



CASTLE SHANNON BOROUGH COUNCIL MEETING AGENDA

Monday, March 25, 2024

**Executive Session – 6:00 PM
Business Meeting – 7:00PM**

I. Call to Order

II. Reflection and Pledge of Allegiance

III. Roll Call:

Council: N. Kovach, Council President; D. Swisher, Council Vice President; W. Oates; D. Seiler;
K. Brannon; Lisa Shartle; Jeremy Emph
Mayor: D. Baumgarten
Tax Collector: E. O'Malley
Staff: C.M. Foote, Borough Manager; D. Biondo, Solicitor; K. Truver, Police Chief; P. Vietmeier,
Codes; J. Stanton, Engineer; Lori Miller, Recording Secretary

IV. Public Notice

A. An Executive Session was held this evening at 6:00 PM for the purpose of collecting information or educating agency members about an issue.

V. Revisions or Additions to the Agenda

VI. Public Comment—Agenda Items

VII. Public Presentations

- A. Parks Plan Presentation- LSSE will update Borough Council on Parks Plan
- B. Presentation: Veteran's Memorial Committee

VIII. Approval of Minutes

- A. **Suggested Motion**: Move to approve the March 11, 2024 Borough Council Business Meeting Minutes.



IX. Administration

A. CBA: Agreement between Eastern Atlantic States Regional Council of Carpenters and Castle Shannon Borough

1. **Suggested Motion:** Move to authorize Council President and Borough Manager to execute the agreement between Eastern Atlantic States Regional Council of Carpenters and Castle Shannon Borough for the period January 1, 2024 through December 31, 2026.

B. Revision to Chief Truver's Agreement: Revision of Agreement to add Holiday Pay and Longevity Pay as existed prior to effective date of current agreement.

1. **Suggested Motion:** Move to revise Chief Truver's Agreement to add Holiday Pay and Longevity Pay as existed prior to effective date of current agreement

X. Bid Openings, Contracts, and Resolutions

A. Resolution Number 751- Establishing and Adopting an Emergency Operations Plan

1. **Suggested Motion:** Move to adopt Resolution Number 751 establishing an Emergency Operations Plan.

XI. Council Committee Reports

A. Community Engagement/Events

B. Finance

1. Review of Check Registers
2. Bill Pay List
 - a. **Suggested Motion:** Move to authorize the payment of all outstanding bills and invoices.
3. Budget Modification: Per Title 8 Borough Code, Chapter 13, subsection 1312. Modification of budget and supplemental appropriations and transfers, Council may during the course of a fiscal year modify the budget after its final adoption.

Regarding the Sinking Fund-Debt Budget, Staff identified an error in a revenue line item and now has the data to enter into an expense line item. The result will increase the 2024 projected fund balance from \$310,294.00 to \$900,229.00.

- a. **Suggested Motion:** Move to modify the Sinking Fund-Debt Budget by revising 2023 Fund Balance Forward to \$6,656,500.00 and 2024 Transfer to Capital Fund to \$6,000,000.00.



C. HR/Personnel/Policy

D. Planning/Codes

1. Conditional Use- Aleshia Cooley is requesting to open an eyebrow and lash studio at 1009 Castle Shannon Boulevard above Yianni's Diner. Planning Commission has recommended the approval at their March 18, 2024 meeting.
 - a. **Suggested Motion:** Move to approve, per the Planning Commission's recommendation, the Conditional Use request to open an eyebrow and lash studio at 1009 Castle Shannon Boulevard with the condition that Ms. Cooley provide the Planning Commission her state license and related business documentation.
2. Settlement of the Polished Nails/Nicholas Jackson statutory appeal.

E. Public Safety

1. CSPD

- a. Conditional offer of employment for a new Police Officer per Title 8 Borough Code subsections 1121, 1122, and 1171.
 - i. **Suggested Motion:** Move to authorize Chief Truver to make a conditional offer to Aaron Maggi for the position of Police Officer pending fulfilling all civil service and pre-employment screening requirements with an anticipated start date of April 15, 2024 at a pay rate in compliance with the Police Collective Bargaining Agreement.

2. CSVFD

F. Public Works

XII. Board Reports

A. ACBA

B. Civil Service

C. Economic Development

D. Library

E. MRTSA

F. SHACOG

XIII. Mayor's Report



- XIV. Manager's Report**
- XV. Solicitor's Report**
- XVI. Real Estate Tax Collector Report**
- XVII. Public Comment— Non-Agenda Items**
- XVIII. Old Business**
 - A. Trash & Recycling Program
- XIX. New Business**
- XX. Adjournment**

CASTLE SHANNON BOROUGH MINUTES OF REGULAR MEETING

March 11, 2024

The following elected officials were present: N. Kovach, D. Swisher; K. Brannon; J. Emph; D. Seiler; L. Shartle; D. Baumgarten; E. O'Malley. Council member W. Oates was absent. The following appointed officials were present: M. Foote, Borough Manager; D. Biondo, Borough Solicitor; K. Truver, Police Chief; P. Vietmeier, Code Official; J. Stanton, Borough Engineer.

Public Notice: Ms. Kovach announced that council met in executive session this evening at 6:00 pm for the purpose of collecting information or educating agency members about an issue.

Public Comment – Agenda Items: Ms. Kovach opened the public comment for agenda items. Being none, the public comment section was closed.

Public Presentations: Jason Stanton of Lennon, Smith, Souleret Engineering – presented a slide show and updated council on the ALCOSAN Trunk Sewer Regionalization status. Multi-municipal trunk sewer lines in excess of 10" in diameter will be transferred to ALCOSAN for long-term operation and maintenance. The transfer agreements have been signed. The borough has five trunk sewers to transfer: Sleepy Hollow, Poplar Avenue, James Street, Rockwood Avenue and Connor Road. Mt. Lebanon is working on a sanitary sewer overflow elimination plan for Rockwood Avenue as requirement of the consent order. Sleepy Hollow and Poplar Avenue documents have been completed. James Street and Connor Road documents will be forthcoming.

We continue collaborating with ALCOSAN on source flow reduction. The sanitary and storm sewer work in Hamilton Park will complete one element of the consent order with DEP. The other element is source flow reduction in the Killarney Sewer Shed.

A short discussion continued on the Saw Mill Run pollution reduction plan completed this year for MS4 requirements. A future project may include additional storm sewer work on Saw Mill Run.

Minutes: The minutes of the February 26, 2024 council meeting were presented. Mr. Emph motioned to approve the minutes. Mr. Brannon seconded; all in favor; motion carried.

Administration: Mr. Biondo stated that the apartment development on Hamilton Road was originally named Castle Court and is now Hamilton Place Apartments. The sanitary and storm sewers have been completed, and the borough engineers confirm that the work has been completed. The sewer lines are now ready to be dedicated to the borough. The developer has requested that the required performance bond be released. The maintenance bond will remain in effect for 18 months from the date that the borough accepts the sewers. Mr. Swisher motioned to accept the sanitary sewer and storm sewer lines in the Castle Court development as borough facilities and to accept the Deed of Easement providing for easements related to those facilities as of March 11, 2024. Mr. Seiler seconded; all in favor; motion carried.

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Ms. Shartle motioned to release, in full, the Performance Bond related to that development with the Maintenance Bonds (United Fire & Casualty Company Bond Numbers 54-240787 and 54-240788) related to the sanitary and storm lines to remain in effect for 18 months from this date. Mr. Emph seconded; all in favor; motion carried.

Bid Openings, Contracts and Resolutions: Mr. Foote presented Resolution #748 authorizing officials for the pension plans. Mr. Emph motioned to adopt Resolution #748 authorizing and implementing changes to the designated pension plan officials of the Nationwide Pension Plans. Ms. Shartle seconded; all in favor; motion carried.

Council Committee Reports

Finance – Mr. Swisher reviewed the check registers of March 1st and March 8th and had no further questions. Mr. Seiler questioned a payment to Arch Wireless for text messaging. Ms. Miller explained that expense was for two public works employee pagers. Mr. Brannon motioned to authorize the payment of all outstanding bills and invoices. Mr. Emph seconded; all in favor; motion carried.

Planning & Codes – Mr. Vietmeier reported that the BIU inspection of the former Shannon Hotel at 1009 Castle Shannon Boulevard was approved contingent upon the results of the health department's inspection.

Mr. Vietmeier also introduced two members of the Planning & Codes Department staff: Michael Moog, Codes Inspector, and Christina Morrow, Administrative Assistant.

Public Works – Mr. Foote reported that the benches at Riehl Park are being refurbished with new wood.

The roadway at Greenridge and Thornwood had an issue with subsidence. PAWC will repair the road and will be working on lateral connections to the main line in the next few weeks.

The gas company work on Rockwood and Canal will be continuing.

Board Reports –

Economic Development – Mr. Seiler stated the committee met and are currently reviewing the CSRC's plan regarding recommendations for developing the downtown business district with current and/or potential businesses.

Library – Ms. Shartle reported that the new digital sign has been installed in front of the library.

The Board of Trustees met last Thursday. These meetings are always open to the public and are held the first Thursday of each month.

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Ms. Shartle recognized the Friends of the Library organization that holds fundraising events to support the library. A Book Sale will be held March 14th, 15th, and 16th. Saturday, March 16th is bag day – fill a bag with books for \$5.00.

Ms. Shartle announced that the Tiny Art Show will be held April 9th. Ms. Mayausky added that 120 canvases were distributed for the art show.

Ms. Mayausky also stated that Chair Yoga classes will be held the first and third Monday of the month from 2pm – 3pm.

Ms. Randazzo announced that Chipotle will hold a fundraiser for the library on Saturday, March 23rd from 4pm-8pm.

Ms. Kovach proposed that the color of the lettering on the library sign be reviewed for color accessibility to be ADA compliant and noted specifically the red and purple lettering on a green background.

MRTSA – Mr. Swisher announced that the board met on February 28th. Douglas DeForrest will be starting his position as executive director on March 25th. The next board meeting will be March 27th.

SHACOG – Mr. Seiler stated that Whitehall will be hosting the board of directors meeting on March 21st.

Mayor's Report: Mayor Baumgarten asked if the library shade sail poles would be removed. In his opinion, it takes away from the library's aesthetics. Mr. Foote advised that a committee has been formed and tasked with researching options for that area.

Manager's Report: Mr. Foote stated that Chief Truver contacted Duquesne Light regarding a resident's concern about a burnt-out streetlight. Chief Truver added that DQL sent out two crews to service every light that was reported in the borough.

Mr. Foote reported that Ms. Miller contacted Green Tree Borough about a pool participation program. Although not interested in a cost share program, Green Tree offers a rate of \$85 per season for Keystone Oaks students for a pool pass.

Mr. Foote announced that the borough has received its liquid fuel payment from PennDOT of \$227,773.89, slightly more than budgeted at \$227,462.00.

Real Estate Tax Collector: Ms. O'Malley reported that borough received real estate tax bills from the county on the Vitte's properties. Mr. Biondo noted that the borough submitted information to make the property tax exempt.

Public Comment – Non-agenda Items: Ms. Kovach opened the public comment section of the meeting. Being none, the public comment section was closed.

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Old Business: Mr. Foote noted the following regarding questions proposed for the trash and recycling collection:

- 3127 Home avenue can place their trash on Ridgeton Street
- Shannon Heights – Waste Management representative met with the board (after the council meeting) and answered questions and explained where and how carts will be collected. The representative will also be attending the upcoming HOA meeting.
- Servicing carts with cars parked on the street – we hope residents are courteous and leave 3 feet of space between carts. The Waste Management driver will wheel the cart from the sidewalk, between the cars to the truck on the street to service the cart, and then the cart will be returned.
- Can a resident get a 96-gallon recycling cart – yes, after the first two months.

New Business: Nothing to report.

Mr. Emph motioned to adjourn. Ms. Shartle seconded; all in favor; motion carried.

Approved as presented this 25 day of March 2024.

C. Michael Foote
Borough Manager

Nancy Kovach
Council President

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**BOROUGH OF CASTLE SHANNON
ALLEGHENY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 751

**A RESOLUTION OF CASTLE SHANNON BOROUGH, ALLEGHENY COUNTY,
PENNSYLVANIA, ESTABLISHING AND ADOPTING AN EMERGENCY
OPERATIONS PLAN**

WHEREAS, Section 7503 of the Pennsylvania Emergency Management Services Code, 35 PA C.S. Section 7107 et seq. mandates that the Borough of Castle Shannon prepare, maintain, and keep current an emergency operations plan for the prevention and minimization of injury, damage caused by a major emergency or disaster within this Municipality; and

WHEREAS, in response to the mandate stated above, The Borough of Castle Shannon has prepared emergency operations plan to provide prompt and effective emergency response procedures to be followed in the event of a major disaster; and

WHEREAS, this Municipality has also prepared an emergency operation plan in order to reduce the potential effects of a major emergency or disaster and to protect the health, safety and welfare of the residents of this municipality; and

WHEREAS, this plan will be reviewed on a regular basis to make certain that it conforms with the requirements of the Allegheny County Emergency Operations Plan.

NOW, THEREFORE, BE IT RESOLVED THAT the Borough Council of Castle Shannon does hereby approve, adopt, and place into immediate effect the 2024 edition of the Emergency Operations Plan of Borough of Castle Shannon, PA.

RESOLVED this 25th day of March 2024 by the Borough Council of the Borough of Castle Shannon in lawful session duly assembled.

ATTEST

BOROUGH OF CASTLE SHANNON

C. Michael Foote
Borough Manager/Secretary

Nancy Kovach
President of Council

B01

Castle Shannon Borough

C. Michael Foote, Manager
Lori Miller, Assistant Manager



Nancy Kovach, President
Dan Swisher, Vice President
Bill Oats
David Seiler

Council

Kevin Brannon
Lisa Shartle
Jeremy Emph
Don Baumgarten, Mayor

PROMULGATION

Borough of Castle Shannon Emergency Operations Plan

**THIS PLAN WAS ADOPTED BY Castle Shannon Borough Council UNDER
RESOLUTION NO. 751 DATED March 25, 2024. IT SUPERCEDES ALL PREVIOUS PLANS.**

Mayor

Council President

Council Vice President

Councilor

Councilor

Councilor

Councilor

Councilor

Borough Manager

(Emergency Management Coordinator)

BOA

Castle Shannon Borough

Planning Commission



Marvin Levin, Chairman
William Grand, Vice Chairman
Robert Broman

Board

Timothy Swisher
Louis Wehar, Jr.

March 22, 2024

Castle Shannon Borough Council
3310 McRoberts Road
Pittsburgh, PA 15234

Dear Council Members:

On March 18, 2024, Aleshia Cooley appeared before the Castle Shannon Borough Planning Commission and requested the Board consider the Conditional Use to open an eyelash and brow studio above Yianni's Diner at 1009 Castle Shannon Boulevard.

The motion was unanimously approved by the Planning Commission without any further conditions other than what is required from the Planning and Code department for the proper permits.

Sincerely,

A handwritten signature in black ink, appearing to read "William Grand", is written over a light blue circular stamp that partially overlaps the signature.

William Grand
Vice Chairman
Castle Shannon Borough Planning Commission

3310 McRoberts Road
Castle, Shannon, PA 15234
P: 412-885-9200 F: 412-885-9251
www.borough.castle-shannon.pa.us

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Paul Vietmeier

From: Aleshia Cooley [REDACTED]
Sent: Tuesday, March 12, 2024 11:46 AM
To: Paul Vietmeier
Subject: requesting to appear in front of the Planning Commission.

Hello my names Aleshia, I would like to come and present my business which would consist of lash and brow services . These services are performed by a licensed esthetician and certified lash artist. There would be no intrusive services being done or anything that would penetrate skin. These would just be semi non permanent extensions being added to natural lashes to enhance what a client may or may not have. For the brows it would be a potential shaping per clients request but is not mandatory. All safety and sanitary protocols will be followed . Thank you!

Sent from Yahoo Mail for iPhone

Street	No	Name	Violation- 2014	Date	Date to Correct	Corrected Date
259 McCully Road	1402	Wayne Less	did not comply with occupancy violations & parking on Grass	10/1/14	11/1/14	Regular & Certified
Street	No	Name	Violation- 2017	Date	Date to Correct	Corrected Date
226 Rolling Rock	914	Floyd Arbogast	Camper in the driveway	6/6/18	6/11/18	5 citations on 10/25/23
Street	No	Name	Violation- 2019	Date	Date to Correct	Corrected Date
105 McRoberts Road	3141	Thomas A Moses	UCC hearing on the lack of progress to take out of Condemn	4/17/19	4/29/19	Regular & Certified
336 Rolling Rock Road	914	Floyd L Arbogast	Unsanitary Conditions: Trailer, outside storage, Junk Vehicle	7/10/19	7/20/19	5 citations on 10/25/23
587 Oakdale Ave	910	Frank R Menardi	2nd notice for Rental Unit Registration	12/20/19	12/31/19	
Street	No	Name	Violation- 2020	Date	Date to Correct	Corrected Date
100 McCully Road	1402	Wayne A Less	Junk Vehicles in the back yard	2/20/20	4/5/20	Regular and Certified
106 Library Road	3840	Anthony Fazio	Land use violations	2/26/20	4/30/20	
123 Library Road	3301-3307	James Busch	storage of Junk Cars	3/11/20	5/30/20	Regular and Certified
569 Lindenwood Drive	808	Ronald C & Janet R Sabatasso	no Occupancy Registration	9/29/20	10/4/20	
Street	No	Name	Violation- 2021	Date	Date to Correct	Corrected Date
314 Glen Shannon Dr	567	Kopila Thapa	Building a Roof over a deck with no permit	5/17/21	5/22/21	
531 Library Road	3603	Original Gyro	Sanitation issue in the back, blocking clear site exiting the lot	8/5/21	8/10/21	
705 Sleepy Hollow Road	900	Daharmishtha Lodaliya	operating a Mini Mart/Convenience store in a R-2 District	12/27/21	1/7/22	Regular & Certified
Street	No	Name	Violation- 2022	Date	Date to Correct	Corrected Date
144 Library Road	3421	Jason Alan Roberts	Roof leaking inside Apt 2, No Sign permit, or unit registration	3/7/22	3/18/22	Regular and Certified
168 Library Road	3757	Pele Castle Shannon LLC Dustin Jo	Landslide between 3755&3757 along Fountain Road	4/1/22	4/11/22	regular and certified
197 Sleepy Hollow Road	921	Lobos Management	no Occupancy for new tenants, unit registration, on grass	5/5/22	5/15/22	Regular and Certified
327 Willow Ave	3762	William D Nedzesky	High Grass and no Unit Registration	6/10/22	6/15/22	just the grass was cut 7/11/2022
340 Cooke Drive	781 Apt1	Stevenson Williams Management Dc	Uninhabitable; contains filth and contamination, mold Lack M	6/13/22	7/28/22	Regular and Certified
343 Cooke Drive	786 A	Schnabletler LLC	Garbage out , no Unit registration	6/15/22	6/22/22	
349 Myrtle Ave.	3750	Pittsburgh Myanmar Christian Fellow	Needs a Grading Permit for the retaining wall for parking	6/15/22	6/25/22	
430 Rosalia Ave	3521	Linda Ann Daube	High Grass and weeds, house needs repairs	7/27/22	10/25/22	
470 Library Road	3421	Jason Alan Roberts	2nd notice on violations from 3/7/22, weeds, no occupancy	8/3/22	8/10/22	Regular and Certified
473 Rosalia Ave	3521	Linda Daube	2nd notice for High Grass and Weeds	8/3/22	8/8/22	Regular and Certified
481 Lyndell Street	3707	Catherine & Clair Smith Brothers	Tarp in yard, no electric, chimney, porch foundation, vacant	8/4/22	9/4/22	Regular and Certified
546 Library Road	3505	Realty Income Trust 6	\$25.00 Ticket for high grass	8/19/22	8/24/22	Regular and Certified
708 Park Avenue	918	H&P Partners LLC	Doing work without a permit and conditional occ. ran out	9/27/22	10/12/22	Regular and Certified
774 Middleboro Road	3564	Caley P Mangan	No gutter for proper drainage	10/18/22	10/28/22	
837 Rosalia Ave	3521	Linda Ann Daube	2nd notice for repairs not being completed on the property	11/1/22	11/30/22	Regular and Certified
869 Cooke Drive	797 B	Joann Groman	No Occupancy and no Unit Registration	11/8/22	11/15/22	Regular and Certified
902 Murrays Ln	289	Linnea Rae Ondick	2003 toyota with expired plate & Stickers	11/18/22	11/28/22	
909 Pine Avenue	958 Apt 2	Marco A & Martha Honores	Recycling out too early, no Occupancyfor tenants, no Unit	11/21/22	11/26/22	Regular and Certified
915 Sleepy Hollow Road	967	Adam & Samantha Elliott	no Occupancy for the tenants	11/21/22	11/28/22	Unauthorized Busness Regular and Certified
978 Middleboro Road	3564	Caley P Mangan	Junk Ford F-150 expired stickers	12/6/22	12/16/22	
1022 Lyndell Street	3800	Tania Wang	No Unit Registered	12/14/22	12/15/22	
Street	No	Name	Violation- 2023	Date	Date to Correct	Corrected Date

115	Castle Shannon Blvd	1106	Josephine McGonigle	Garbage out before 6:00 Pm, No Occ, & No Unit Registration	1/25/23	1/30/23	
195	Sleepy Hollow Road	967	Samantha and Adam Elliott	Unauthorized Home Base Busniess	2/10/23	2/20/23	Regular and Certified
203	Saint Anne Street	917-919	Barry T Langan	Trash left at the curb, no rental Unit and No Occupancy	2/14/23	2/19/23	
230	Willow Avenue	3827	Debbie Schweiger	No Occupancy for Polished Nails Studio & Spa	2/23/23	2/28/23	Regular & Certified
234	Hamilton Road	1349	Joshua Bush	Dead trees out front that pose a threat to the road & Public	2/23/23	3/9/23	
242	Library Road	3611	Original Gyro	Unsafe equipment	3/3/23	4/3/23	
265	Steiger Street	4102	Matthew Stonebraker	Did not complete violations for Occupancy and rental	3/9/23	3/16/23	
317	Willow Avenue	3926	Barry T Langan	Garbage out before 6:00 Pm & no Occupancy & unit Registra	3/30/23	4/6/23	
323	Willow Avenue	3855	John French	Feeding birds causing rodent problems and close to the creek	3/31/23	4/2/23	submit citation on 5/17/23
327	Saint Anne Street	911	Richard P Fest	2nd Notice Grading/excavating in vacant lot with no permit	4/4/23	4/11/23	Regular and Certified
371	Willow Avenue	3855	John French	2nd Notice for feeding the birds causing rodent problems	4/19/23	4/21/23	submit citation on 5/17/23
476	Library Road	3563	OAP Ventures LLC James Brocato	Condemned for faulty construction & Unsafe Structure	5/9/23	11/9/23	Regular and Certified
479	Home Ave	3105	Matthew Simmons Aux Funding LLC	No Occ, No Unit Reg, High Grass	5/10/23	5/20/23	
488	Home Ave	3138	Jagginder Singh	High Grass and no Unit Registration	5/10/23	5/15/23	
547	Baldwin Street	921	CKZ Properties LLC	No Occupancy for tenant, no unit registration, high grass	5/16/23	5/26/23	grass only on 7/17/23
557	Willow Avenue	3855	John French	Citation for Feeding the birds	5/17/23		Waiting for hearing
564	McCully Road	1404	Michael A Kalanish	No Occupancy, Violation since 11/9/20, and High Grass	5/17/23	5/27/23	grass only on 7/30/23
567	Londonderry Drive	809	RP2ALL LLC Maurice Makay	2nd Notice for High Grass, and No Unit Reg. include 3017 Be	5/18/23	5/28/23	just the grass on 5/24/23
629	Library Road	4156	Paul & Kathy Hess	No Occ for new tenant, no unit reg, banner and no sign permi	5/26/23	6/2/23	Regular and Certified
631	Redwood Drive	985	Donald & Amy Krtanjek	No reinspection and piling brush under pine trees in backyard	5/30/23	6/14/23	
672	Willow Ave	3855	John French	Citation for feeding the wildlife	6/14/23		waiting for hearing
733	Middleboro Road	3564	Caley P Mangan	3rd Notice missing gutter, uninspected ford pickup	6/20/23	7/1/23	
735	Library Road	3563	James Brocato	Condemn the structure, with a 240 day as is	6/20/23	2/15/24	
791	Newport Drive	930	Frederick C & Carol H Boden	High Grass, Silver Mitsubishi stickers expired since 4-19	7/3/23	7/13/23	car only 7/10/23
802	Hastie Road	1043	Khang Nguyen	High Grass & weeds in the front and side. Shutter hanging	7/10/23	7/15/23	grass only on 7/17/23
810	Oakdale Ave	930	Edward L III Ewing	Railing required on front steps,outdoor storage of building ma	7/11/23	7/21/23	
861	Middleboro Road	3564	Caley Mangan	Last notification for lack of gutters/downspouts. Weeds	7/19/23	9/19/23	Regular & Certified
863	McCully Road	1405	Michael Kalanish	2nd notice for the weeds, brush pile, pallets, broken fence	7/19/23	7/29/23	weeds and brush only on 8/1/23
865	Greenridge Road	4225	Jill & Brian Vogel	High grass, weeds and shrubs, #'s not visible, hedges high	7/19/23	7/29/23	grass only on 7/26/23
939	Poplar Avenue	3538	Stephen Nickles	4th Notice Cut and maintain the weeds.	8/2/23	8/13/23	Ticket
947	Connor Road	1021	1021 Connor LLC/Riva Ridge	Garbage placed out before the designated time/no occ	8/2/23	8/13/23	just garbage on 8/7/23
948	Bockstoce Avenue	911	Charleigh Barnes	Outstanding violations/permit not paid	8/2/23	9/2/23	only the permit was paid Regular and Certified
949	Greenridge Road	4236	Imagine Investments & Consulting LI	Garbage out a day after pick up, no Occ. No Rental Regist	8/4/23	8/9/23	just garbage on 8/7/23
950	Connor Road	1059	Pavlo Lebedyev	High Grass backyard, No Occ, No Unit Registration	8/4/23	8/9/23	8/28/23 for grass Citation on the 7th
951	McRoberts Road	3141	Thomas A Moses	Moving forward to condemn the house, Lack of maintenance	8/4/23		slowly working on it
960	Willow Avenue	3915	Linda Diane Dell	Rubbish Dresser, cabinet, Tv, over a month	8/8/23	8/15/23	
965	Rebecca Street	3713	Michael L & Denise A Macklen	Clean up property Plastic bags, garbage cans, hose, paper	8/8/23	8/19/23	back filled wall Only 11/13/23 warning
997	McCully Road	1405	Michael A Kalanish	3rd noticepallets ,broken railing,pile gravel, in the back, wall b	8/15/23	8/22/23	
1015	Poplar Avenue	3538	Stephen Nickles	lots of notification for High weeds,and a copy of the ticket	8/15/23	8/29/23	Regular and Certified
1017	Baldwin Street	910	William R Speth	High weeds and grass over sidewalk and damaged swimming	8/15/23	8/31/23	removed weeds & hedges Regular and Certified

P&C 4

1063	Poplar Avenue	3730	Stephen Poremski	Weeds/brush encroaching the front porch, steps, and door	8/22/23	8/27/23	
1069	6th Street	1240	William Kozel Jr	2nd notice pad putting gravel and mud in basin, no Occupancy	8/23/23	9/23/23	Regular and Certified
1070	Sleepy Hollow Road	964	9624 Sleepy Hollow LLC	appears to be occupied no permit. Garbage out early	8/23/23	8/24/23	Garbage only 8/28/23
1079	Redwood Drive	985	Donald & Amy Krtanjek	2nd notice brush pile in the back, and as is violations	8/23/23	8/30/23	
1080	McCully Road	1505	Stephen Dauberger	Bobcat, building material, tarp stored, front porch unsafe	8/23/23	9/23/23	
1115	Rebecca Street	3713	Michael L & Denise A Macklen	2nd notice clean up property and back fill behind the wall	8/28/23	9/11/23	back filled wall only 11/14/23
1166	Greenridge Road	4101 Apt 2	Mary Walicki	Inspected sanitation issues and needs repairs to the unit	9/12/23		
1167	6th Street	1261	Colin R Yedlowski	Fascia is missing from side of the house & rusted loose piece	9/12/23	9/30/23	warning
1183	Prospect Ave	1230	James & Kathleen Enright	Outside of the house is in disrepair	9/27/23	10/31/23	on going 12/26/23 Porch by the end of the year
1189	Poplar Avenue	3730	Stephen Poremski	3rd Notice high weeds especially around the entrance	9/27/23	10/4/23	Regular and Certified
1219	Hastie Road	1043	Knang Nguyen	2nd Notice hanging shutter next to the front door	10/3/23	10/10/23	
1232	Home Ave	3006	Christine E Tatka	High Grass and weeds, especially in the back along property line	10/4/23	10/8/23	
1249	Willow Avenue	4004	Citylife South LLC (Evan)	no Occupancy and outstanding violations since 11/6/19	10/6/23	10/16/23	
1261	Rebecca Street	3713	Michael L & Denise A Macklen	exterior is still a mess, and no sign of backfill of the wall	10/10/23	10/31/23	back filled wall only Regular and Certified
1262	McCully Road	1505	Stephen Dauberger	unfinished front steps, sidewalk and porch, Bobcat, & Building	10/10/23	10/31/23	
1303	Baldwin Street	929	Joshua Weide	finish parking pad with a paved all-weather surface	10/19/23	12/19/23	
1306	Home Ave	3006	Christine E Tatka	2nd Notice for High Grass and Weeds	10/24/23	10/29/23	
1315	Library Road	3525	Tyson Nguyen	no permit for additional wall, Junk truck in backyard	10/24/23	10/31/23	
1316	Middleboro Road	3564	Alex Pasculle	Blue Honda is uninspected in driveway, just like the truck	10/24/23	11/5/23	
1317	Middleboro Road	3564	Caley P Mangan	Blue Honda is uninspected in driveway, just like the truck	10/24/23	11/5/23	
1318	Murrays Ln	289	Linnea Rae Ondick	3rd notice for 2003 Toyota with expired inspection in driveway	10/25/23	11/5/23	
1341	Rolling Rock Road	914	Floyd L. Arbogast	5 Citations Occ, Junk Vehicles, Storage, Camper	10/25/23		5 Citations
1351	Newport Drive	930	Carol H Boden	Side of the house structure has large holes in the roof & unsafe	10/31/23	11/30/23	
1357	Grove Road	1345	Stephen Dobrosielski	No Occupancy and Unit Occupancy Registration	11/1/23	11/11/23	
1381	Hastie Road	1043	Khang Nguyen	3rd Notification for an unsafe hanging shutter	11/7/23	11/12/23	
1387	Belleville Street	3012	Aletha Kish	Garbage receptacles left at the curb behind the guardrail	11/8/23	11/9/23	
1403	Home Ave	3006	Christine E Tatka	3rd Notice for High Grass and Weeds	11/13/23	11/19/23	
1434	Park Avenue	900	Kimberly Gamble	Rooms upstairs are deplorable, no portable sign permit, garbage	11/21/23	11/28/23	Regular and Certified
1438	Belleville Street	3012	Aletha Kish	2nd notice. Garbage cans left on curb after pick up.	11/21/23	11/22/23	
1459	Greenridge Road	4238	Gayle A Williams	3rd notice for parking 2021 Chevy Trax in the grass ticket issued	11/27/23	11/28/23	ticket
1461	Pine Avenue	971	Lana Tomson	Vehicles Parked on the grass	11/27/23	11/28/23	Tickets
1472	Lindenwood Drive	805	Jacquelyn M Carnahan	2005 Nissan causing a nuisance, and storage of boat	11/28/23	11/29/23	
1493	Greenridge Road	4225	Jill E & Brian S Vogel	Outdoor storage all over the property, shed unsafe, house number	11/30/23	12/10/23	Regular and Certified
1495	Pine Avenue	971	Lana Tomson	Vehicle parked on the Grass	11/30/23	12/1/23	ticket
1498	Belleville Street	3012	Aletha Kish	3rd Notice for garbage receptacle left at the curb beyond the curb	11/30/23	12/1/23	
1512	Baldwin Street	934	Mason Chen	2 Citations mishandling garbage, and Rental unit registration	12/6/23		2 Citations
1518	Belleville Street	3012	Aletha Kish	4th Notice this month garbage cans left out, ticket was issued	12/6/23	12/7/23	Ticket
1521	Canal Street	3998	Canal Street Associates	Dumpsters for the apartments are not enclosed	12/6/23	12/31/23	
1535	Mount Lebanon Blvd	300 Unit 21	Potomac Bakery	No Occupancy, and no permit for the wall sign	12/8/23	12/18/23	Regular and Certified
1536	Sleepy Hollow Road	971	Ryan Henderson	4th Ticket for parking on the grass next will be a citation	12/14/23	12/15/23	Regular and Certified

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1544	Home Ave	3113	Robert Nagy	2005 GMC has a flat tire and expired plate, Public Works is c	12/14/23	12/24/23	tailgate closed
1561	Belleville Street	3012	Sneed Steven	Garbage receptacles left at the curb beyond the designated ti	12/20/23	12/21/23	
	Street	No	Name	Violations - 2024	Date	Date to Correct	Corrected Date
5	Thornwood Drive	1012	Elia Beniash	Appears to be a rental and no occupancy permit, & garbage	1/2/24	1/12/24	
6	Willow Avenue	3776	Cesar Velasco	No permit for a portable sign	1/3/24	1/8/24	no permit yet
19	Belleville Street	3012	Aletha Kish	5th and final notice before citations for mishandling garbage	1/5/24	1/10/24	Regular and Certified
20	Lindenwood Drive	805	Shawn Carnahan	2nd notice numerous complaints on noise from the 2005 Niss	1/5/24	1/10/24	Regular and Certified
21	Lindenwood Drive	805	Jacquelyn M Carnahan	2nd notice for Boat outside storage & loud noise from car	1/5/24	1/10/24	Regular and Certified
22	Clara Avenue	1225	Theresa Laura Smith	1987 Chevy camper expired plate since 1,2021	1/5/24	1/15/24	
28	Broadway Avenue	4607	PGH Property Buyer LLC	Dumpster bag in front of the house over thirty days	1/9/24	1/21/24	dumpster bag only 2/5/24 warning
30	Castle Shannon Blvd	1106	Josephine Doris McGonigle	No permission to have sign and open A Massage without Oc	1/9/24	1/14/24	Regular and Certified
62	May Street	3166	Daniel Karcher	Sidewalk was not shoveled and still don't have premises iden	1/18/24	1/21/24	removed snow only on 1/24/24
88	Mount Lebanon Blvd	315	Monahan 315 LLC	Change in occupancy with no permit, and banner signs	1/19/24	1/24/24	
90	Belleville Street	3012	Aletha Kish	2 Citations Garbage cans left at the curb, and a \$25.00 ticket	1/22/24		2 citations
133	Castle Shannon Blvd	1106	Josephine Doris McGonigle	Stop Work, no building permit, or sign, and no occupant, Unit	1/24/24	2/1/14	Regular and Certified
135	6th Street	1261	Colin R Yedlowski	2nd notice for Fascia and deterioration	1/24/24	2/24/24	
148	Sleepy Hollow Road	956	Positano Properties LLC	Garbage out, no occupancy for tenant and no unit registration	1/25/24	2/1/24	
188	Havelock Ave	1234	Douglas Cotton Cotford Homes LLC	Violation's agreed to be completed in 30 days back in 2/3/21	1/30/24	2/4/24	
191	McRoberts Road	3221	Ronald G markel Jr	Widen parking pad to stop mud in the street a MS4 violation	1/30/24	2/18/24	
200	Mathilda Street	4149	Erica A Olson	Green dumpster bag left on the property longer than the 30 c	1/31/24	2/10/24	warning
202	Lindenwood Drive	819	Mary Lou Rusbarsky	1998 Chevy Malibu in the driveway with expired plate & sticke	1/31/24	2/10/24	
250	Middleboro Road	3564	Caley P Mangan	2 vehicles with expired plates, and exterior in bad condition	2/8/24	2/29/24	Regular and Certified
251	Rolling Rock Road	914	Floyd Arbogast	Junk, trailer in front of house, outside storage, unsafe fence	2/8/24		5 additional citations
252	Belleville Street	3012	Aletha Kish	3 citations Garbage receptacles at curb, garbage on the groun	2/9/24		3 more citations
277	Broadway Avenue	3215	PGH Property Buyer LLC	pile of rubbish in the front of the house way to long	2/22/24	2/23/24	
281	Poplar Avenue	3633 Unit B	Sweet Deluxe Massage & Spa Maya	2nd notice for no occupancy .will need a conditional use hear	2/23/24	3/4/24	Regular and Certified
282	Walnut Avenue	980 Unit B	Bruce Falgiani	Needs Occupancy and building permit for Fire damage	2/23/24	3/4/24	Regular and Certified
288	Grove Road	1373	James Olsen	Garbage receptacle tipped over and spilled garbage over the	2/27/24	2/28/24	removed 3/4/24 warning
302	Mathilda Street	4149	Erica Olson	2nd notice for a dumpster bag in the yard	2/28/24	3/9/24	
308	Home Ave	3103	Mary Homberg	Furnace parts stored outside for a few weeks	3/4/24	3/10/24	
309	6th Street	1241	Tom Dutline	Vehicle has been sitting on jacks for a while without tires its in	3/4/24	3/16/24	
311	Willow Ave	4016	Amber & Lawrence Schott	Garbage on the ground in your garbage can area	3/4/24	3/5/24	
312	Greenridge Road	4204	Joelle Falcone	2003 Hyundai with expired plates	3/4/24	3/15/24	
315	McRoberts Road	3408	Stephen Smith	Garbage was placed out before the designated time	3/5/34	3/6/24	removed 3/8/24 warning
316	Castle Shannon Blvd	1115	Michael Williams	Soffit and Fascia is missing on the side of the building above	3/5/24	3/30/24	
326	Canal Street	3998	Canal Street Associates	2nd notice no enclosure with garbage on the ground	3/7/24	3/9/24	
331	Belleville Street	3012	Aletha Kish	2 more citations for Garbage cans at the curb & garbage on ti	3/8/24		2 more citations
332	Mount Lebanon Blvd	300	Rashida Thomas/Sheda's Fashion	No permit for the portable sign	3/8/24	3/15/24	
333	Mount Lebanon Blvd	300	Maida Cemer/café Americano	No permit for the portable sign	3/8/24	3/15/24	
335	Library Road	3611	Igor Uglov/Original Gyro	No permit for the portable sign	3/8/24	3/15/24	

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CASTLE SHANNON POLICE DEPARTMENT

FINES AND FEES REPORT

MONTH OF February 2024

District Court Fines \$ 2,753.64

District Attorney Fines \$ 223.35

Parking Citations \$ 510.00

Report Fees \$ 45.00

Solicitor Permits \$ 00.00

Animal Control Fines \$ 00.00

Pawn Broker's License \$ 25.00

Pawn Outstanding \$ 25.00
Boulevard Tax & Gold \$25

Alarm Fines Received \$ 00.00

Alarms Billed \$ 00.00

Alarms Outstanding \$ 00.00

Special Services _____

From:



Chief Kenneth Truver

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Castle Shannon Police 2024 DJ Fines

DATE	State	Alleg. Co DA (DUI)	DJ -05-2-17
JAN		1764..59	\$3,686.99
FEB		\$223.35	\$2,753.64
MAR			
APR			
MAY			
JUN			
JUL			
AUG			
SEPT			
OCT			
NOV			
DEC			
	\$0.00	\$223.35	\$6,440.63


Kenneth M. Truver, Chief of Police

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ANIMAL CONTROL ANALYSIS

FEBRUARY 2024

COMMUNITY # OF CALLS %

MT.LEBANON	70	26.12%
UPPER ST. CLAIR	33	12.31%
DORMONT	6	2.24%
SCOTT	27	10.07%
GREEN TREE	9	3.36%
WHITEHALL	11	4.10%
CASTLE SHANNON	17	6.34%
HEIDELBERG	1	0.37%
CARNEGIE	2	0.75%
ROSSLYN FARMS	0	0.00%
BALDWIN TWP	4	1.49%
BETHEL PARK	62	23.13%
BALDWIN BORO	26	9.70%
TOTALS:	268	100.00%

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ANIMAL CONTROL MONTHLY REPORT

FOR: FEBRUARY 2024

	MT LEBANON		USC		DORMONT		SCOTT		GREEN TREE		WHITEHALL	
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD
Picked Up Alive												
Dogs	3	6	2	4	1	1	1	1	1	1	0	2
Cats	0	2	0	0	0	0	0	0	0	1	0	0
Returned to Owner												
Dogs	2	5	2	4	1	1	0	0	0	0	0	1
Cats	0	2	0	0	0	0	0	0	0	0	0	0
Housed In Kennel												
Dogs	2	4	2	4	0	0	0	0	1	1	0	2
Cats	0	0	0	0	0	0	0	0	0	1	0	0
Relocated												
Dogs	1	1	0	1	0	0	0	1	1	1	0	1
Cats	0	0	0	0	0	0	0	0	0	0	0	0
Disposals (Strays)												
Dogs	0	0	0	0	0	0	1	1	0	0	0	0
Cats	0	0	0	0	0	0	0	0	0	1	0	0
Inquiries/Complaints												
Dogs	16	29	10	24	4	5	7	18	3	10	6	11
Cats	1	5	2	6	0	1	1	6	1	2	0	4
Quarantines Issued												
Dogs	0	0	0	0	0	0	0	0	0	0	1	1
Cats	0	0	0	0	0	0	0	0	0	0	0	0
Picked Up Dead												
Dogs	0	0	0	0	0	0	1	1	0	0	0	0
Cats	1	2	1	3	0	0	0	0	1	1	0	0
Deer	14	22	2	6	0	1	4	8	4	9	3	13
Other	14	22	3	8	1	3	6	14	1	3	0	1
Wild Animal Complaints												
In House	9	9	3	3	1	2	0	1	0	0	0	0
Outdoors	44	77	18	40	1	5	19	37	5	12	5	18
Box Traps Set	0	2	0	0	0	0	0	0	0	0	0	0
Animals in Trap	0	1	0	0	0	0	0	0	0	0	0	0
Picked Up Alive	4	6	3	9	1	1	3	3	0	0	0	0

ENFORCEMENT									2024 TOTAL # COMPLAINTS	
JURISDICTION	WARNINGS		FINES		CITATIONS		TOTALS			
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD
MT. LEBANON	3	6	0	0	0	7	3	16	70	120
UPPER ST. CLAIR	4	7	0	1	0	0	4	12	33	73
DORMONT	2	2	0	0	1	1	3	6	6	13
SCOTT TOWNSHIP	0	0	0	2	2	2	2	6	27	62
GREEN TREE	0	0	0	0	0	0	0	0	9	24
WHITEHALL	0	0	0	0	0	0	0	0	11	33
CASTLE SHANNON	2	2	0	0	0	0	2	4	17	19
HEIDELBERG	0	0	0	0	0	0	0	0	1	2
CARNEGIE	0	5	0	0	0	0	0	5	2	8
ROSSLYN FARMS	0	0	0	0	0	0	0	0	0	0
BALDWIN TWP	2	2	0	0	0	0	2	4	4	4
BETHEL PARK	2	8	1	1	0	0	3	12	62	128
BALDWIN BORO	8	12	2	5	0	0	10	27	26	46
TOTALS	23	44	3	9	3	10	29	92	268	532

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ANIMAL CONTROL MONTHLY REPORT

FOR: FEBRUARY 2024

	CASTLE SHANNON		HEIDELBERG		CARNEGIE		ROSSLYN FARMS		BALDWIN TWP		BETHEL PARK		BALDWIN BORO	
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD
Picked Up Alive														
Dogs	2	2	0	0	0	4	0	0	1	1	1	6	4	7
Cats	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Returned to Owner														
Dogs	2	2	0	0	0	2	0	0	1	1	1	5	4	5
Cats	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Housed In Kennel														
Dogs	2	2	0	0	0	4	0	0	0	0	1	4	2	5
Cats	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Relocated														
Dogs	0	0	0	0	0	1	0	0	0	0	0	1	0	2
Cats	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Disposals (Strays)														
Dogs	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Cats	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inquiries/Complaints														
Dogs	7	7	1	1	1	6	0	0	3	3	8	29	9	18
Cats	0	0	0	0	1	2	0	0	0	0	4	9	0	1
Quarantines Issued														
Dogs	0	0	0	0	0	0	0	0	0	0	0	1	0	0
Cats	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Picked Up Dead														
Dogs	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Cats	0	0	0	0	0	0	0	0	0	0	3	5	0	0
Deer	3	4	0	0	0	0	0	0	1	1	13	26	4	10
Other	0	0	0	0	0	0	0	0	0	0	24	36	4	6
Wild Animal Complaints														
In House	2	2	0	0	0	0	0	0	0	0	2	3	0	0
Outdoors	8	10	0	1	0	0	0	0	1	1	48	87	12	22
Box Traps Set	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Animals In Trap	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Picked Up Alive	1	1	0	0	0	0	0	0	0	0	2	2	0	0

ENFORCEMENT									2024 TOTAL # COMPLAINTS	
JURISDICTION	WARNINGS		FINES		CITATIONS		TOTALS		MONTH	YTD
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD		
MT. LEBANON	3	6	0	0	0	7	3	16	70	120
UPPER ST. CLAIR	4	7	0	1	0	0	4	12	33	73
DORMONT	2	2	0	0	1	1	3	6	6	13
SCOTT TOWNSHIP	0	0	0	2	2	2	2	6	27	62
GREEN TREE	0	0	0	0	0	0	0	0	9	24
WHITEHALL	0	0	0	0	0	0	0	0	11	33
CASTLE SHANNON	2	2	0	0	0	0	2	4	17	19
HEIDELBERG	0	0	0	0	0	0	0	0	1	2
CARNEGIE	0	5	0	0	0	0	0	5	2	8
ROSSLYN FARMS	0	0	0	0	0	0	0	0	0	0
BALDWIN TWP	2	2	0	0	0	0	2	4	4	4
BETHEL PARK	2	8	1	1	0	0	3	12	62	128
BALDWIN BORO	8	12	2	5	0	0	10	27	26	46
TOTALS	23	44	3	9	3	10	29	92	268	532

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