

**CASTLE SHANNON BOROUGH
MINUTES OF REGULAR MEETING**

March 11, 2024

The following elected officials were present: N. Kovach, D. Swisher; K. Brannon; J. Emph; D. Seiler; L. Shartle; D. Baumgarten; E. O'Malley. Council member W. Oates was absent. The following appointed officials were present: M. Foote, Borough Manager; D. Biondo, Borough Solicitor; K. Truver, Police Chief; P. Vietmeier, Code Official; J. Stanton, Borough Engineer.

Public Notice: Ms. Kovach announced that council met in executive session this evening at 6:00 pm for the purpose of collecting information or educating agency members about an issue.

Public Comment – Agenda Items: Ms. Kovach opened the public comment for agenda items. Being none, the public comment section was closed.

Public Presentations: Jason Stanton of Lennon, Smith, Souleret Engineering – presented a slide show and updated council on the ALCOSAN Trunk Sewer Regionalization status. Multi-municipal trunk sewer lines in excess of 10” in diameter will be transferred to ALCOSAN for long-term operation and maintenance. The transfer agreements have been signed. The borough has five trunk sewers to transfer: Sleepy Hollow, Poplar Avenue, James Street, Rockwood Avenue and Connor Road. Mt. Lebanon is working on a sanitary sewer overflow elimination plan for Rockwood Avenue as requirement of the consent order. Sleepy Hollow and Poplar Avenue documents have been completed. James Street and Connor Road documents will be forthcoming.

We continue collaborating with ALCOSAN on source flow reduction. The sanitary and storm sewer work in Hamilton Park will complete one element of the consent order with DEP. The other element is source flow reduction in the Killarney Sewer Shed.

A short discussion continued on the Saw Mill Run pollution reduction plan completed this year for MS4 requirements. A future project may include additional storm sewer work on Saw Mill Run.

Minutes: The minutes of the February 26, 2024 council meeting were presented. Mr. Emph motioned to approve the minutes. Mr. Brannon seconded; all in favor; motion carried.

Administration: Mr. Biondo stated that the apartment development on Hamilton Road was originally named Castle Court and is now Hamilton Place Apartments. The sanitary and storm sewers have been completed, and the borough engineers confirm that the work has been completed. The sewer lines are now ready to be dedicated to the borough. The developer has requested that the required performance bond be released. The maintenance bond will remain in effect for 18 months from the date that the borough accepts the sewers. Mr. Swisher motioned to accept the sanitary sewer and storm sewer lines in the Castle Court development as borough facilities and to accept the Deed of Easement providing for easements related to those facilities as of March 11, 2024. Mr. Seiler seconded; all in favor; motion carried.

Ms. Shartle motioned to release, in full, the Performance Bond related to that development with the Maintenance Bonds (United Fire & Casualty Company Bond Numbers 54-240787 and 54-240788) related to the sanitary and storm lines to remain in effect for 18 months from this date. Mr. Emph seconded; all in favor; motion carried.

Bid Openings, Contracts and Resolutions: Mr. Foote presented Resolution #748 authorizing officials for the pension plans. Mr. Emph motioned to adopt Resolution #748 authorizing and implementing changes to the designated pension plan officials of the Nationwide Pension Plans. Ms. Shartle seconded; all in favor; motion carried.

Council Committee Reports

Finance – Mr. Swisher reviewed the check registers of March 1st and March 8th and had no further questions. Mr. Seiler questioned a payment to Arch Wireless for text messaging. Ms. Miller explained that expense was for two public works employee pagers. Mr. Brannon motioned to authorize the payment of all outstanding bills and invoices. Mr. Emph seconded; all in favor; motion carried.

Planning & Codes – Mr. Vietmeier reported that the BIU inspection of the former Shannon Hotel at 1009 Castle Shannon Boulevard was approved contingent upon the results of the health department’s inspection.

Mr. Vietmeier also introduced two members of the Planning & Codes Department staff: Michael Moog, Codes Inspector, and Christina Morrow, Administrative Assistant.

Public Works – Mr. Foote reported that the benches at Riehl Park are being refurbished with new wood.

The roadway at Greenridge and Thornwood had an issue with subsidence. PAWC will repair the road and will be working on lateral connections to the main line in the next few weeks.

The gas company work on Rockwood and Canal will be continuing.

Board Reports –

Economic Development – Mr. Seiler stated the committee met and are currently reviewing the CSRC’s plan regarding recommendations for developing the downtown business district with current and/or potential businesses.

Library – Ms. Shartle reported that the new digital sign has been installed in front of the library.

The Board of Trustees met last Thursday. These meetings are always open to the public and are held the first Thursday of each month.

Ms. Shartle recognized the Friends of the Library organization that holds fundraising events to support the library. A Book Sale will be held March 14th, 15th, and 16th. Saturday, March 16th is bag day – fill a bag with books for \$5.00.

Ms. Shartle announced that the Tiny Art Show will be held April 9th. Ms. Mayausky added that 120 canvases were distributed for the art show.

Ms. Mayausky also stated that Chair Yoga classes will be held the first and third Monday of the month from 2pm – 3pm.

Ms. Randazzo announced that Chipotle will hold a fundraiser for the library on Saturday, March 23rd from 4pm-8pm.

Ms. Kovach proposed that the color of the lettering on the library sign be reviewed for color accessibility to be ADA compliant and noted specifically the red and purple lettering on a green background.

MRTSA – Mr. Swisher announced that the board met on February 28th. Douglas DeForrest will be starting his position as executive director on March 25th. The next board meeting will be March 27th.

SHACOG – Mr. Seiler stated that Whitehall will be hosting the board of directors meeting on March 21st.

Mayor's Report: Mayor Baumgarten asked if the library shade sail poles would be removed. In his opinion, it takes away from the library's aesthetics. Mr. Foote advised that a committee has been formed and tasked with researching options for that area.

Manager's Report: Mr. Foote stated that Chief Truver contacted Duquesne Light regarding a resident's concern about a burnt-out streetlight. Chief Truver added that DQL sent out two crews to service every light that was reported in the borough.

Mr. Foote reported that Ms. Miller contacted Green Tree Borough about a pool participation program. Although not interested in a cost share program, Green Tree offers a rate of \$85 per season for Keystone Oaks students for a pool pass.

Mr. Foote announced that the borough has received its liquid fuel payment from PennDOT of \$227,773.89, slightly more than budgeted at \$227,462.00.

Real Estate Tax Collector: Ms. O'Malley reported that borough received real estate tax bills from the county on the Vitte's properties. Mr. Biondo noted that the borough submitted information to make the property tax exempt.

Public Comment – Non-agenda Items: Ms. Kovach opened the public comment section of the meeting. Being none, the public comment section was closed.

Old Business: Mr. Foote noted the following regarding questions proposed for the trash and recycling collection:

- 3127 Home avenue can place their trash on Ridgeton Street
- Shannon Heights – Waste Management representative met with the board (after the council meeting) and answered questions and explained where and how carts will be collected. The representative will also be attending the upcoming HOA meeting.
- Servicing carts with cars parked on the street – we hope residents are courteous and leave 3 feet of space between carts. The Waste Management driver will wheel the cart from the sidewalk, between the cars to the truck on the street to service the cart, and then the cart will be returned.
- Can a resident get a 96-gallon recycling cart – yes, after the first two months.

New Business: Nothing to report.

Mr. Emph motioned to adjourn. Ms. Shartle seconded; all in favor; motion carried.

Approved as presented this 25 day of March 2024.

C. Michael Foote
Borough Manager

Nancy Kovach
Council President