81,666.66	0.00	6,666.66-	109
	411 FIRE	12,107.86	187,000.00	5,749.03	98,115.75	0.00	88,884.25	52
01-00-412-530	Ambulance/Rescue Assessment	132,428.00	128,000.00	0.00	124,761.48	0.00	3,238.52	97
01-00-412-531	EM Equipment/Training	3,504.65	3,500.00	0.00	400.00	0.00	3,100.00	11
	412 Total	135,932.65	131,500.00	0.00	125,161.48	0.00	6,338.52	95
01-00-413-000	PROTECTIVE INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-413-130	Building Official wages	26,541.93	61,405.00	5,238.15	30,530.04	0.00	30,874.96	50
01-00-413-131	Building Official	2,352.25	0.00	0.00	0.00	0.00	0.00	0
01-00-413-132	Building Inspector	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-413-133	Code Enforcement Officer	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-413-134	Building & Codes Assistant	0.00	48,000.00	2,112.50	15,823.14	0.00	32,176.86	33
01-00-413-143	Secretary Wages	17,736.00	45,000.00	3,462.40	20,648.40	0.00	24,351.60	46

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-00-413-144	Local Government Academy Intern	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-413-152	Dental Insurance	0.00	2,760.00	96.96	872.64	0.00	1,887.36	32
01-00-413-155	Optical Insurance	0.00	552.00	20.35	263.39-	0.00	815.39	48-
01-00-413-156	Hospital Insurance	6,845.64	32,400.00	1,264.69	10,936.14	0.00	21,463.86	34
01-00-413-158	Life Insurance	177.36	800.00	44.34	372.36	0.00	427.64	47
01-00-413-163	Ambulance Subscriptions	0.00	80.00	0.00	0.00	0.00	80.00	0
01-00-413-210	Office Supplies	227.81	300.00	0.00	220.56	0.00	79.44	74
01-00-413-212	Forms	63.00	150.00	0.00	72.00	0.00	78.00	48
01-00-413-220	Operating Supplies	1,917.02	2,400.00	596.80	946.91	0.00	1,453.09	39
01-00-413-324	Mobile Phone	493.39	1,600.00	124.19	621.07	0.00	978.93	39
01-00-413-325	Postage	323.68	1,000.00	0.00	309.87	0.00	690.13	31
01-00-413-374	Vehicle Repairs	696.19	1,000.00	0.00	588.00	0.00	412.00	59
01-00-413-375	Fuel	537.88	1,500.00	245.39	852.09	0.00	647.91	57
01-00-413-420	Dues	145.00	1,200.00	0.00	50.00	0.00	1,150.00	4
01-00-413-451	Vehicle Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-413-452	Contracted Outside Services	9,261.52	50,000.00	1,956.00	5,593.53	0.00	44,406.47	11
01-00-413-460	Meetings & Conferences	0.00	3,000.00	145.00	445.00	0.00	2,555.00	15
01-00-413-500	Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0
	413 PROTECTIVE INSPECTION	67,318.67	253,147.00	15,306.77	88,618.36	0.00	164,528.64	35
01-00-414-000	PLANNING & ZONING	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-414-212	Forms	112.86	500.00	0.00	0.00	0.00	500.00	0
01-00-414-314	Special Legal Services	0.00	2,000.00	0.00	157.00	0.00	1,843.00	8
01-00-414-316	Planning Consultant	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-414-341	Advertising	871.85	1,500.00	0.00	83.70	0.00	1,416.30	6
01-00-414-420	Dues	744.00	800.00	0.00	852.00	0.00	52.00-	106
01-00-414-452	Contracted Consulting	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-414-500	Refunds	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
	414 PLANNING & ZONING	1,728.71	6,300.00	0.00	1,092.70	0.00	5,207.30	17
01-00-427-000	SOLID WASTE COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-427-450	Garbage Hauling	189,740.09	500,000.00	47,104.22	182,316.34	0.00	317,683.66	36
01-00-427-451	Recycling Collection	24,565.01	50,000.00	5,693.76	24,927.76	0.00	25,072.24	50
01-00-427-452	Leaf Collection	0.00	13,000.00	0.00	0.00	0.00	13,000.00	0
01-00-427-453	Fire Dept. Site Glass Pickup	2,477.60	5,000.00	400.00	1,950.00	0.00	3,050.00	39
	427 SOLID WASTE COLLECTION	216,782.70	568,000.00	53,197.98	209,194.10	0.00	358,805.90	37

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-00-430-000	HIGHWAY MAINTENANCE-GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-430-142	Driver's Wages	149,576.02	460,000.00	35,204.80	210,833.20	0.00	249,166.80	46
01-00-430-143	Part-time Seasonal Workers	3,834.00	12,000.00	2,907.00	4,877.00	0.00	7,123.00	41
01-00-430-152	Dental Insurance	4,106.52	9,000.00	678.72	4,072.32	0.00	4,927.68	45
01-00-430-155	Optical Insurance	804.96	1,700.00	142.45	854.70	0.00	845.30	50
01-00-430-156	Health/Hospital Insurance	38,938.44	82,000.00	8,058.72	46,065.12	0.00	35,934.88	56
01-00-430-158	Life Insurance	957.41	4,000.00	313.60	1,881.60	0.00	2,118.40	47
01-00-430-163	Ambulance Subscription	0.00	300.00	0.00	80.00	0.00	220.00	27
01-00-430-182	Longevity	1,925.00	5,000.00	410.00	2,035.00	0.00	2,965.00	41
01-00-430-183	Overtime	32,486.46	5,000.00	1,891.84	12,989.08	0.00	7,989.08-	260
01-00-430-190	Sick Time Bonus	0.00	2,800.00	0.00	1,500.00-	0.00	4,300.00	54-
01-00-430-210	Office Supplies	0.00	100.00	0.00	13.00	0.00	87.00	13
01-00-430-220	Operating Supplies	1,218.31	7,013.38	313.17	7,826.95	0.00	813.57-	112
01-00-430-231	Gasoline	2,140.96	6,756.02	475.46	1,667.23	0.00	5,088.79	25
01-00-430-232	Diesel Fuel	7,499.71	12,000.00	1,059.00	5,641.06	0.00	6,358.94	47
01-00-430-238	Clothing & Uniforms	4,225.15	7,500.00	413.38	5,552.09	0.00	1,947.91	74
01-00-430-239	Tires	46.00	6,500.00	0.00	15.07	0.00	6,484.93	0
01-00-430-251	Vehicle Repair/Maintenace	8,200.91	15,000.00	0.00	9,272.48	0.00	5,727.52	62
01-00-430-260	Small Tools & Equipment	2,880.33	7,092.00	1,310.54	9,194.77	0.00	2,102.77-	130
01-00-430-321	Telephone	2,137.76	4,500.00	258.83	1,502.12	0.00	2,997.88	33
01-00-430-324	Mobile Phone	253.22	550.00	42.09	210.51	0.00	339.49	38
01-00-430-327	Radio Equipment Maintenance	885.01	1,000.00	0.00	1,936.20	0.00	936.20-	194
01-00-430-361	Electricity	836.53	2,414.63	160.76	1,099.25	0.00	1,315.38	46
01-00-430-362	Gas	3,737.02	5,848.70	153.92	2,633.36	0.00	3,215.34	45
01-00-430-364	Sewage Charges	327.29	600.00	51.68	298.26	0.00	301.74	50
01-00-430-366	Water	358.73	720.00	0.00	0.00	0.00	720.00	0
01-00-430-373	Building Repair	3,000.00	3,500.00	0.00	2,062.37	0.00	1,437.63	59
01-00-430-374	Equipment Repair	6,766.21	20,000.00	535.71	2,859.28	0.00	17,140.72	14
01-00-430-451	Vehicle Contract Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-430-453	Contracted Tree Removal	0.00	5,000.00	0.00	2,000.00	0.00	3,000.00	40
01-00-430-454	PA One Call Service	122.86	600.00	0.00	24.64	0.00	575.36	4
01-00-430-460	Meetings & Conferences	530.00	1,500.00	0.00	455.00	0.00	1,045.00	30
01-00-430-740	vehicle Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0
	430 HIGHWAY MAINTENANCE-GENERAL	277,794.81	689,994.73	54,381.67	336,451.66	0.00	353,543.07	49
01-00-432-000	HIGHWAY MAINTENANCE-SNOW & ICE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-432-220	Salt, Etc.	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-432-221	Calcium Chloride	980.00	1,000.00	0.00	0.00	0.00	1,000.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	432 HIGHWAY MAINTENANCE-SNOW & ICE	980.00	1,000.00	0.00	0.00	0.00	1,000.00	0
01-00-433-000	HIGHWAY MAINTENANCE-SIDEWALKS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-433-220	Signs	2,723.26	20,203.87	772.51-	2,185.53	0.00	18,018.34	11
01-00-433-361	Electricity	1,594.44	3,800.00	247.15	1,469.41	0.00	2,330.59	39
01-00-433-374	Equipment Repair	942.80	2,000.00	225.00	855.00	0.00	1,145.00	43
01-00-433-376	Crosswalk Paint	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0
01-00-433-452	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0
	433 HIGHWAY MAINTENANCE-SIDEWALKS	5,260.50	46,003.87	300.36-	4,509.94	0.00	41,493.93	10
01-00-435-000	HWY MAINTENANCE-STREETSCAPE	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-435-220	Crosswalk Paint	1,458.39	0.00	617.36	617.36	0.00	617.36-	0
01-00-435-251	Decorative St. Light Repair	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-00-435-253	Brick Repair and Replacement	0.00	5,000.00	0.00	994.04	0.00	4,005.96	20
01-00-435-255	Banner/Flag Repair and Replacement	0.00	8,000.00	3,172.80	3,172.80	0.00	4,827.20	40
01-00-435-258	Landscaping/Planting	0.00	5,000.00	2,247.98	2,247.98	0.00	2,752.02	45
01-00-435-259	Street Furniture Maintenance	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
01-00-435-260	Curb and Line Painting	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
	435 HWY MAINTENANCE-STREETSCAPE	1,458.39	33,000.00	6,038.14	7,032.18	0.00	25,967.82	21
01-00-436-000	HWY MAINTENANCE-STORM SEWERS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-436-374	Storm Sewer Repair	14,812.50	35,000.00	0.00	5,300.00	0.00	29,700.00	15
01-00-436-454	Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00	0
	436 HWY MAINTENANCE-STORM SEWERS	14,812.50	35,000.00	0.00	5,300.00	0.00	29,700.00	15
01-00-438-000	HWY MAINTENANCE-HWYS & BRIDGES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-438-220	Operating supplies	175.00	2,000.00	43.36	343.36	0.00	1,656.64	17
01-00-438-221	Cold Patch	1,190.11	4,000.00	144.59	634.19	0.00	3,365.81	16
01-00-438-313	Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00	0
	438 HWY MAINTENANCE-HWYS & BRIDGES	1,365.11	6,000.00	187.95	977.55	0.00	5,022.45	16
01-00-451-000	CULTURE & RECREATION	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-451-200	Decorative St. Banners	0.00	6,000.00	0.00	0.00	0.00	6,000.00	0
01-00-451-300	Entertainment Services	0.00	8,000.00	0.00	226.00	0.00	7,774.00	3
01-00-451-450	Rec. Share - Dormont Pool	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	451 CULTURE & RECREATION	0.00	18,000.00	0.00	226.00	0.00	17,774.00	1
01-00-454-000	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-454-120	Summer Recreation Director	180.00	2,780.00	160.00	160.00	0.00	2,620.00	6
01-00-454-121	Supervisor's Wages	0.00	2,000.00	30.00	30.00	0.00	1,970.00	2
01-00-454-141	Recreation Counselors Wages	0.00	6,000.00	0.00	0.00	0.00	6,000.00	0
01-00-454-142	Security Officer	1,050.00	2,100.00	350.00	1,050.00	0.00	1,050.00	50
01-00-454-220	Operating Supplies	2,839.42	6,500.00	696.94	2,760.79	0.00	3,739.21	42
01-00-454-221	Recreation Program	184.16	2,000.00	115.96	210.52	0.00	1,789.48	11
01-00-454-252	Repair Material	78.14	1,000.00	0.00	96.43	0.00	903.57	10
01-00-454-260	Minor Equipment	0.00	500.00	0.00	75.71	0.00	424.29	15
01-00-454-361	Electricity	515.12	1,500.00	249.12	665.06	0.00	834.94	44
01-00-454-364	Sewage	68.95	600.00	18.03	18.03	0.00	581.97	3
01-00-454-366	Water	336.62	1,600.00	0.00	0.00	0.00	1,600.00	0
01-00-454-373	Repairs to Building	1,835.00	5,000.00	87.92	2,764.50	0.00	2,235.50	55
01-00-454-374	Park Maintenance	1,310.30	3,000.00	3,561.90	4,414.45	0.00	1,414.45	147
01-00-454-375	Tree Removal	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
01-00-454-376	Landscaping	4,726.29	7,500.00	1,524.18	4,430.82	0.00	3,069.18	59
01-00-454-452	Contract Lawn Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-454-500	Refunds	1,650.00	5,000.00	550.00	600.00	0.00	4,400.00	12
01-00-454-540	CSYA Donation	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-454-550	Senior Citizen Donation	0.00	0.00	0.00	0.00	0.00	0.00	0
	454 PARKS	14,774.00	49,080.00	7,344.05	17,276.31	0.00	31,803.69	35
01-00-455-000	TREES	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-455-700	Street Tree Maintenance	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
01-00-455-701	Tree Planting Program	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0
	455 TREES	0.00	17,500.00	0.00	0.00	0.00	17,500.00	0
01-00-457-000	CIVIL & MILITARY CELEBRATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-457-540	Civic Group Contributions	0.00	30,000.00	0.00	3,300.00	0.00	26,700.00	11
01-00-457-543	Memorial Day	22,954.01	2,000.00	274.49	1,106.05	0.00	893.95	55
01-00-457-546	Community Day	0.00	22,000.00	0.00	0.00	0.00	22,000.00	0
	457 CIVIL & MILITARY CELEBRATIONS	22,954.01	54,000.00	274.49	4,406.05	0.00	49,593.95	8
01-00-463-000	ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-463-112	Department Wages	0.00	48,824.00	3,755.70	22,534.20	0.00	26,289.80	46

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
01-00-501-000	Due to/from Bond Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
01-00-501-100	Due to/Due from Payroll Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
	501 Due to/from Bond Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
	00 GENERAL FUND EXPENDITURES	<u>2,490,542.45</u>	<u>6,645,976.15</u>	<u>416,917.53</u>	<u>2,746,494.98</u>	<u>0.00</u>	<u>3,899,481.17</u>	<u>41</u>
	01 GENERAL FUND EXPENDITUR Expend Total	2,490,542.45	6,645,976.15	416,917.53	2,746,494.98	0.00	3,899,481.17	41

01 GENERAL FUND EXPENDITURES

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	4,777,893.91	862,496.11	4,583,815.65
Expended:	<u>2,490,542.45</u>	<u>416,917.53</u>	<u>2,746,494.98</u>
Net Income:	2,287,351.46	445,578.58	1,837,320.67

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
02-00-300-000	STREET LIGHTING FUND REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0
02-00-301-000	REAL ESTATE TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0
02-00-301-100	Real Estate Taxes-Current	95,074.72	112,000.00	23,103.89	88,046.23	0.00	23,953.77-	79
02-00-301-300	Real Estate Taxes-Delinquent	0.00	0.00	0.00	0.00	0.00	0.00	0
02-00-301-500	Real Estate Taxes-Liened	3,547.64	4,500.00	305.80	1,592.14	0.00	2,907.86-	35
	301 REAL ESTATE TAXES	98,622.36	116,500.00	23,409.69	89,638.37	0.00	26,861.63-	77
02-00-341-000	Interest Earnings	0.00	0.00	0.00	0.00	0.00	0.00	0
02-00-392-010	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
02-00-399-000	FUND BALANCE FORWARD	58,478.23	71,907.17	0.00	48,781.19	0.00	23,125.98-	68
	00 Total	157,100.59	188,407.17	23,409.69	138,419.56	0.00	49,987.61-	73
	02 STREET LIGHTING FUND Revenue Total	157,100.59	188,407.17	23,409.69	138,419.56	0.00	49,987.61-	73

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
02-00-000-000	STREET LIGHTING FUND	0.00	0.00	0.00	0.00	0.00	0.00	0
02-00-403-500	Tax Refunds	0.00	150.00	0.00	0.00	0.00	150.00	0
02-00-434-000	STREET LIGHTING EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0
02-00-434-361	Electricity	49,748.17	114,000.00	9,966.20	49,746.57	0.00	64,253.43	44
02-00-434-362	LED Conversion	0.00	45,000.00	0.00	0.00	0.00	45,000.00	0
	434 STREET LIGHTING EXPENDITURES	49,748.17	159,000.00	9,966.20	49,746.57	0.00	109,253.43	31
	00 STREET LIGHTING FUND	49,748.17	159,150.00	9,966.20	49,746.57	0.00	109,403.43	31
	02 STREET LIGHTING FUND Expend Total	49,748.17	159,150.00	9,966.20	49,746.57	0.00	109,403.43	31

02 STREET LIGHTING FUND

	Prior	Current	YTD
Revenues:	157,100.59	23,409.69	138,419.56
Expended:	49,748.17	9,966.20	49,746.57
Net Income:	107,352.42	13,443.49	88,672.99

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
08-00-300-000	SANITARY SEWER FUND REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-341-000	Interest Earnings	377.97	1,150.00	342.84	2,156.24	0.00	1,006.24	188
08-00-341-001	PLGIT Interest	532.61	0.00	2,323.12	13,756.78	0.00	13,756.78	0
	341 Interest Earnings	910.58	1,150.00	2,665.96	15,913.02	0.00	14,763.02	188
08-00-351-010	COVID 19-ARPA	0.00	535,356.22	0.00	0.00	0.00	535,356.22-	0
08-00-354-000	STATE CAPITAL/OPERATING GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-354-100	ALCOSAN Grow Grant	300,000.00-	0.00	0.00	0.00	0.00	0.00	0
08-00-354-110	South McCully Sewer Repairs	96,000.00-	0.00	0.00	0.00	0.00	0.00	0
08-00-354-111	Killarney Inlet Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0
	354 STATE CAPITAL/OPERATING GRANTS	396,000.00-	0.00	0.00	0.00	0.00	0.00	0
08-00-364-000	SANITATION	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-364-110	Sewage Tap-in Fee	0.00	15,000.00	0.00	0.00	0.00	15,000.00-	0
08-00-364-111	Dye Test Fees	2,800.00	7,000.00	500.00	2,300.00	0.00	4,700.00-	33
08-00-364-120	Current Sewage Collections	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-364-121	Delinquent Sewage Collections	159,593.60	225,000.00	21,691.88	85,644.40	0.00	139,355.60-	38
08-00-364-122	Surcharge	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-364-123	Sewage Billing Collections	767,211.90	2,200,000.00	230,060.58	834,180.71	0.00	1,365,819.29-	38
08-00-364-600	Alcosan Billing Refund	10,380.96	11,000.00	0.00	11,003.70	0.00	3.70	100
	364 SANITATION	939,986.46	2,458,000.00	252,252.46	933,128.81	0.00	1,524,871.19-	38
08-00-371-601	Proceeds from Bond Issue	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-380-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-392-015	Transfer from Bond Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-394-301	USC Municipal Pooled Trust	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-399-000	Fund Balance Forward	3,750,951.15	3,925,103.81	0.00	3,878,232.07	0.00	46,871.74-	99
	00 Total	4,295,848.19	6,919,610.03	254,918.42	4,827,273.90	0.00	2,092,336.13-	70
	08 SANITARY SEWER FUND Revenue Total	4,295,848.19	6,919,610.03	254,918.42	4,827,273.90	0.00	2,092,336.13-	70

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
08-00-000-000	SANITARY SEWER FUND	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-407-201	Computer Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-000	WASTEWATER COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-142	Driver's Wages/30%	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-143	Secretary Wages/30%	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-144	Collection Fee	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-152	Dental Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-155	Optical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-156	Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-158	Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-161	F I C A	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-182	Longevity	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-183	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-200	Data Processing Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-210	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-220	Operating Supplies	1,379.44	3,000.00	40.01	647.91	0.00	2,352.09	22
08-00-429-231	Gasoline	196.69	1,000.00	156.29	917.73	0.00	82.27	92
08-00-429-238	Clothing & Uniforms	39.99	200.00	0.00	0.00	0.00	200.00	0
08-00-429-250	Vehicle Repair Supplies	341.44	1,000.00	305.98	1,744.18	0.00	744.18-	174
08-00-429-260	Small Tools & Equipment	0.00	150.00	0.00	173.99	0.00	23.99-	116
08-00-429-300	NSF Check Charges	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-301	Physical Survey/Inspection	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-302	Line Cleaning & CCTV Inspect	5,298.51	15,000.00	0.00	4,110.58	0.00	10,889.42	27
08-00-429-303	GIS Data Base Development	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-304	Dye Testing	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-305	Hydraulic Design/Capacity Eval	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-306	Structural Repairs	19,434.69-	325,000.00	0.00	9,687.77-	0.00	334,687.77	3-
08-00-429-307	Feasibility Study	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-313	CAP Implementation	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-314	EPA SSO Flow Monitoring	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0
08-00-429-315	Flow Monitoring Equipment	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
08-00-429-316	Engineering Fees	54,878.48	90,000.00	8,702.35	56,456.94	0.00	33,543.06	63
08-00-429-325	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-354	Workers Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-429-361	Electricity	483.11	1,000.00	39.15	261.71	0.00	738.29	26
08-00-429-364	Alcosan Charges	600,500.78	2,132,576.00	468,342.95	638,600.65	0.00	1,493,975.35	30
08-00-429-365	PAWC Shutoff Charges	0.00	500.00	0.00	0.00	0.00	500.00	0
08-00-429-366	Sewage Billing	5,149.43	33,700.00	410.29	1,205.66	0.00	32,494.34	4

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
08-00-429-374	Sewer Repair	4,500.00	15,000.00	0.00	7,237.20	0.00	7,762.80	48
08-00-429-452	Contract Sewer Repair	0.00	13,000.00	0.00	9,207.60	0.00	3,792.40	71
08-00-429-453	Pump Station Maintenance	10,341.00	10,000.00	0.00	1,365.77	0.00	8,634.23	14
08-00-429-460	Meetings & Conferences	0.00	100.00	0.00	0.00	0.00	100.00	0
08-00-429-500	Customer Refunds	790.19	1,000.00	0.00	0.00	0.00	1,000.00	0
08-00-429-700	Jetter & Chassis	320,942.36	320,568.00	0.00	3,183.03	0.00	317,384.97	1
08-00-429-701	Sewer Camera Repairs	1,748.00	3,000.00	0.00	2,500.00	0.00	500.00	83
08-00-429-800	Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0
429 WASTEWATER COLLECTION		985,574.35	2,997,294.00	477,997.02	717,925.18	0.00	2,279,368.82	24
08-00-430-701	F550 Upfit	0.00	52,000.00	0.00	51,511.00	0.00	489.00	99
08-00-463-730	Economic Development Property Purchase	0.00	0.00	513,520.46	513,520.46	0.00	513,520.46	0
08-00-470-000	CAPITAL PROJECTS DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-471-601	ACO - Debt Principal	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-472-601	ACO - Debt Interest	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-492-000	INTERFUND OPERATING TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0
08-00-492-180	Transfer to Capital Projects	0.00	500,000.00	0.00	0.00	0.00	500,000.00	0
08-00-492-181	Transfer to General Fund	0.00	150,000.00	0.00	150,000.00	0.00	0.00	100
08-00-492-182	Transfer to Debt Service	0.00	150,000.00	0.00	0.00	0.00	150,000.00	0
08-00-492-183	Transfer to Capital Reserve Fund	0.00	400,000.00	0.00	0.00	0.00	400,000.00	0
492 INTERFUND OPERATING TRANSFERS		0.00	1,200,000.00	0.00	150,000.00	0.00	1,050,000.00	12
08-00-501-100	Due to/Due from Payroll Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
00 SANITARY SEWER FUND		985,574.35	4,249,294.00	991,517.48	1,432,956.64	0.00	2,816,337.36	34
08 SANITARY SEWER FUND Expend Total		985,574.35	4,249,294.00	991,517.48	1,432,956.64	0.00	2,816,337.36	34

08 SANITARY SEWER FUND

	Prior	Current	YTD
Revenues:	4,295,848.19	254,918.42	4,827,273.90
Expended:	985,574.35	991,517.48	1,432,956.64
Net Income:	3,310,273.84	736,599.06	3,394,317.26

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
18-00-392-010	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-392-011	Transfer from Sewer Fund	0.00	500,000.00	0.00	0.00	0.00	500,000.00-	0
18-00-392-012	Transfer from Bond Fund	0.00	5,504,428.00	215,459.87	597,190.62	0.00	4,907,237.38-	11
392 Total		0.00	6,004,428.00	215,459.87	597,190.62	0.00	5,407,237.38-	10
18-00-393-100	Proceeds from Bond Refinancing	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-393-130	Proceeds of Debt	0.00	0.00	0.00	0.00	0.00	0.00	0
393 Total		0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-394-110	Proceeds from Line of Credit	453,829.57	0.00	0.00	0.00	0.00	0.00	0
18-00-399-000	Fund Balance Forward	200,547.71	139,767.00	0.00	747,912.28	0.00	608,145.28	535
00 Total		874,927.31	6,952,771.00	267,051.43	1,130,832.50	0.00	5,821,938.50-	22
18 CAPITAL PROJECTS Revenue Total		874,927.31	6,952,771.00	267,051.43	1,130,832.50	0.00	5,821,938.50-	22

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
18-00-000-000	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-400-400	Line of Credit Fees	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-403-500	Real Estate Tax Refunds	0.00	400.00	0.00	0.00	0.00	400.00	0
18-00-404-100	Codification	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-406-000	Personnal Policy	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-406-100	Code Enforcement Car	0.00	0.00	0.00	0.00	0.00	0.00	0
406 Personnal Policy		0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-407-000	DATA PROCESSING	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-407-120	Zoning Audit	0.00	50,000.00	0.00	1,450.00	0.00	48,550.00	3
18-00-407-710	Copier	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-407-711	IT Support	2,000.00	30,000.00	64.25	4,303.25	0.00	25,696.75	14
18-00-407-712	Document Management	0.00	25,000.00	10,012.17	10,012.17	0.00	14,987.83	40
407 DATA PROCESSING		2,000.00	105,000.00	10,076.42	15,765.42	0.00	89,234.58	15

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
18-00-408-316	Engineer Service Fees	63,197.82	170,000.00	24,658.86	15,511.20	0.00	154,488.80	9
18-00-409-000	GOVERNMENT BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-409-373	Repairs to Government Building	8,460.00	25,000.00	0.00	0.00	0.00	25,000.00	0
18-00-409-374	Public Works Garage Roof	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-409-375	MC Generator Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-409-376	Library Generator	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-409-452	Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00	0
	409 GOVERNMENT BUILDINGS	8,460.00	25,000.00	0.00	0.00	0.00	25,000.00	0
18-00-410-000	POLICE	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-410-742	Computer Infrastructure	0.00	14,000.00	0.00	16,636.21	0.00	2,636.21-	119
18-00-410-747	Bulletproof Vest Replacement	0.00	18,200.00	0.00	1,459.94	0.00	16,740.06	8
18-00-410-748	Weapons Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-410-749	Taser Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-410-752	Truck Inspection	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-410-753	Patrol Car	0.00	0.00	0.00	0.00	0.00	0.00	0
	410 POLICE	0.00	32,200.00	0.00	18,096.15	0.00	14,103.85	56
18-00-413-000	PROTECTIVE INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-413-700	Video Camera	0.00	12,000.00	12,595.35	14,235.35	0.00	2,235.35-	119
18-00-413-701	Conservatorship Program	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0
18-00-413-702	CDBG Demolitions	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-413-703	CDBG 47 Demolitions	0.00	0.00	0.00	0.00	0.00	0.00	0
	413 PROTECTIVE INSPECTION	0.00	32,000.00	12,595.35	14,235.35	0.00	17,764.65	44
18-00-429-700	Jetter Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-430-000	HWY MAINTENANCE-GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-430-260	Small Tools & Equipment	10,348.15	15,000.00	0.00	0.00	0.00	15,000.00	0
18-00-430-700	Backhoe	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-430-701	Truck Purchase	0.00	65,000.00	0.00	79,119.00	0.00	14,119.00-	122
18-00-430-702	PWD Garage Door Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0
	430 HWY MAINTENANCE-GENERAL	10,348.15	80,000.00	0.00	79,119.00	0.00	881.00	99

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
18-00-435-000	HWY MAINTENANCE-SIDEWALKS	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-435-313	Engineer Service Fees	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
18-00-435-341	Advertising	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
18-00-435-452	Contract Services	0.00	50,000.00	0.00	16,862.75	0.00	33,137.25	34
	435 HWY MAINTENANCE-SIDEWALKS	0.00	56,000.00	0.00	16,862.75	0.00	39,137.25	30
18-00-436-000	HWY MAINTENANCE-STORM SEWERS	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-436-313	Engineering Fees	7,057.15	35,000.00	2,117.16	8,739.17	0.00	26,260.83	25
18-00-436-314	Small Equipment-Push Camera	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-436-341	Advertising	0.00	4,000.00	0.00	399.90	0.00	3,600.10	10
18-00-436-452	Contracted Services-May St.	0.00	240,000.00	0.00	0.00	0.00	240,000.00	0
18-00-436-453	Killarney Inlets	1,144.00-	0.00	0.00	0.00	0.00	0.00	0
18-00-436-454	Joint Project - Baldwin Twp	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-436-455	Inlet Inspections & Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-436-456	Elm Street Repair	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-436-457	May Street Storm Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-436-460	Saw Mill Run PRP	0.00	124,900.00	51,772.50	51,772.50	0.00	73,127.50	41
18-00-436-605	Sleepy Hollow Flood Mitigation	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-436-607	Phase III Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0
	436 HWY MAINTENANCE-STORM SEWERS	5,913.15	403,900.00	53,889.66	60,911.57	0.00	342,988.43	15
18-00-438-000	HWY MAINTENANCE-HWYS & BRIDGES	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-438-200	Yard Restoration	9,980.70	4,000.00	0.00	0.00	0.00	4,000.00	0
18-00-438-313	Engineering Services	4,305.69	16,000.00	1,928.02	6,182.07	0.00	9,817.93	39
18-00-438-341	Advertising	1,454.75	2,000.00	0.00	0.00	0.00	2,000.00	0
18-00-438-452	Contract Paving	1,457.85	250,000.00	0.00	0.00	0.00	250,000.00	0
18-00-438-453	Guide Rail Installation/Repair	0.00	15,000.00	0.00	3,860.00	0.00	11,140.00	26
18-00-438-601	Bridge Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-438-602	ARLE Projects	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-438-603	PennDot/Street Scape Match	582,156.73	0.00	0.00	358,387.33-	0.00	358,387.33	0
18-00-438-604	RACP Match	0.00	771,428.00	0.00	0.00	0.00	771,428.00	0
	438 HWY MAINTENANCE-HWYS & BRIDGES	599,355.72	1,058,428.00	1,928.02	348,345.26-	0.00	1,406,773.26	33-
18-00-454-000	PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-454-313	Engineering Fees	0.00	1,323,000.00	0.00	149,933.46	0.00	1,173,066.54	11
18-00-454-611	Playground Equipment	9,495.00	5,000.00	4,125.00	5,582.50	0.00	582.50-	112
18-00-454-612	Park Equipment	673.91	1,000.00	0.00	0.00	0.00	1,000.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
18-00-454-613	Field Maintenance	0.00	10,000.00	0.00	16,700.00	0.00	6,700.00-	167
18-00-454-615	MC Shed	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-454-616	Park Master Plan Improvements	0.00	3,195,000.00	215,459.87	467,496.11	0.00	2,727,503.89	15
18-00-454-617	Park Master Planning	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-454-618	MC Volley Ball Facility	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-454-620	Veterans Memorial Park	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
18-00-454-621	Borough Wide Trail Improvements	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0
18-00-454-624	DCED Greenways, Trails & Rec. Match	0.00	32,000.00	0.00	0.00	0.00	32,000.00	0
	454 PARKS	10,168.91	4,587,500.00	219,584.87	639,712.07	0.00	3,947,787.93	14
18-00-470-000	CAPITAL PROJECTS DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-471-100	Debt Principal	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-471-300	Short Term Note Principal/Interest	0.00	0.00	0.00	0.00	0.00	0.00	0
	471 Total	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-472-100	Debt Interest	3,038.41	6,000.00	0.00	0.00	0.00	6,000.00	0
18-00-480-000	MAIN STREET	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-480-100	Professional Services	0.00	25,000.00	4,150.23	5,781.61	0.00	19,218.39	23
18-00-480-200	DCED-Keystone Community Study	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-480-300	Act 13 Walking Trail Study	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-480-530	Community Revitalization	2,623.44	0.00	530.95	720.00	0.00	720.00-	0
18-00-480-531	Wayfinding Study	4,125.00	0.00	0.00	2,475.00	0.00	2,475.00-	0
18-00-480-532	Wayfinding Installation	0.00	245,000.00	0.00	0.00	0.00	245,000.00	0
	480 MAIN STREET	6,748.44	270,000.00	4,681.18	8,976.61	0.00	261,023.39	3
18-00-492-010	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
18-00-492-101	Transfer to Debt Service Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
	492 Total	0.00	0.00	0.00	0.00	0.00	0.00	0
	00 CAPITAL PROJECTS	709,230.60	6,826,428.00	327,414.36	520,844.86	0.00	6,305,583.14	8
	18 CAPITAL PROJECTS Expend Total	709,230.60	6,826,428.00	327,414.36	520,844.86	0.00	6,305,583.14	8

18 CAPITAL PROJECTS

Prior

Current

YTD

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	Revenues:	874,927.31	267,051.43	1,130,832.50				
	Expended:	709,230.60	327,414.36	520,844.86				
	Net Income:	165,696.71	60,362.93-	609,987.64				

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
21-00-341-000	Interest Earnings	0.00	0.00	0.00	0.00	0.00	0.00	0
21-00-341-100		0.00	0.00	0.00	0.00	0.00	0.00	0
	341 Interest Earnings	0.00	0.00	0.00	0.00	0.00	0.00	0
21-00-380-150	Hospitalization-Caruso	0.00	0.00	0.00	0.00	0.00	0.00	0
21-00-380-151	COBRA	0.00	0.00	0.00	0.00	0.00	0.00	0
	380 Total	0.00	0.00	0.00	0.00	0.00	0.00	0
21-00-392-010	Transfer from General Fund	50,000.00	100,000.00	20,000.00	85,000.00	0.00	15,000.00-	85
21-00-399-000	Fund Balance Forward	2,236.55	7,840.34	0.00	611.53	0.00	7,228.81-	8
	00 Total	52,236.55	107,840.34	20,000.00	85,611.53	0.00	22,228.81-	79
	21 SINKING FUND Revenue Total	52,236.55	107,840.34	20,000.00	85,611.53	0.00	22,228.81-	79

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
21-00-000-000	SINKING FUND	0.00	0.00	0.00	0.00	0.00	0.00	0
21-00-406-000	PERSONNEL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0
21-00-406-150	H R A	46,926.44	85,000.00	10,315.82	61,935.51	0.00	23,064.49	73
21-00-406-151	Hospitalization-Caruso	0.00	0.00	0.00	0.00	0.00	0.00	0
21-00-406-152	Hospitalization-Yonek	1,418.16	0.00	0.00	1,227.48	0.00	1,227.48-	0
21-00-406-153	COBRA	0.00	0.00	0.00	0.00	0.00	0.00	0
	406 PERSONNEL ADMINISTRATION	48,344.60	85,000.00	10,315.82	63,162.99	0.00	21,837.01	74
	00 SINKING FUND	48,344.60	85,000.00	10,315.82	63,162.99	0.00	21,837.01	74
	21 SINKING FUND Expend Total	48,344.60	85,000.00	10,315.82	63,162.99	0.00	21,837.01	74

21 SINKING FUND

	Prior	Current	YTD
Revenues:	52,236.55	20,000.00	85,611.53
Expended:	48,344.60	10,315.82	63,162.99
Net Income:	3,891.95	9,684.18	22,448.54

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
22-00-300-000	SINKING FUND - SERIES 2022	0.00	0.00	0.00	0.00	0.00	0.00	0
22-00-301-000	REAL ESTATE TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0
22-00-301-100	Real Estate Taxes-Current	468,891.23	568,742.89	120,770.32	460,241.59	0.00	108,501.30-	81
22-00-301-300	Real Estate Taxes-Delinquent	0.00	0.00	0.00	0.00	0.00	0.00	0
22-00-301-500	Real Estate Taxes-Liened	14,545.28	7,000.00	1,255.81	6,538.41	0.00	461.59-	93
	301 REAL ESTATE TAXES	483,436.51	575,742.89	122,026.13	466,780.00	0.00	108,962.89-	81
22-00-341-000	Interest Earnings	11,246.53	100,000.00	34,420.81	197,237.78	0.00	97,237.78	197
22-00-392-010	Transfer from General Fund	25.00	0.00	0.00	0.00	0.00	0.00	0
22-00-392-101	Transfer from Capital Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
22-00-392-221	Transfer from Sewer Fund	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
	392 Total	25.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
22-00-393-100	General Oblig. Bond Proceeds	9,608,221.68	0.00	0.00	0.00	0.00	0.00	0
*22-00-393-200	Premiums on Bonds Sold	0.00	0.00	0.00	0.00	0.00	0.00	0
	393 Total	9,608,221.68	0.00	0.00	0.00	0.00	0.00	0
22-00-399-000	Fund Balance Forward	38,334.36	8,827,118.30	0.00	8,870,764.78	0.00	43,646.48	100
	00 Total	10,141,264.08	9,652,861.19	156,446.94	9,534,782.56	0.00	118,078.63-	99
	22 SINKING FUND/BOND Revenue Total	10,141,264.08	9,652,861.19	156,446.94	9,534,782.56	0.00	118,078.63-	99

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
22-00-000-000	SINKING FUND/BOND	0.00	0.00	0.00	0.00	0.00	0.00	0
22-00-403-500	Real Estate Tax Refunds	0.00	200.00	0.00	0.00	0.00	200.00	0
*22-00-409-310	General Government Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0
22-00-471-100	Debt Principal	0.00	402,643.75	0.00	0.00	0.00	402,643.75	0
22-00-471-400	Line of Credit	784,995.05	0.00	0.00	0.00	0.00	0.00	0
	471 Total	784,995.05	402,643.75	0.00	0.00	0.00	402,643.75	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
22-00-472-100	Debt Interest	50,167.05	260,706.25	0.00	132,325.00	0.00	128,381.25	51
22-00-475-000	Fiscal Agent Fees	750.00	750.00	0.00	2,250.00	0.00	1,500.00-	300
22-00-492-010	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
22-00-492-350	Transfer to Liquid Fuels	0.00	0.00	0.00	0.00	0.00	0.00	0
22-00-492-351	Transfer to Capital Fund	0.00	5,504,428.00	215,459.87	597,190.62	0.00	4,907,237.38	11
	492 Total	0.00	5,504,428.00	215,459.87	597,190.62	0.00	4,907,237.38	11
22-00-501-000	Due to/Due from General	0.00	0.00	0.00	0.00	0.00	0.00	0
	00 SINKING FUND/BOND	835,912.10	6,168,728.00	215,459.87	731,765.62	0.00	5,436,962.38	12
	22 SINKING FUND/BOND Expend Total	835,912.10	6,168,728.00	215,459.87	731,765.62	0.00	5,436,962.38	12

22 SINKING FUND/BOND

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	10,141,264.08	156,446.94	9,534,782.56
Expended:	835,912.10	215,459.87	731,765.62
Net Income:	9,305,351.98	59,012.93-	8,803,016.94

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
30-00-392-010	Transfer from General Fund	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
30-00-392-011	Transfer from Sewer Fund	0.00	400,000.00	0.00	0.00	0.00	400,000.00-	0
	392 Total	0.00	550,000.00	0.00	0.00	0.00	550,000.00-	0
	00 Total	0.00	550,000.00	0.00	0.00	0.00	550,000.00-	0
	30 Fund 30 Revenue Total	0.00	550,000.00	0.00	0.00	0.00	550,000.00-	0

30 Fund

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	0.00	0.00	0.00
Expended:	0.00	0.00	0.00
Net Income:	0.00	0.00	0.00

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
35-00-300-000	LIQUID FUEL FUND REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-341-000	Interest Earnings	430.10	1,500.00	953.21	3,827.07	0.00	2,327.07	255
35-00-341-100	PLGIT Prime	0.00	0.00	0.00	0.00	0.00	0.00	0
	341 Interest Earnings	430.10	1,500.00	953.21	3,827.07	0.00	2,327.07	255
35-00-355-050	Motor Vehicle Fuel Taxes	222,429.30	226,606.00	0.00	231,058.17	0.00	4,452.17	102
35-00-380-000	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-399-000	Fund Balance Forward	229,099.41	201,750.52	0.00	6,308.75	0.00	195,441.77-	3
	00 Total	451,958.81	429,856.52	953.21	241,193.99	0.00	188,662.53-	56
	35 LIQUID FUEL FUND Revenue Total	451,958.81	429,856.52	953.21	241,193.99	0.00	188,662.53-	56

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
35-00-000-000	LIQUID FUEL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-430-000	LIQUID FUEL PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-430-740	Vehicle Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-430-741	Salt, Etc.	82,202.18	105,000.00	0.00	0.00	0.00	105,000.00	0
	430 LIQUID FUEL PURCHASES	82,202.18	105,000.00	0.00	0.00	0.00	105,000.00	0
35-00-438-000	HWY MAINTENANCE-HWY REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-438-142	Driver Wages	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-438-152	Dental Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-438-155	Optical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-438-156	Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-438-158	Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-438-161	F I C A	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-438-182	Longevity	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-438-183	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-438-220	Operating Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0
35-00-438-313	Engineering Fees	2,905.28	18,000.00	1,223.76	5,239.37	0.00	12,760.63	29
35-00-438-341	Advertising	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
35-00-438-452	Contract Paving	18,889.50	200,000.00	0.00	0.00	0.00	200,000.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	438 HWY MAINTENANCE-HWY REPAIRS	21,794.78	219,000.00	1,223.76	5,239.37	0.00	213,760.63	2
35-00-501-100	Due to/Due from Payroll Fund	0.00	0.00	0.00	0.00	0.00	0.00	0
	00 LIQUID FUEL FUND	103,996.96	324,000.00	1,223.76	5,239.37	0.00	318,760.63	2
	35 LIQUID FUEL FUND Expend Total	103,996.96	324,000.00	1,223.76	5,239.37	0.00	318,760.63	2

35 LIQUID FUEL FUND

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	451,958.81	953.21	241,193.99
Expended:	103,996.96	1,223.76	5,239.37
Net Income:	347,961.85	270.55-	235,954.62

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	00 LIBRARY FUND	<u>122,606.10</u>	<u>332,908.46</u>	<u>26,940.96</u>	<u>136,860.42</u>	<u>0.00</u>	<u>196,048.04</u>	<u>41</u>
	36 LIBRARY FUND Expend Total	<u>122,606.10</u>	<u>332,908.46</u>	<u>26,940.96</u>	<u>136,860.42</u>	<u>0.00</u>	<u>196,048.04</u>	<u>41</u>

36 LIBRARY FUND

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	<u>290,252.08</u>	<u>29,282.46</u>	<u>294,495.51</u>
Expended:	<u>122,606.10</u>	<u>26,940.96</u>	<u>136,860.42</u>
Net Income:	<u>167,645.98</u>	<u>2,341.50</u>	<u>157,635.09</u>

Grand Totals

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	<u>21,041,481.52</u>	<u>1,614,558.26</u>	<u>20,836,425.20</u>
Expended:	<u>5,345,955.33</u>	<u>1,999,755.98</u>	<u>5,687,071.45</u>
Net Income:	<u>15,695,526.19</u>	<u>385,197.72-</u>	<u>15,149,353.75</u>

	Street	No	Name	Violation- 2014	Date	Date to Correct	Corrected Date
259	McCully Road	1402	Wayne Less	did not comply with occupancy violations & parking on Grass	10/1/14	11/1/14	Regular & Certified
	Street	No	Name	Violation- 2016	Date	Date to Correct	Corrected Date
264	Library Road	3301	Budget Transmission	remove banner, and clean-up debris in parking lot	12/29/16	1/5/17	
	Street	No	Name	Violation- 2017	Date	Date to Correct	Corrected Date
226	Rolling Rock	914	Floyd Arbogast	Camper in the driveway	6/6/18	6/11/18	
	Street	No	Name	Violation- 2019	Date	Date to Correct	Corrected Date
105	McRoberts Road	3141	Thomas A Moses	UCC hearing on the lack of progress to take out of Condemn	4/17/19	4/29/19	Regular & Certified
336	Rolling Rock Road	914	Floyd L Arbogast	Unsanitary Conditions: Trailer, outside storage, Junk Vehicle	7/10/19	7/20/19	Regular & Certified
587	Oakdale Ave	910	Frank R Menardi	2nd notice for Rental Unit Registration	12/20/19	12/31/19	
	Street	No	Name	Violation- 2020	Date	Date to Correct	Corrected Date
100	McCully Road	1402	Wayne A Less	Junk Vehicles in the back yard	2/20/20	4/5/20	Regular and Certified
106	Library Road	3840	Anthony Fazio	Land use violations	2/26/20	4/30/20	
123	Library Road	3301-3307	James Busch	storage of Junk Cars	3/11/20	5/30/20	Regular and Certified
569	Lindenwood Drive	808	Ronald C & Janet R Sabatasso	no Occupancy Registration	9/29/20	10/4/20	
	Street	No	Name	Violation- 2021	Date	Date to Correct	Corrected Date
8	Belleville Street	2997	Donald A Staab	Missing house numbers and dog feces in the yard	1/8/21	1/13/21	7/5/23
129	Grove Road	1301 apt 2	Robert Nagy	2nd notice for feeding the animals & \$25.00 ticket fine	2/23/21	2/24/21	Regular & Certified
213	Belleville Street	2909	Zachary Myles Diberadin	2 nd Garbage and cans at the curb, and storage of pallets in c	4/9/21	4/14/21	Regular and Certified
314	Glen Shannon Dr	567	Kopila Thapa	Building a Roof over a deck with no permit	5/17/21	5/22/21	
344	Grove Road	1301	Robert Nagy	2nd time submitting citations feeding animals & infestation	5/27/21		waiting for hearings
387	Grove Road	1301	Robert Nagy	another 2 citations for feeding Animals & Birds	6/10/21		waiting for hearings
531	Library Road	3603	Original Gyro	Sanitation issue in the back, blocking clear site exiting the lot	8/5/21	8/10/21	
549	Grove Road	1301	Robert Nagy	2 citations feeding animals, Infestation of rodents	8/13/21		Waiting for hearing date
704	Grove Road	1301	Robert Nagy	3 more citations feeding animals, uninhabitable, infestation	12/17/21		3 more citation
705	Sleepy Hollow Road	900	Daharmishtha Lodaliya	operating a Mini Mart/Convenience store in a R-2 District	12/27/21	1/7/22	Regular & Certified
	Street	No	Name	Violation- 2022	Date	Date to Correct	Corrected Date
144	Library Road	3421	Jason Alan Roberts	Roof leaking inside Apt 2, No Sign permit, or unit registration	3/7/22	3/18/22	Regular and Certified
148	Grove Road	1301 apt 2	Robert Nagy	another 2 citations for feeding animals and birds, rodents	3/10/22		
163	Belleville Street	2909	Christopher Schmitt	2011 Carry-on Trailer and ATV in the front of the house	3/28/22	3/30/22	Regular and Certified was received 6/11/22
164	Grove Road	1301	Robert Nagy	2 more citations	3/30/22		
168	Library Road	3757	Pele Castle Shannon LLC Dustin Jor	Landslide between 3755&3757 along Fountain Road	4/1/22	4/11/22	regular and certified
178	Prospect Ave	1220	Retred LLC	Installed gravel and no permit for a parking pad	4/12/22	4/17/22	issued 2 more waiting for a hearing date
197	Sleepy Hollow Road	921	Lobos Management	no Occupancy for new tenants, unit registration, on grass	5/5/22	5/15/22	Regular and Certified
273	Prospect Ave	1220	Retred LLC Ashish Shah	2nd Notice gravel on street, no pad permit & Occ+Unit Reg.	5/24/22	6/3/22	issued 2 more waiting for a hearing date
322	Belleville Street	2909	Christopher Schmitt	2nd notice for trailer, 311 app High Grass	6/9/22	6/14/22	Regular and Certified was received 6/11/22
327	Willow Ave	3762	William D Nedzesky	High Grass and no Unit Registration	6/10/22	6/15/22	just the grass was cut 7/11/2022
340	Cooke Drive	781 Apt1	Stevenson Williams Management Dc	Uninhabitable; contains filth and contamination, mold Lack M	6/13/22	7/28/22	Regular and Certified
343	Cooke Drive	786 A	Schnabletler LLC	Garbage out , no Unit registration	6/15/22	6/22/22	
349	Myrtle Ave.	3750	Pittsburgh Myanmar Christian Fellow	Needs a Grading Permit for the retaining wall for parking	6/15/22	6/25/22	

397	Killarney Drive	811	Jodi L Doyle	no Occupancy or Unit Registration	7/8/22	7/15/22	
424	Riehl Drive	740	Sarah Rappaport	Installed a fence with no permit	7/25/22	8/4/22	
430	Rosalia Ave	3521	Linda Ann Daube	High Grass and weeds, house needs repairs	7/27/22	10/25/22	
446	Library Road	3301 & 3307	James Busch Jr.	Banner Sign and abandoned Castrol sign, High Grass	7/28/22	8/2/22	
456	Prospect Ave	1220	Asif Shah	4 Citation parking pad, Rental Unit Reg, Occupancy, Gravel S	7/29/22		issued 2 more waiting for a hearing date
470	Library Road	3421	Jason Alan Roberts	2nd notice on violations from 3/7/22, weeds, no occupancy	8/3/22	8/10/22	Regular and Certified
473	Rosalia Ave	3521	Linda Daube	2nd notice for High Grass and Weeds	8/3/22	8/8/22	Regular and Certified
481	Lyndell Street	3707	Catherine & Clair Smith Brothers	Tarp in yard, no electric, chimney, porch foundation, vacant	8/4/22	9/4/22	Regular and Certified
535	Saint Anne Street	938	Marshall Gregory	Dog Feces disposal of rubbish, sanitation and means of egress	8/17/22	8/22/22	waiting for hearing date
546	Library Road	3505	Realty Income Trust 6	\$25.00 Ticket for high grass	8/19/22	8/24/22	Regular and Certified
597	Saint Anne Street	938	Marshall Gregory	2nd Notice for dog Feces disposal of rubbish, sanitation	8/31/22	9/5/22	waiting for hearing date
664	Prospect Ave	1220	Asif Retred LLC	Another 4 Citations submitted	9/15/22		issued 2 more Waiting for the hearing date
665	Saint Anne Street	938	Marshall Gregory	3 citations submitted	9/15/22		Waiting for the hearing date
677	Green Ct.	222	Andrew Sweiter	Re-occurrence of sanitation conditions & Rodents	9/20/22	9/21/22	
708	Park Avenue	918	H&P Partners LLC	Doing work without a permit and conditional occ. ran out	9/27/22	10/12/22	Regular and Certified
774	Middleboro Road	3564	Caley P Mangan	No gutter for proper drainage	10/18/22	10/28/22	
816	Willow & Poplar	3633 to 3729	Bruce E Falgiani	Occupancy and Unit Registration need inspected	10/27/22	11/11/22	Hand Delivered
817	Broadway Ave	3215	Milton E & Dorothy Hamel Jr.	Tree causing damage porch roof	10/27/22	11/4/22	
837	Rosalia Ave	3521	Linda Ann Daube	2nd notice for repairs not being completed on the property	11/1/22	11/30/22	Regular and Certified
865	Saint Anne Street	938	Marshall Gregory	4 more citation	11/7/22		waiting for hearings
869	Cooke Drive	797 B	Joann Groman	No Occupancy and no Unit Registration	11/8/22	11/15/22	Regular and Certified
884	Broadway Ave	3215	Milton E & Dorothy Hamel Jr.	2nd notice for Rotted roof and tree causing damage	11/9/22	11/18/22	
902	Murrays Ln	289	Linnea Rae Ondick	2003 toyota with expired plate & Stickers	11/18/22	11/28/22	
909	Pine Avenue	958 Apt 2	Marco A & Martha Honores	Recycling out too early, no Occupancy for tenants, no Unit	11/21/22	11/26/22	Regular and Certified
915	Sleepy Hollow Road	967	Adam & Samantha Elliott	no Occupancy for the tenants	11/21/22	11/28/22	Unauthorized Business Regular and Certified
941	Highland Villa Drive	1412	John Jay Thigpen II	Unsafe side Deck with no floorboards and railings	11/28/22	12/8/22	
942	Broadway Ave	3215	Milton E & Dorothy Hamel Jr.	3rd notice Rotted roof, broken gutter and tree causing damage	11/28/22	12/8/22	Regular and Certified
954	Murrays Ln	289	Linnea Rae Ondick	2nd Notice 2003 Toyota and 2007 Ford with expired plates and	11/29/22	12/9/22	Ford gone on 2/7/23
978	Middleboro Road	3564	Caley P Mangan	Junk Ford F-150 expired stickers	12/6/22	12/16/22	
1022	Lyndell Street	3800	Tania Wang	No Unit Registered	12/14/22	12/15/22	
	Street	No	Name	Violation- 2023	Date	Date to Correct	Corrected Date
115	Castle Shannon Blvd	1106	Josephine McGonigle	Garbage out before 6:00 Pm, No Occ, & No Unit Registration	1/25/23	1/30/23	
194	Prospect Ave	1220	Ashesh Shan	Gravel and mud into the street a MS4 issue parked on Grass	2/10/23	2/14/23	issued 2 more citations waiting for the hearing
195	Sleepy Hollow Road	967	Samantha and Adam Elliott	Unauthorized Home Base Business	2/10/23	2/20/23	Regular and Certified
203	Saint Anne Street	917-919	Barry T Langan	Trash left at the curb, no rental Unit and No Occupancy	2/14/23	2/19/23	
219	Newport Drive	930	Frederick C & Carol H Boden	2006 Mitsubishi with an expired plate and inoperable	2/21/23	3/3/23	
230	Willow Avenue	3827	Debbie Schweiger	No Occupancy for Polished Nails Studio & Spa	2/23/23	2/28/23	Regular & Certified
234	Hamilton Road	1349	Joshua Bush	Dead trees out front that pose a threat to the road & Public	2/23/23	3/9/23	
242	Library Road	3611	Original Gyro	Unsafe equipment	3/3/23	4/3/23	
265	Steiger Street	4102	Matthew Stonebraker	Did not complete violations for Occupancy and rental	3/9/23	3/16/23	

317	Willow Avenue	3926	Barry T Langan	Garbage out before 6:00 Pm & no Occupancy & unit Registra	3/30/23	4/6/23	
323	Willow Avenue	3855	John French	Feeding birds causing rodent problems and close to the cree	3/31/23	4/2/23	submit citation on 5/17/23
327	Saint Anne Street	911	Richard P Fest	2nd Notice Grading/excavating in vacant lot with no permit	4/4/23	4/11/23	Regular and Certified
341	Castle Shannon Blvd	1116	Raymond Lackner	Parapet, lintels, Windows Collapsing on the Southwestern sic	4/14/23	Immediate	Regular & Certified 30 days just toget permits
347	Sleepy Hollow Road	964	9624 Sleepy Hollow LLC	records show as vacant, no unit registration	4/17/23	4/18/23	
371	Willow Avenue	3855	John French	2nd Notice for feeding the birds causing rodent problems	4/19/23	4/21/23	submit citation on 5/17/23
372	Pine Avenue	905	Skylar Stewart PGH Property Group	No Occupancy, no unit registration parking on the grass	4/19/23	5/3/23	
373	Library Road	3547	Skylar Stewart PGH Property Group	No Occupancy, no unit registration	4/19/23	5/3/23	Regular and Certified
391	Connor Rd	1061	Matthew Templeton	Trailers parked in front of house	4/25/23	5/5/23	
396	Prospect Ave	1220	Ashesh Shah	2 citation for gravel in the street and and no parking pad	4/26/23		wait for a Hearing Date
401	Oak Drive	1431	Gary S & Barbara A Hudzik	Wooden Fence Leaning and ready to fall into the neighbors	5/1/23	6/1/23	
402	Grove Road	1264	Steven A Rohall	Bamboo growing on the backyard hillside	5/1/23	6/6/23	
410	Connor Road	1013	John McGhee	2nd notice trailer in front of house, and building and scrape	5/2/23	5/12/23	
476	Library Road	3563	OAP Ventures LLC James Brocato	Condemed for faulty construction & Unsafe Structure	5/9/23	11/9/23	Regular and Certified
479	Home Ave	3105	Matthew Simmons Aux Funding LLC	No Occ, No Unit Reg, High Grass	5/10/23	5/20/23	
488	Home Ave	3138	Jagpinder Singh	High Grass and no Unit Registration	5/10/23	5/15/23	
533	Poplar Avenue	3734	Steve R & melia A Dean	High Grass	5/12/23	5/17/23	
539	Broadway Ave	3254	Rashid H Boumasoud	3 citations submitted, High Grass, Storage, Junk Vehicles	5/15/23		waiting for hearing date
547	Baldwin Street	921	CKZ Properties LLC	No Occupancy for tenant, no unit registration, high grass	5/16/23	5/26/23	
554	Library Road	3301	James & Michele Busch Jr	3rd Notice for signage, no unit registration, and High Grass	5/16/23	5/31/23	
557	Willow Avenue	3855	John French	Citation for Feeding the birds	5/17/23		Waiting for hearing
563	Prospect Ave	1244	Timothy P & Nancy M Geyer	2nd Notice for High Grass also tarps, broken, fence, debris	5/17/23	5/22/23	grass 6/12/23
564	McCully Road	1404	Michael A Kalanish	No Occupancy, Violation since 11/9/20, and High Grass	5/17/23	5/27/23	
567	Londonderry Drive	809	RP2ALL LLC Maurice Makay	2nd Notice for High Grass, and No Unit Reg. include 3017 Be	5/18/23	5/28/23	just the grass on 5/24/23
629	Library Road	4156	Paul & Kathy Hess	No Occ for new tenant, no unit reg, banner and no sign perm	5/26/23	6/2/23	Regular and Certified
630	Castle Shannon Blvd	1116	Truitt Miller Miller Mulligans	No Occ and no portable sign permit	5/26/23	6/5/23	1/8/00
631	Redwood Drive	985	Donald & Amy Krtanjek	No reinspection and piling brush under pine trees in backyard	5/30/23	6/14/23	
633	Grove Road	1461	Milan Zaharcev	High Grass in the back yard causing rodent issues	5/31/23	6/5/23	
638	Castle Road	153	Mary E Munnell	Wall is crumbling and falling down causing a safety hazard	6/6/23	7/6/23	extention till August 6th
645	Middle Road	889	David Goudy	High Grass in the backyard	6/8/23	6/13/23	6/26/23
646	Lindenwood Drive	819	Mary Lou Rusbarsky	High Weeds in the front yard	6/8/23	6/13/23	7/3/23
649	Poplar Avenue	3734	Steve R & Amelia A Dean	2nd Notice for high Grass and weeds, and no house numbers	6/7/23	6/12/23	
656	Oak Drive	1431	Gary S & Barbara A Hudzik	2nd notice Fence falling into neighbors yard & Siding falling	6/7/23	6/17/23	
660	Connor Road	1033	Charlene A Hartung	High Grass on the front hillside	6/12/23	6/17/23	6/26/23
662	Poplar Avenue	3538	Stephen Nickles & Kristy Heslet	High Grass in the back yard	6/12/23	6/17/23	
663	Broadway Ave	3254	Rashid H Boumasoud	3 Citation Storage, High Grass, Inoperative vehicles	6/8/23		Waiting for the hearing date
665	Home Ave	3006	Christine E Tatka	High Grass in the backyard	6/13/23	6/18/23	
666	Broadway Avenue	3254	Rashid H Boumasoud	3 more citations Grass, Storage, Junk cars & Trailer	6/13/23		Waiting for the hearing date
667	Belleville Street	2907	Mark Puluka	High weeds on the front hillside	6/13/23	6/18/23	7/3/23
668	Belleville Street	2905	Christina Burrows	High Grass and Weeds in the front of the house	6/13/23	6/18/23	6/26/23

671	Broadway Ave	3254	Rashid H Boumasoud	3 more citations Grass,Storage,Junk cars & Trailer	6/14/23		Waiting for the hearing date
672	Willow Ave	3855	John French	Citation for feeding the wildlife	6/14/23		Waiting for the hearing date
673	Library Road	3547	Skylar Stewart PGH Property Group	Citation for no occupancy	6/14/23		Waiting for the hearing date
674	Pine Avenue	905	Skylar Stewart PGH Property Group	Citation for no occupancy	6/14/23		Waiting for the hearing date
675	Broadway Ave	3141	Craig D & Karen Lachappell	Front porch crumbling and in need of repairs	6/14/23	8/14/23	
680	Myrtle Ave.	3735	Tracey Ondek	High Weedsall around the fence	6/14/23	6/19/23	6/26/23
682	Lyndell St	3707	Catherine Brothers	High Grass in the front and back of the house	6/14/23	6/19/23	6/26/23
688	Thornwood Drive	1058	Michael Barron	2nd Notice Silver Nissan parking on the grass	6/14/23	6/15/23	Regular and Certified
690	Pine Avenue	974	Thomas Owen & Mary Margaret Emr	High Grass around the parking area	6/15/23	6/20/23	
691	Poplar Avenue	3725	Coccaro & Associates Bob Coccaro	No Occupancy and Ford Van with expired stickers	6/15/23	6/25/23	exten till 7/8/23
692	Poplar Avenue	3730	Stepen Poremski	GreenVan in the parking lot with expired stickers	6/15/23	6/25/23	
707	Prospect Ave	3909	Raymond A & Sandra M Sullivan	Weeds on the hillside are high	6/19/23	6/24/23	6/26/23
721	Broadway Ave	3254	Rashid H Boumasoud	3 more citations Grass,Storage, Junk car	6/19/23		Waiting for the hearing date
722	Broadway Ave	3254	Rashid H Boumasoud	3 more citations Grass,Storage, Junk car	6/20/23		Waiting for the hearing date
723	Newport Drive	930	Frederick C & Carol H Boden	2nd Notice for silver Mitsubishi with expired plate	6/20/23	6/30/23	
725	Poplar Avenue	3538	Stephen Nickles	2nd notice for high grass in the backyard	6/20/23	6/25/23	
726	Poplar Avenue	3734	Steve R & Amelia A Dean	Third notice High Weeds around property driveway	6/20/23	6/25/23	Regular & Certified
727	Prospect Ave	1210	Albert Byers	Weeds along the street are High	6/20/23	6/25/23	
728	Prospect Ave	1214	James and Justin Hopkins	Grass and weeds are high	6/20/23	6/25/23	6/27/23
732	Highland Villa Drive	1412	John Jay Thigpen II	2nd Notice for side porch and steps	6/20/23	7/20/23	
733	Middleboro Road	3564	Caley P Mangan	3rd Notice missing gutter, uninspected ford pickup	6/20/23	7/1/23	
734	Connor Road	1033	Charlene A Hartung	2nd Notice for high grass on the front hillside	6/21/23	6/25/23	6/26/23
735	Library Road	3470	James Brocato	Condemn the structure, with a 240 day as is	6/20/23	2/15/24	
736	McCully Road	1405	Michael A Kalanish	High Weeds with a brush pile backyard, pallets,Broken Fenc	6/21/23	6/26/23	7/7/23
737	Connor Road	1013	John McGhee	Garbage out before 6:00 Pm, tractor &3rd for trailer in drivew	6/21/23	7/1/23	Trash only 6/26/23
741	Baldwin Street	921	Andy Bekich	High Grass and weeds in the backyard, along with brush pile	6/21/23	6/26/23	grass only 6/26/23
742	Baldwin Street	919	Charles F Eberenz	High Grass & Weeds, with a brush pile in backyard	6/21/23	6/26/23	
743	Pine Avenue	974	Thomas Owen & Mary Margaret Emr	2nd Notice for high grass around the vehicle	6/21/23	6/26/23	
750	Killarney Drive	828	Monica Hernandez	High Grass	6/21/23	6/22/23	6/26/23
751	Killarney Drive	842	Dennis & Judy Petronio	High Grass	6/21/23	6/26/23	6/26/23
752	Killarney Drive	844	Patricia M Semple	High Grass	6/21/23	6/26/23	
753	Grove Road	1373	Kira Shelton &James Olsen	Grass in the backyard is high	6/21/23	6/26/23	extention till July 1
754	Broadway Ave	3254	Rashid H Boumasoud	3 more citations Grass, Storage, Junk car	6/22/23		Waiting for the hearing date
755	Broadway Ave	3254	Rashid H Boumasoud	3 more citations Grass, Storage, Junk car	6/23/23		Waiting for the hearing date
756	Grant Street	3769	Joshua P Petrusik	High Grass in the front side and back	6/26/23	7/1/23	7/5/23
757	Rebecca Street	3705	Alice Joy & William W Douglass	High grass in the front and backyard	6/26/23	7/1/23	7/7/23
758	Hastie Road	1045	Patricia L Hinson	High Grass in front and side yard	6/26/23	7/1/23	7/5/23
759	Thornwood Drive	1092	Hilary L Pierpoint	High Grass in the front and back	6/26/23	7/1/23	7/7/23
760	Blossom Hill Drive	1486	Brenna Bioni	Black Toyota parked on the grass	6/27/23	6/28/23	6/30/23
761	Middle Road	889	David Goudy	Silver Mercury parking on the grass	6/27/23	7/2/23	

762	Clara Ave	1333	Anthony Pellarin	Honda in driveway expired inspection, Outdoor Storage	6/27/23	7/2/23	
763	Maple Hill Avenue	3916	Patricia A Bosko	Wall on the side is deteriorating and falling in neighbors prop	6/27/23	7/2/23	
764	Home Ave	3182	Matthew J Slocum	Garbage cans left at the curb	6/27/23	6/28/23	7/5/23
765	Castle Shannon Blvd	1011	Golden Castle Real estate	High Grass and weeds	6/27/23	7/2/23	6/29/23
766	Poplar Avenue	3538	Stephen Nickles	3rd notice High Grass and now mishandling of garbage	6/27/23	7/2/23	
767	Elm Avenue	3628	Regis & Helene McQuaide	Pallets laying against the house on side & back, high grass	6/27/23	7/2/23	only the grass 6/30/23
768	Pine Avenue	975 Apt #1	David Trujillo	High Grass and weeds	6/27/23	7/2/23	7/3/23
769	Pine Avenue	975 Apt #3	Rommie Brown	High Grass and weeds	6/27/23	7/2/23	7/3/23
770	May Street	3100	Matthew J& Dana Cancelliere	Piles of bags and materials along the driveway	6/28/23	6/29/23	7/7/23
771	Glen Shannon Dr	532	Adam Hough	Garbage out before 6:00 Pm	6/28/23	6/29/23	removed 7/3/23 Warning
772	Middle Rd	871	Jacob M & Christine A Gross	Garbage out before 6:00 Pm	6/28/23	6/29/23	removed 7/3/23 Warning
773	Sleepy Hollow Road	925	Haitham Aurikaby	Garbage out before 6:00 Pm	6/28/23	6/29/23	removed 7/3/23 Warning
774	Hiwood Drive	3381	James J & Maryanne Pacconi	Garbage out before 6:00 Pm	6/28/23	6/29/23	removed 7/3/23 Warning
775	Columbia Drive	3388	Steven R O/Malley	Garbage out before 6:00 Pm	6/28/23	6/29/23	removed 7/3/23 Warning
776	Cooke Drive	789 B	Mark & Eva Shillingburg	Garbage out before 6:00 Pm	6/28/23	6/29/23	7/3/23
777	Bockstoce Avenue	907	Shannon L McCullough	Garbage out before 6:00 Pm	6/28/23	6/29/23	7/3/23
778	Willow Avenue	3900	Christopher Michael Myer	Garbage out before 6:00 Pm, already warned once	6/28/23	6/29/23	7/3/23
779	Saint Anne Street	915	Robert E & Valerie Maily	Weeds are high around the motorcycles	6/28/23	7/3/23	
780	Hastie Road	1041	Gary E & Lois E Lippert	Garbage out before 6:00 Pm	6/28/23	6/29/23	removed 7/3/23 Warning
781	Hastie Road	1006	Samijoe Jeniquea Latham	2017 Honda parking on the grass	6/29/23	6/30/29	7/7/23
782	Milton Road	1005	Priya Budathoki	2017 Toyota parking on the grass	6/29/23	6/30/23	7/7/23
783	Oak Drive	1431	Gary S & Barbara A Hudzik	3rd notice for the wooden fence falling into neighbor's	6/29/23	7/9/23	Regular and Certified
784	Library Road	3221	Dennis J Pruni	High Grass and weeds around the Garage on Havelock	6/29/23	7/4/23	7/5/23
785	Edgewood Avenue	918	Brent Uselton	Fence along the road is old and falling down, Hazard to Public	6/29/23	7/29/23	
786	Belleville Street	2907	Mark Puluka	2nd Notice for high weeds on front hillside	6/29/23	7/4/23	7/3/23
787	Sleepy Hollow Road	949	Nathan Tague	2021 Nissan truck parking on the grass	6/29/23	6/30/23	7/7/23
788	Sleepy Hollow Road	821 Apt N	Justin Welsh	2002 Mustang with flat tire and expired plate	6/29/23	7/9/23	
789	Pine Avenue	971	Sophia Nezd	Silver Kia parked on the grass	7/3/23	7/4/23	7/7/23
790	Middle Road	889	David Goudy	2nd notice for a Silver Mercury Parked on the front lawn	7/3/23	7/4/23	
791	Newport Drive	930	Frederick C & Carol H Boden	High Grass, Silver Mitsubishi stickers expired since 4-19	7/3/23	7/13/23	
792	Library Road	3107	WETGO Portfolio III LLC	High Grass, Festoons/penants, & no permit for portable sign	7/3/23	7/8/23	
793	Highland Villa	1444	Dana Ellison Shaffer	High Grass and weeds in the front and backyard	7/5/23	7/10/23	
794	Home Ave	3103	Mary Homberg	Garbage in open containers, on the ground causing rodents	7/5/23	7/6/23	warning
795	Killarney Drive	844	Patricia M Semple	2nd notice High Weeds throughout the property	7/5/23	7/10/23	
796	Killarney Drive	839	Stephanie Stotka	High Grass and weeds in the front and backyard	7/5/23	7/10/23	
797	Mathilda Street	4149	Erica A Olson	High Grass and weeds in the front and backyard	7/5/23	7/10/23	
798	Lockridge Road	3418	Sandra Lanzi	recycling bin left at the curb days after the pick up	7/5/23	7/6/23	7/7/23
799	Middleboro Road	3675	Christopher & Melissa Kraft	Tan ford exporer parked on the grass/mud	7/5/23	7/6/23	7/7/23
800	Middleboro Road	3717	Glenn Richard Loos	High Grass and weeds in the front and backyard	7/5/23	7/10/23	7/7/23
801	Steiger Street	4150	Mauro Pasquini	High Grass and weeds in the front and backyard	7/5/23	7/10/23	7/7/23

REQUEST FOR PROPOSALS

BOROUGH OF CASTLE SHANNON CONSTRUCTION DESIGN PLANNING GRANT

The Borough of Castle Shannon, Allegheny County, Pennsylvania, is accepting proposals for a one-time contract to perform certain professional services (consulting) work for the Borough involving a Construction Design Planning Grant under the Department of Community and Economic Development (DCED) Keystone Communities (KC) Program. The Planning Grant will be used as a tool to facilitate redevelopment of one of the Borough's key downtown anchor buildings located at 981 Castle Shannon Blvd. Due to the building's proximity to transit, the lack of housing within the downtown area, and one of the key focal points as you enter downtown Castle Shannon; the Borough intends to undertake an extensive community planning effort to develop the next iteration of this historic site. Attached is information relating to submitting a proposal including specific requirements, the organization of the proposal, and proposal evaluation criteria.

The proposal shall include elements as they relate to the Construction Design Planning Grant criteria highlighted within the KC program guidelines. Items included within the proposal should incorporate public engagement, mixed use business and residential development, transit-oriented development, public private partnerships, public art, and recreational opportunities. The proposal shall incorporate the required data collection to support the final recommendations of the construction design plan.

All responses to this RFP must be received in a sealed envelope and clearly marked "Castle Shannon Borough Construction Design Planning Grant Proposal" by 10:00 AM on August 15, 2023, to be eligible for consideration. Proposals shall be submitted to:

Borough of Castle Shannon
ATTN:
3310 McRoberts Road
Castle Shannon, PA 15234

The proposal and bid price (including cost estimates and hourly rates, see Section VIII) should be submitted in separate sealed envelopes. Please submit ten (10) copies of the RFP response and one (1) sealed bid price with your submission. An additional copy of all application materials submitted as PDFs on a flash drive may also be provided. The Borough will not open the bids until all proposals have been reviewed for their content and quality. E-mail submissions will not be accepted.

Questions may be e-mailed to: Krista Mosher, Main St. Manager, kmosher@csboro.org

Mosher

REQUEST FOR PROPOSAL



**PROFESSIONAL SERVICES
CONSTRUCTION DESIGN PLANNING GRANT**

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I. General Description

The Borough of Castle Shannon requests the submission of proposals for a one-time contract for professional services relating to a Construction Design Planning Grant under the Department of Community and Economic Development (DCED) Keystone Communities (KC) Program.

The Borough has acquired property located at 981 Castle Shannon Boulevard consisting of four (4) parcels B/L 191-P-198, 191-P-202, 191-P-204, 191-P-206 comprising just over one half of an acre. These parcels consist of a former hardware/unfinished furniture store. The parcel at one time was also a single-family home. The building has been for sale since 2018 and has sat vacant since December of 2022. In the interest of sparking additional economic development within the Borough's downtown Main Street the Borough closed on the property in (date will have to go here). The goal of the Construction Design Planning Grant is to examine the highest and best use for the property as it relates to the goals and initiatives of the community.

Castle Shannon is located in Allegheny County, Pennsylvania about seven miles south of the City of Pittsburgh and is a suburban community of 8,249 residents according to the 2020 census data. Housing units consist of approximately 60% single-family residences and 40% multi-family residences. As a largely built-out community, Castle Shannon must consider the benefits, impacts and opportunities presented by redevelopment and infill development.

The Borough is seeking a consultant who will have experience with land use regulations, transit-oriented development, public involvement processes and the ability to apply and effectively present innovative concepts to policy makers and the general public. Public input shall be a significant part of this planning process.

The results of the planning process will be consistent with the Borough's 2016 Comprehensive Plan as well as other policies regarding land use initiated by the Commonwealth including the MPC. It should include specific recommendations to connect the goals and strategies of the Castle Shannon Comprehensive Plan to the region's goals and objectives.

The final plan should have a well-designed format that utilizes an appropriate mix of text, graphics, photographs, charts and maps to convey its findings and recommendations concisely and effectively. The format and content should be designed to be straightforward so that it is easily understandable to the average resident and reader. The format should also enable integration with the municipal website in order to easily display the goals, objectives, and recommendations of the plan to the general public, as well as tracking the Borough's progress in implementing the plan.

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II. Scope of Service

The following outline is designed to describe key components of the planning process in addition to the general services to be provided by the consultant. The outline is not necessarily all-inclusive and the consultant shall include in the proposal any tasks and services deemed necessary to complete the project.

- **Executive Summary**

Provide an executive summary of the highest and best use of the property as identified through the planning efforts. Three broad topic areas where the consultant should display proficiency as they will likely be among the topics of conversation in the Planning Grant efforts include (but are not limited to):

- **Transit Oriented Development**

The Borough is interested in taking the next steps forward in offering a mixed-use development maximizing on the parcel's proximity to the PRT Willow Avenue T-Station. The project should be focused on the ideal mix of both residential and retail, commercial, etc. Sustainability and capacity-building should also be considered from a financial standpoint including the life-cycle costs of new and existing assets.

- **Community Placemaking, Marketing, and Engagement**

Community engagement will be a critical part of the Planning Grant efforts. The redevelopment of this anchor building offers the community an opportunity to officially recognize the downtown Main Street district, maximize economic development efforts, and present Castle Shannon as a desirable community in which to live, work, and visit. Community engagement strategies should be incorporated into the Construction Design Planning Grant efforts to provide recommendations on how the Borough can continue to engage with residents in an evolving digital world.

- **Zoning, Density, and Land Use**

The consultant is expected to provide all information and perform all tasks as required by the MPC (Act of 1968 No. 247 as reenacted and amended) as it relates to the Planning Grant efforts. Additionally, the Plan should address the integration of the historical character of the parcel with best practices for land use, transit-oriented development, and infrastructure management.

- **Prepare a list of short-term, mid-term and long-term goals and an associated implementation plan including cost estimates where possible.**

The plan will contain a list of short-term (1-3 years), mid-term (4-6 years) and long-term (7-10 years) goals and recommendations that are clear, concise and relevant. Vague recommendations such as "allow for the inclusion of pedestrian walkways" shall be avoided. An associated implementation plan shall also be included and should identify the appropriate entities responsible for implementation. The plan should be realistic and set priorities based on time, required/available funds and community input, not a wish list. The life-cycle costs of

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ongoing and future maintenance should be included with the overall cost analysis. Goals should be trackable and data-oriented.

- **Meetings and Public Hearings**

Attendance and presentations at public meetings, Planning Commission, and Borough Council meetings is required throughout the process. Additional advisory group meetings should also occur during the process. There should be a concerted effort to stimulate and obtain public input and response during the preparation of the draft and to involve appropriate elected officials and Borough staff. The public participation process should be designed to engage as broad an audience as possible and provide real-world challenges and issues in which to respond. The consultant is encouraged to suggest additional methods of public participation or an alternative method based on their experience and clearly identify time and number of meetings to accomplish this task.

- **Project Scope**

The successful person/firm shall be responsible for completion of the project up to and including adoption of the Construction Design Plan.

IV. Proposal Submission

All responses to this RFP must be received in a sealed envelope and clearly marked "Castle Shannon Borough Construction Design Planning Grant Proposal" by 10:00 AM on August 15, 2023 to be eligible for consideration. Proposals shall be submitted to:

Borough of Castle Shannon
ATTN: Krista Mosher, Main St. Manager
3310 McRoberts Road
Castle Shannon, PA 15234

The proposal and bid price (including cost estimates and hourly rates, see Section VIII) should be submitted in separate sealed envelopes. Please submit ten (10) hard copies of the RFP response and one (1) sealed bid price with your submission. An additional copy of all application materials submitted as PDFs on a flash drive may also be provided. Proposals submitted by email will not be accepted.

V. Limitations of Liability

The Borough of Castle Shannon assumes no liability or responsibility for costs incurred by proposers in responding to this RFP or in responding to any future requests for interviews, additional data, etc.

VI. Materials

The Consultant will be responsible for providing all necessary materials including drafts of the Construction Design Plan at all meetings workshops and charrettes. The consultant shall provide the Borough with a PDF version and editable version of all documents and drawings.

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VII. Proposal Preparation

In order to facilitate a consistent evaluation of the proposals, the respondent is advised to be concise and follow the outline identified in Section VIII in responding. Proposals that do not follow the outline or contain the required information may be incomplete or unresponsive proposals.

VIII. Format for Proposals

Proposals are requested to be concise and should include, in order, the following:

- A. Letter of Transmittal;
- B. Executive Summary;

Provide a brief summary describing the proposer's ability to perform the work requested, a history of the proposer's background and experience providing services, the qualifications of the proposer's personnel to be assigned to this project, and any other information called for by this scope of services which the proposer deems relevant, including restating any exceptions to this request for proposal. This summary should be brief and concise to apprise the reader of the basic services offered, experience and qualifications of the proposer, staff, subcontractors, and/or suppliers.

- C. Brief organizational profile, including background and experience of the firm.
- D. Previous project summaries, including reference contact information, for a minimum of three (3) projects that are similar in scope to the project described herein which demonstrate pertinent firm and key personnel experience. Examples may be submitted as supporting documentation.
- E. Proposed project approach and potential project schedule including an explanation/discussion of the project approach and a detailed outline of the proposed services for executing the requirements of the Proposed Scope of Services. A detailed description of the methods for obtaining public input should be provided. Work schedule shall include an estimated time frame to complete the project, detailed by milestone or activity. The project approach should detail the respondents' preferred methods and approach as well as alternative methods if those are not available. Target dates for public meetings and completion of draft and final documents should be included.
- F. Project management including:
 - i. Project organizational chart including key staff to be assigned from both the respondent and any subcontractors;
 - ii. Location of office from which the project management will be performed;
 - iii. Summary/matrix of key personnel's project experience;

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G. Appendices: Résumés of person(s) who will be performing the work from both the respondent and any subcontractors;

H. Cost estimates and billing rates (**In a separate sealed envelope**):

Full cost information should be provided that shows the maximum number of hours to be provided by each person assigned to the proposed work by the consultant's organizational levels. The proposed hourly rate for billing shall be included for each person. The hours of work and cost shall be itemized for each major work element of the proposal. An itemized estimate of reimbursable expenses must be included. The total amount of maximum payment must be stated;

The cost shall be based on the hours of work provided and "out-of-pocket expenses" and shall not exceed the maximum cost proposed, without specific reason, and unless an amendment to the contract is negotiated and approved by the proper authority of the Borough;

Billing on the project should occur monthly based on the hours spent on the project up to 90% of the contract value. The final hourly rate invoice shall be paid upon receipt of the final product and determination by the Borough that all requirements of the contract have been met. The remainder of contract value will be paid upon receipt and acceptance of final product;

All proposals should include a detailed breakdown of all costs.

I. Other submittals:

Additionally, documents attached as appendices to this RFP shall be fully executed and returned with the proposal as follows:

- Nondiscrimination certification (for proposing consultant/firm);
- Agreement for Professional Services*

**A proposed agreement is included for your review. If you believe that this agreement is adequate, it should be completed in all material respects, including execution, and returned with the proposal. If you feel that an alternative agreement is more suitable, you may submit such as part of your proposal. However the Borough reserves the right to enter into the enclosed agreement with the successful firm or to negotiate the exact terms of a professional (consulting) services contract.*

IX. Signature/Certification

The proposal shall be signed by an official authorized to bind the offer and shall contain a statement to the effect that the proposal will remain effective for review and approval for ninety (90) days from the deadline for submitting proposals.

Handwritten signature and the number 8.

X. Right to Reject Proposals and Waive Informalities

The Borough reserves the right to reject any and all proposals, to waive any irregularities or information in any RFP response, and to accept/reject any item or combination of items. The contract is subject to approval by the Castle Shannon Borough Council and is effective only upon its approval.

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XI. Proposal Evaluation and Selection

Review Process

Upon receipt of the proposals, Borough Council will review all submissions.

It is anticipated that the Borough Council may recommend a "short list" of persons/firms to be interviewed. The interview team would consist of the Main Street Manager, the Borough manager and one or two members of Borough Council.

The Borough reserves the right to reject any and all proposals and the right at its discretion to accept the proposal most favorable to its interests.

The Borough reserves the right to request additional information about any respondent as it may require.

Proposals must remain open as an irrevocable offer to provide service as described in the RFP for a period of 90 days after _____.

The final decision regarding this proposal rests with Castle Shannon Borough Council.

The award decision is expected to be made on or before _____.

The Borough may add to, modify or change the process at any time in its discretion.

Nothing contained in this RFP will be deemed to (i) create any right (whether property or other) in any party to have a contract awarded or (ii) create or require any standard for award other than what the Borough deems to be in its best interest. The award of a contract will be made in the discretion of the Borough and may be made on factors other than cost.

Notwithstanding anything to the contrary contained herein, no bidder, whether successful or not, will acquire any legally binding rights against any party including the Borough unless and until the bidder and the Borough formally execute an agreement that is satisfactory to the Borough, in its discretion. The submission of a bid, including the execution of the agreement that is part of this package, will not guarantee a contract award, nor will it guarantee that the Borough will not request modifications or deletion of terms before entering into the contract.

Criteria for Evaluation

While the successful firm must submit a competitive fee, price alone will not be the sole criteria in selection. The Project Consultant will be selected based on the following criteria:

- Qualifications of the firm based on previous relevant experience;
- Demonstrated understanding of the project;
- Approach to the project;
- Quality of work determined from both samples of work submitted for similar projects and from the proposal itself;

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- A demonstrated ability to write clearly and concisely;
- Qualifications of the person(s) to be involved;
- Project cost;
- Items identified in Section VIII Format for Proposals.

Borough Council reserves the right to hold a second interview with firms to discuss the bid price and negotiate with prospective consultants prior to making a recommendation to the commission.

- No questions related to the request for proposal will be responded to orally. All questions or requests shall be e-mailed to:

Someone needs to go here

Deadline for e-mailed questions: _____.

Questions received will be compiled and a response will be issued in the form of an addendum that will be posted on the municipal website, _____ no later than _____ pm on _____. The addendum will also be e-mailed upon request any time after the date that it is posted on the website.

Tentative Schedule

Item	Date
Post/mail RFP	
Questions due	
Deadline for RFP submittals	
Review/select consultants for interviews	
Interviews	
Recommendation made by Borough Council	
Contract negotiation	
Contact award	

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APPENDIX A
Request for Proposals

NONDISCRIMINATION

Nondiscrimination and equal opportunity are the policy of the Commonwealth and Borough of Castle Shannon in all its decisions, programs, and activities. The purpose is to achieve the aims of the United States and Pennsylvania Constitutions. Executive Order 1972-1, the Pennsylvania Human Relations Act, Act of October 27, 1955, (P.L. 744), as amended (43 P.S. 951, et. seq.) and (43 P.S. & 153), assure that all persons are accorded equal employment opportunity without regard to race, color, religious creed, handicap, ancestry, national origin, age, or sex.

During the term of this contract, the contractor agrees as follows:

- (a) Contractor shall not discriminate against any employee, applicant for employment, independent contractor or any other person because of race, color, religious creed, ancestry, national origin, age, sex or handicap. Contractor shall take affirmative action to insure that applicants are employed, and that employees or agents are treated during employment, without regard to their race, color, religious creed, ancestry, national origin, age, sex or handicap. Such affirmative action shall include, but is not limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training. Contractor shall post in conspicuous places, available to employees, agents, applicants for employment, and other persons, a notice to be provided by the contracting agency setting forth the provision of this nondiscrimination certification.
- (b) Contractor shall, in advertisements or requests for employment placed by it or on its behalf, state all qualified applicants will receive consideration for employment without regard to race, color, religious creed, handicap, ancestry, national origin, age, or sex.
- (c) Contractor shall send each labor union or workers' representative with whom it has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or workers' representative of its commitment to this nondiscrimination certification. Similar notice shall be sent to every other source of recruitment regularly utilized by bidder.
- (d) It shall be no defense to a finding of noncompliance with this nondiscrimination certification that contractor has delegated some of its employment practices to any union, training program or other source of recruitment which prevents it from meeting its obligations. However, if the evidence indicates that the contractor was not on notice of the third-party discrimination or made a good faith effort to correct it, such factor shall be considered in mitigation in determining appropriate sanctions.

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- (e) Where the practices of a union or of any training program or other source of recruitment will result in the exclusion of minority group persons, so that contractor will be unable to meet its obligation under this nondiscrimination certification, contractor shall then employ and fill vacancies through other nondiscriminatory employment procedures.
- (f) Contractor shall comply with all state and federal laws prohibiting discrimination in hiring or employment opportunities. In the event of contractor's noncompliance with the nondiscrimination certification or with any such laws, this contract may be terminated or suspended, in whole or part, and contractor may be declared temporarily ineligible for further Borough of Castle Shannon contracts, and other sanctions may be imposed and remedies invoked.
- (g) Contractor shall furnish all necessary employment documents and records to, and permit access to its books, records, and accounts by, the Borough Castle Shannon Manager for purposes of investigation to ascertain compliance with the provisions of this certification. If contractor does not possess documents or records reflecting the necessary information requested, it shall furnish such information forms supplied by the Borough of Castle Shannon Manager.
- (h) Contractor shall actively recruit minority and women subcontractors or subcontractors with substantial minority representation among their employees.
- (i) Contractor shall include the provisions of this nondiscrimination certification in every subcontract, so that such provisions will be binding upon each subcontractor.
- (j) Contractor's obligations under this clause are limited to the contractor's facilities within Pennsylvania, or where the contract is for purchase of goods manufactured outside of Pennsylvania, the facilities at which such goods are actually produced.

SIGNATURE OF CONTRACTOR

DATE

TITLE

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AGREEMENT FOR PROFESSIONAL SERVICES

This agreement made and entered into this _____ day of _____, 2023, by and between the Borough of Castle Shannon, Allegheny County, Pennsylvania, a municipal corporation, hereinafter referred to as "Borough of Castle Shannon" or "the Borough," and _____, hereinafter referred to as the "Consulting Firm" or "Consultant."

WHEREAS, the Borough desires to have certain one-time professional consulting work done involving the update of the _____; and

WHEREAS, the Borough desires to enter into a contract for this work as indicated in the Request for Proposals, hereinafter referred to as "RFP," and made a part of this agreement, included herein by specific reference, and attached as Appendix A to this agreement; and,

WHEREAS, the Consulting Firm desires to provide services requested in the RFP to the Borough of Castle Shannon based on the formal proposal submitted in response to the Borough's RFP, said proposal made a part of this agreement, included herein by specific reference and attached as Appendix B to this agreement; and,

WHEREAS, the parties to this agreement have further negotiated changes or additions to Appendix A and/or Appendix B and have set forth these changes or additions as Appendix C to this agreement, said Appendix C made a part of this agreement and included herein by specific reference

AND WHEREAS, the Consulting Firm is equipped and staffed to provide the services set forth in the RFP;

NOW THEREFORE, the parties mutually agree as follows:

TERMS AND CONDITIONS

THE CONSULTING FIRM WILL:

Provide professional consulting services as specified in the RFP and accepted by the Consulting Firm's proposal and amended by any addendum listed herein and attached hereto.

Assign the following individuals to do the Borough's required work at the minimum number of hours as indicated:

<u>NAME</u>	<u>POSITION</u>	<u>MINIMUM HOURS</u>
-------------	-----------------	----------------------

[Insert information as a separate sheet]

Any changes to the staffing proposed above shall be subject to the approval of the Borough, however, staff changes by the Consulting Firm will not be denied where the staff replacement is of equal ability or experience to the predecessor.

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THE BOROUGH WILL:

Compensate the Consulting Firm based on the actual hours worked and actual reimbursable expenses for a total amount not to exceed \$ _____.

Provide reasonable access to all Borough personnel, facilities and information necessary to properly conduct and complete the work required under this Agreement.

Make payments to the Consulting Firm within thirty (30) days after receipt of a properly prepared invoice for work satisfactorily completed.

Make final payment to the Consulting Firm within thirty (30) days after final product approval and adoption by the Borough.

FURTHER, IT IS AGREED BY BOTH PARTIES THAT:

The final product produced by the work of the Consulting Firm pursuant to this agreement, including any report, maps, drawings and other documents prepared by the Consulting Firm and intended to be appended to the final product or to be included by reference, shall be owned by the Borough.

In witness thereof, the parties hereto have executed this Agreement on the day and date set forth above.

WITNESS:

THE BOROUGH OF CASTLE SHANNON

TITLE: _____

WITNESS:

[THE CONSULTING FIRM]

TITLE: _____

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