



CASTLE SHANNON BOROUGH COUNCIL MEETING AGENDA

Monday, June 24, 2024

Executive Session – 6:00 PM
Business Meeting – 7:00PM

I. Call to Order

II. Reflection and Pledge of Allegiance

III. Roll Call:

Council: N. Kovach, Council President; D. Swisher, Council Vice President; W. Oates; D. Seiler;
K. Brannon; Lisa Shartle; Jeremy Emph
Mayor: D. Baumgarten
Tax Collector: E. O'Malley
Staff: C.M. Foote, Borough Manager; D. Biondo, Solicitor; K. Truver, Police Chief; P. Vietmeier,
Codes; J. Stanton, Engineer; Lori Miller, Recording Secretary

IV. Public Notice

- A. An Executive Session was held this evening at 6:00 PM for the purpose of collecting information or educating agency members about an issue.
- B. There will be a continuance of a Conditional Use Hearing immediately after the Council Business Meeting.
 - 1. Maya Sweet- Personal Services Business Use at 3633 Poplar Ave.

V. Revisions or Additions to the Agenda

VI. Public Comment—Agenda Items

VII. Public Presentations

VIII. Approval of Minutes

- A. **Suggested Motion**: Move to approve the June 10, 2024 Borough Council Business Meeting Minutes.



IX. Administration

- A. Yard Waste Collection Program

X. Bid Openings, Contracts, and Resolutions

- A. Contract award for Sidewalk Repair (Option 2) on Castle Shannon Blvd.

1. **Suggested Motion:** Move to award emergency contract to Michael Facchiano Contracting, Inc. for the repair of a section of sidewalk adjacent to Ice Castle in the amount of \$14,400.00.

- B. Contract award for Environmental Assessment Library Roof Replacement (Asbestos Analysis).

1. **Suggested Motion:** Move to award Environmental Assessment Library Roof Replacement contract to Allegheny Global Environmental, Inc. in the amount of \$650.00.

XI. Council Committee Reports

- A. Community Engagement/Events

- B. Finance

1. Review of Check Registers
2. Bill Pay List
 - a. **Suggested Motion:** Move to authorize the payment of all outstanding bills and invoices.
3. May Financial Report

- C. HR/Personnel/Policy

1. Revisions to Personnel Policy
 - a. **Suggested Motion:** Move to revise current Borough policy from a new employee to receive individual coverage only to a new employee will receive individual, spouse, or family coverage and remove residency requirement for new non-union employees.
2. Conditional offer
 - b. **Suggested Motion:** Move to authorize the Borough Manager to extend a conditional offer of employment to Carolyn Powers for the position of Administrative Assistant at the rate of \$22.28 per hour.
3. Resolution No. 749 Adoption of Rules of Decorum During Public Meetings
4. Resolution No. 750 Adoption of Policy to Address Public Comment Procedures and Guidelines



D. Planning/Codes

E. Public Safety

1. CSPD

2. CSVFD

F. Public Works

XII. Board Reports

A. ACBA

B. Civil Service

C. Economic Development

D. Library

E. MRTSA

F. SHACOG

XIII. Mayor's Report

XIV. Manager's Report

1. Smith Street Bridge

2. PennDOT Project: Rte. 88 May 2025

a. Spring to 6th

3. Sidewalk and Crosswalk

XV. Solicitor's Report

XVI. Real Estate Tax Collector Report

XVII. Public Comment— Non-Agenda Items

XVIII. Old Business

A. Hamilton Park

XIX. New Business

XX. Adjournment

**CASTLE SHANNON BOROUGH
MINUTES OF REGULAR MEETING**

June 10, 2024

The following elected officials were present: N. Kovach, D. Swisher; K. Brannon; J. Emph; W. Oates; D. Seiler; L. Shartle; D Baumgarten; E. O'Malley. The following appointed officials were present: M. Foote, Borough Manager; D. Biondo, Borough Solicitor; K. Truver, Police Chief; P. Vietmeier, Code Official; J. Stanton, Borough Engineer. Jamie Belfiore, Court Reporter, attended to record the conditional use application portion for Wenbin Huang.

Public Notice: Ms. Kovach announced that council met in executive session this evening at 6:00 pm for the purpose of collecting information or educating agency members about an issue.

Ms. Kovach stated that council will act on the conditional use application for Wenbin Huang for a proposed business use at 1106 Castle Shannon Boulevard. Mr. Biondo explained that this is a continuation of a conditional use hearing for the Asian Massage. At the last hearing, all testimony and evidence had been presented. Ms. Kovach opened the public hearing. Ms. Belfiore swore in the speakers.

Alex Farah, owner of 1106 Castle Shannon Boulevard – stated that this has been a long process and hopes for a favorable decision. Mr. Farah stated that on behalf of Mr. Wenbin, his wife and himself, they believe they have completed requirements. This has been a long financial burden on them due to tenant retention, renovation costs, construction, and an escalated water bill.

Robert Broman, Blossom Hill Road – is a member of the planning commission and stated that the conditional use application was evaluated. As his personal opinion, if the applicant is able to take care of the conditions in Ordinance 719, he would not put forth anything against an honest business effort. His only concern is there is an immensely difficult element in communication with Mr. Wenbin. This is not said as a social, racial prejudice or anything of that nature. For example, Mr. Broman explained that he would have the same difficulties in establishing a business in a country in which he does live, speak the language, or understand the rules for a business. Mr. Broman stands by the original planning commission decision for approval as long as the planning commission's conditions are met.

Ms. Kovach stated that this 10th day of June 2024, upon consideration of the evidence and testimony presented at public hearings on March 11, 2024, April 22, 2024 and May 13, 2024 to consider the application of Wenbin Huang, and the recommendation received from the borough's planning commission, it is determined that the application for conditional use (massage establishment) concerning the subject property at 1106 Castle Shannon Boulevard is granted with the attached conditions. Mr. Biondo read the list of conditions which are attached to these minutes.

Ms. Shartle motioned to grant the conditional use with the compliance of all staff recommendations/conditions. Mr. Swisher questioned if employees' state licenses would have photo identification. Mr. Biondo responded that photo identification is required to be available. Mr. Swisher noted the delinquent sewage amounts for the property. Mr. Farah responded that the

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sewage balance will be paid in two weeks. Mr. Swisher stated that all unpaid, delinquent sewer charges will be paid before municipal permits will be released.

Mr. Emph seconded the motion. All in favor; motion carried. Ms. Kovach closed the public hearing.

Public Comment – Agenda Items: Ms. Kovach opened the public comment for agenda items.

Bryan Gigliotti, Poplar Avenue – questioned if the agenda item for Hamilton Park included an update on the construction project. Mr. Kovach answered the Lower Hamilton Improvements section will address one item. Ms. Shartle added that council can request the engineers prepare an update for a future meeting.

Robert Broman, Blossom Hill Road – recommended that council prepare plans for 10-15 years ahead for maintenance, disposal and replacement of the artificial turf being installed at Hamilton Park. Mr. Broman noted that artificial turf does not have a long life-span and are known to have outputs of polyaromatic hydrocarbons which are not commonly accepted by many landfills. In addition, the soil under the turf will not be very fertile for replanting grass. Mr. Broman has 8-10 years of experience and training in hazardous compounds.

Carolyn Marsili, Rebecca Street – was concerned about parking and safety issues at Hamilton Park, especially during events like Community Day. She is excited for the newly renovated improvements, but parking is an issue in that neighborhood that will intensify.

Paul Salvayon, Glen Shannon Drive – noted the agenda item for Resolution #754 ALCOSAN Grow project and questioned what the project entails (sanitary sewer lining or storm water improvements) and if flow monitoring was completed before and after recent repaving of Glen Shannon Drive from water company work. Mr. Salvayon suggested installing a water tight manhole on his property to reduce stormwater infiltration. Ms. Kovach answered that the borough engineer will address questions on the project when the resolution is presented.

Bryan Gigliotti – noticed the agenda contained a motion to establish a trial period where the borough will pay the cost to replace stolen trash carts and believes this plan should have been established earlier in the program. Mr. Emph stated that Waste Management has broken several citizens carts, and those will be replaced by the company at no cost to the borough. The trucks have cameras that can record proof of damages. Due to customer service issues, Mr. Foote recommended that residents call the borough offices to report any service issues with Waste Management.

The public comment section was closed.

Minutes: The minutes of the May 13, 2024 council meeting were presented. Mr. Swisher motioned to approve the minutes. Mr. Brannon seconded; all in favor; motion carried.

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Administration: Mr. Foote asked council to set a policy for stolen trash carts. Mr. Emph motioned to establish a trial period through the end of 2024 where the borough will pay the \$75.00 fee to replace a stolen cart. The stolen cart must be reported to the Castle Shannon Police Department. Mr. Oates seconded; all in favor; motion carried.

Ms. Kovach discussed the sidewalk collapse by the Ice Castle. Mr. Foote provided a synopsis of activities to date on the situation. Staff was alerted to the issue in late April/early May, and public works and the police department closed the sidewalk. A notice of violation was sent to Ice Castle on May 6th providing them with 30 days in which to repair the sidewalk. Mr. Foote contacted KU Resources and held a virtual conference with Pittsburgh Regional Transit (formerly PAT) to discuss their project. The decision was made to postpone bidding for the borough's streetscape project until 2025. The borough solicitor contacted the Ice Castle's attorney when the deadline for repairs was approaching and related borough's concern for public safety, however no work was done. Mr. Foote had virtual meetings with PRT and discussions with PennDOT regarding impacts of the sidewalk closure, impacts on the PRT project, and pedestrian safety, along with an in-person meeting with PRT to assess the area. PRT closures of Willow Station will put approximately 150-500 additional pedestrians on the sidewalk. Telephone and email conversations were held with PennDOT regarding installation of a crosswalk, to which PennDOT offered to expedite a temporary crosswalk permit request. Prior to the June 6th deadline for Ice Castle, Mr. Foote met with borough engineers to discuss the situation and options. After a Teams call with borough engineers on June 7th, bids for emergency work were sent out to 8 vendors for the sidewalk repair and to install a temporary crosswalk. Bids are due Wednesday, June 12th. On June 10th, the borough solicitor informed Ice Castle's attorney of the borough's plans for repairs. This evening, staff requests that council acknowledge that the damage to the sidewalk and its subsequent closure poses a threat to public safety and therefore an emergency, and in doing so waives the formal bid process requiring advertising.

Ms. Kovach explained that the sidewalk does not belong to the borough. Although Castle Shannon Boulevard is a state road, the property adjacent to the road belongs to the property owner. The property owner contends that their property line indicates the sidewalk is not theirs. Mr. Swisher questioned the approximate cost for the project. Mr. Stanton stated that due to the emergency nature of the project and short time frame (as Willow Station closure begins June 16th) a ballpark estimate of around \$25,000 was proposed. The project includes an interim sidewalk repair to maintain the closed sidewalk in addition to costs associated with a temporary crosswalk detour across Castle Shannon Boulevard. Mr. Swisher stressed that this is a public safety emergency situation. Mr. Biondo asked Mr. Stanton if he agreed that the condition of the sidewalk is a public safety issue and cannot be used in its current condition, to which Mr. Stanton agreed that it is a danger to the public and an emergency situation.

Mr. Emph motioned that pursuant to Chapter 12 subsection 1202.12 of the Borough Code, borough council deems the damaged sidewalk located adjacent to Ice Castle a threat to public safety and requests emergency pricing for its repair. Mr. Swisher seconded; all in favor; motion carried.

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Mr. Swisher motioned to authorize the borough manager to accept the low bid and award a contract to said bidder for the Castle Shannon Boulevard Sidewalk-Emergency Construction with council's formal ratification of contract at the June 24th council meeting. Mr. Foote will present the bid results to council prior to awarding to determine if an emergency council meeting is warranted. Mr. Emph seconded; all in favor; motion carried.

Mr. Brannon listed concerns about identifying the source of water that undermined the sidewalk. Mr. Stanton stated that a permanent solution to the water problem would be a larger scope that would take longer to develop and would involve digging up the sidewalk and part of the hillside. Ms. O'Malley expressed concerns about the safety of pedestrians in a temporary crosswalk across a high traffic roadway such as Castle Shannon Boulevard.

Ms. Shartle motioned to direct the borough manager and borough engineer to continue with CoStars Global Contract specifically 23-PK3 (Turf) as-is and cease exploration of a change order to install anchored bases. Mr. Oates seconded; all in favor; motion carried.

Bid Openings, Contracts, and Resolutions: Ms. Kovach presented Resolution #754 authorizing the borough manager to submit a grant application to reduce inflow/infiltration in the sanitary sewer system owned by Castle Shannon Borough tributary to ALCOSAN point of connection SMR-CS-02 and fund Killarney Drive Phase II COA Source Flow Reduction Project. Mr. Brannon made the motion. Mr. Swisher seconded; all in favor; motion carried.

Mr. Stanton described the project in the Killarney neighborhood. The borough has completed pre-construction flow monitoring for the grant application. A letter of interest were submitted to ALCOSAN in January, and the borough was invited to submit a full application which is due the end of June. The scope of work is predominantly for trenchless lining of sanitary sewers and manhole improvements. Mr. Stanton added that a water tight manhole frame and cover could be added to the scope very cost effectively. The Phase II Consent Order with Allegheny County Health Department requires the borough to remove 10% of the flow rate representing infiltration. One-half of the borough's effort will be completed by relocating the sewers at Hamilton Park. The Killarney project represents the second half and that consent order will expire the end of 2028. In the past, the borough has been very successful in receiving grants from the GROW program.

Council Committee Reports

Community Engagement/Events – Ms. Kovach offered her assistance with the committee if street events are being planned.

Finance – Mr. Swisher noted that Josh Callendar of Lennon, Smith, Souleret Engineering, answered his questions regarding the May 10th check register.

Mr. Swisher questioned the IWorq expenditure on the May 17th check register. Ms. Miller answered this expense is for the Codes Department software. Mr. Swisher also questioned an expenditure to Soli Construction for Walnut Street sewer repair, and Mr. Foote confirmed that was an emergency repair.

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Several check registers listed expenses from Eurovia for cold patch. Mr. Foote explained that the public works department had been patching pot holes on borough roadways and completing other types of infrastructure that requires asphalt. Mr. Swisher would like to see more descriptive information on the check registers. Mr. Foote added that he will be participating in additional training on the finance package and can question how to have additional details on reports.

Mr. Swisher questioned an expense on the May 31st check register for Chris Saxe for \$1,440. Chief Truver noted the expense was for key fob entries for public safety access for the police department. The funds will be reimbursed from the accreditation grant.

Mr. Swisher noted a check to the CSVFD for Reinhart Rides and carnival band donation totaling \$7,500. Mr. Foote had also noted the expense and confirmed that this was the amount the borough had committed towards the Community Day/Carnival event. In the 2024 budget, the amount budgeted for Community Day was \$20,000.

Mr. Swisher asked about two mulch/landscaping amounts to Homecraft. Mr. Foote explained that these expenses were for two different types of mulch for the parks/playgrounds.

Mr. Swisher also asked about a payment to Garvin Boward Beitko Engineers. Mr. Stanton answered that this firm was under direct contract with the borough for geotechnical engineering associated with Hamilton Park. This invoice was for a review of shop drawings for conformance to contractor's design and inspection/approval of an undercut for the foundation for the multipurpose building.

Mr. Seiler questioned core drilling rentals on the June 7th bill list and questioned if the borough should consider purchasing the equipment. Mr. Foote answered the rentals were for installation of the fencing at the Smith Street Bridge, a one-time project. Public works is encouraged to advise administration if they need certain tools/equipment so the items can be budgeted.

Mr. Seiler also questioned an expense for basketball hoop repair. Mr. Foote believes it was damaged due to a Waste Management truck hitting the hoop.

Mr. Emph motioned to authorize the payment of all outstanding bills and invoices. Mr. Swisher seconded; all in favor; motion carried.

HR/Personnel/Policy – Ms. Kovach stated that council is reviewing the personnel handbook, and a motion on the health insurance policy is tabled for a future meeting.

Public Safety – Chief Truver announced that the St. Anne's Carnival began this evening on Willow Avenue. Carnival hours are from 6 pm to 10 pm Monday through Saturday.

Willow Avenue should be reopening on June 11th after crossing signals are installed. Contractors have been working in the area for PRT, Columbia Gas, and PA American Water at the same intersection. Mr. Foote thanked police officers for assisting him through the construction activities on Willow Avenue.

Public Works – Mr. Oates reported that the public works crew has been painting vascar lines and addressing a manhole collapse on Havelock.

Board Reports

PSAB – Ms. Kovach, Mr. Seiler and Mr. Foote attended the Pennsylvania State Association of Borough's conference in Hershey, PA.

Economic Development – Mr. Seiler reported that the minutes were approved at the last CSRC meeting. The organization is working on updating their by-laws.

CSRC approved additional Soldier Banners which were installed by the Public Works Department. The Stars and Stripes Over Shannon Program is available where volunteers will place a flag in a resident's yard 6 times a year on specific holidays.

The CSRC is working on fundraising for The Castle Shannon Veterans Memorial Garden which will be placed in mid Hamilton Park.

Mr. Seiler reported that many restaurants participated in the Castle Shannon Spring Restaurant Week.

Library – Ms. Shartle announced that the Summer Reading Program has kicked off. Ms. Shartle urged residents to sign up for the weekly events.

SHACOG – Mr. Seiler attended a ZOOM meeting on May 16th. A presentation was made by a Brentwood Bank representative that discussed business and municipality fraud. Forty-six percent of business and municipalities had fraud in 2023, mainly from checks stolen from mailboxes and white washed (changing payee and amount of check). The best way to combat this type of fraud is to utilize positive pay to verify checks before being cashed. Also using a scanner or online banking can help to curtail fraud.

Mayor's Report – Mayor Baumgarten mentioned that this county is still dealing with drug problems, mainly fentanyl.

Mayor Baumgarten stated the borough for years has been requesting that Port Authority address the intersection at Willow Avenue/Baldwin Street. This project will be a vast improvement.

Mayor Baumgarten noted that a police officer recently mentioned how clean the borough is now that the trash cart system is in place.

Manager's Report – Mr. Foote related that he appreciated attending the PSAB Conference with Ms. Kovach and Mr. Seiler.

Mr. Seiler and Mr. Foote attended a legislative lunch with state representatives and senators. Special thanks to State Representative Dan Miller who has assisted in getting funds for borough projects.

Real Estate Tax Collector Report – Ms. O’Malley stated that for the month of May, \$82,745.49 was collected. Year to date, \$4,619,044.77 was collected. The next tax deadline is June 15 at face value.

Public Comment – Non-Agenda Items - Ms. Kovach opened the public comment section of the meeting.

Bryan Gigliotti – reported on the Summer Recreation Program. Many children have signed up, and the volunteer and paid staff are in place. The program starts June 24th at Riehl Park.

The CSYA Golf Outing is scheduled for October 5th at Butlers Golf Course. The organization is seeking hole sponsors at \$50 each, and golfers for the event.

Mr. Gigliotti questioned the possibility of getting larger trash carts for recycling. Mr. Gigliotti saw that Baldwin has larger recycling carts.

Mr. Gigliotti noted that the swing set at the Municipal Center only has two toddler swings. The larger swings are needed now for the older children. Mr. Gigliotti questioned whether the larger swings were in the design for the future park renovation. Mr. Foote answered that the borough has applied for LSA grants of \$250,000 each for the Municipal Park and Riehl Park. Due to budget constraints, the borough is unable to proceed with the original plans as outlined. Upon award of the grants, those projects will move forward. Mr. Gigliotti was frustrated with the lack of progress for the municipal field, and the fact that the bases will not be pegged on the turf field at Hamilton Park for baseball games. A heated discussion continued on council’s decision not to have pegs installed in the turf due to the cost and liability.

Jerry Coombs – discussed pedestrian safety on the collapsed sidewalk on Castle Shannon Boulevard. Pedestrians are currently ignoring the caution tape and removing signage in order to utilize the sidewalk. A physical barrier may be needed. Mr. Coombs thanked public works and the police department for their efforts to respond to the public safety issue. Mr. Coombs added that he believes the hillside should be stabilized before emergency repairs are made.

Mr. Coombs also addressed the subject of stolen garage carts and noted that each cart has a serial number. Perhaps Waste Management can flag the serial number in their system.

Tom Beck, Castle Road – asked at what point did the scope change for the Hamilton Park project as the original intention was for a simulated dirt section on the turf with paved bases. Mr. Stanton replied that as part of the six parks plan a discussion was held on different colors on turf. There is a substantial difference in cost using different colors of turf. A discussion was also had on pegs versus cleated bases for a field that hosts both soccer and baseball. Pegs in the turf causes larger injuries on a soccer field. For safety, the baseball lines are inlaid (white) in the turf. Raised cleated bases are still an option. In terms of safety for all consumers and considering budgetary costs, during the design program and planning study the cleated bases were selected by council in March/April 2023. Mr. Beck stated that the primary use for upgrades at the field were for baseball and suggested removing the soccer components and perhaps the dugouts also to allow for a plain turf field. A discussion continued on the borough’s bond structure to enable the park improvements.

Mayor Baumgarten discussed the grass/dirt fields at Green Tree Park that is utilized by Keystone Oaks and Point Park. In addition, Millenium Park has three to four grass/dirt fields with one turf infield installed as an experiment. Mr. Beck stated that the 13/14 year olds that played at Hamilton will no longer have a playing field. Mr. Beck added that CSYA will not schedule ball games at Hamilton Park because the painted base or unsecured rubber bases are a safety issue and not regulation with sanctioned baseball/softball activities.

Vanessa Beck, 124 Castle Road – is involved in many youth activities in the borough and stated that the parks are oriented for all residents of Castle Shannon, however the 13/14 year old CSYA ball teams have been displaced for two seasons and have had to use Millenium Park through CSYA negotiations. The teams had limited field time with no practice time. Ms. Beck asked what the borough's plan is to find field time for both practice and game time for this age group. Ms. Beck asked if there was an opportunity to reduce costs in other areas such as removing dugouts and using that cost savings to install the base pegs. Mr. Stanton stressed that the pegs are a liability with a field that is housing soccer and baseball. Ms. Beck stated that KO United Soccer can play at many other fields, and the installation of a soccer field at Hamilton Park should not be established at the detriment of the baseball teams.

A lengthy discussion continued on Hamilton Park's field plans versus CSYA's field requirements. Borough council voted in March of 2023 for the installation of a multi-use turf field at Hamilton Park, and contracts have been signed to install the proposed turf field. Council will review and discuss options that were discussed this evening.

Mr. Seiler asked CSYA representatives to explain why the fields at the Municipal Center are locked and cannot be used by residents. Mr. Beck answered that although CSYA has keys, the locks belong to the borough. CSYA was directed to lock the fields due to residents riding bikes or playing on the field, even during wet weather. The Public Works Department used to drag the fields three days a week for CSYA. Ms. Shartle stated that in previous years, the CSYA board asked for locks for the fields due to residents damaging the field. Mr. Seiler stated that all fields in the borough should be available to all residents.

Andrea Brichacek, Mary Place – stated she likes the new trash carts, however bulk pickup days are a disaster. She had bulk items at the curb that Waste Management did not take. Waste Management advised her to keep the items out, and they would be collected; however, this was not the case. Ms. Brichacek then received a letter of violation from the Codes Department. Ms. Brichacek noted her difficulties with Waste Management's customer service. Mr. Foote then encouraged all residents to contact borough offices with any service issues with Waste Management.

Ms. Brichacek suggested more transparency and communication when the borough has an issue like Hamilton Park renovations, such as access to see the plans. Mr. Foote commented that Mr. Stanton gave a public presentation and park update at the end of April of 2024. The borough is currently working on having hybrid meetings for residents to view meetings remotely. The meetings will be recorded and archived.

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Annie Shaw, Glen Shannon Drive – Regarding the sidewalk issue on Castle Shannon Boulevard, Ms. Shaw asked that the borough hold the property owner responsible for the damaged sidewalk costs and protect our tax payer dollars.

Ms. Kovach asked Ms. Shaw, as a member of the Keystone Oaks School Board, if some maintenance could be done on the Myrtle Elementary School Field. Ms. Shaw will contact Mr. Stropkaj. Mr. Gigliotti stated that CSYA could not use that field except for possibly T-ball. Ms. Shartle also contacted Mr. Elphinstone about this subject.

Bryan Gigliotti – stated that Waste Management does not collect grass trimmings during bulk collection. Placing the trimmings in the cart takes up too much room. What options are available? Mr. Foote explained that bulk collection pricing is based on a service level determined through a set out percentage rate. Bulk day is not meant to be a day to pick up yard waste or excess trash. Plastic bags will not be collected on bulk days. Mr. Foote is currently investigating the possibility of a program to handle green (yard) waste that is currently done in Dormont Borough.

Mr. Gigliotti asked about the situation with the shade sails at the library. Ms. Shartle answered that council voted to leave them due to additional costs associated with removal.

Carolyn Marsili – asked if a fall leaf collection was planned. Mr. Foote responded that a leaf collection program is in place.

Ms. Marsili asked if the borough looks at contractors digging in the neighborhood. Mr. Brannon answered that by law any contractor must notify PA One Call before digging so that utility lines can be identified. If a private citizen is digging, it is their responsibility to report it.

Jason Suchy, Arch Avenue – stated there are no sidewalks in his neighborhood and listed concerns regarding speeding vehicles and vehicles ignoring stop signs. The speed limit is 15 mph, and Mr. Suchy has been threatened by speeding drivers. This poses a danger to him walking his dog and to his children, and he would ask for increased police patrols.

Mr. Emph motioned to adjourn. Ms. Shartle seconded; all in favor; motion carried.

Approved as presented this 24th day of June 2024.

C. Michael Foote
Borough Manager

Nancy Kovach
Council President

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Conditional Use Approval
Applicant: Wenbin Huang
Operation of a Massage Establishment at 1106 Castle Shannon Boulevard

Conditional Use is approved with the following conditions:

1. Applicant will comply with all applicable Borough ordinances, resolutions, and requirements for massage establishments, including but not limited to Borough Ordinance Number 719 except as inconsistent with the Pennsylvania Massage Therapy Act. (The Pennsylvania Massage Therapy Act preempts and supersedes any provision of Ordinance 719 relating to the licensure or regulation of massage therapists.)
 - a. Compliance with Ordinance 719, Section 15, related to necessary facilities.
 - b. Compliance with Ordinance 719, Section 16, related to operating requirements.
 - c. No sleeping quarters or overnight stays are permitted.
 - d. No alcoholic beverages are permitted on the premises.
 - e. No minors permitted on the premises while massage therapy services are being provided unless accompanied by a parent or guardian.
 - f. Hours of operation shall be conspicuously displayed and shall be commensurate with massage therapy services being provided. There shall be no hours of operation between 11:00 pm and 8:00 am.
2. Applicant will comply with all state and federal requirements for the requested use.
3. The use of the subject property at 1106 Castle Shannon Boulevard (the "Subject Property") and the operation of the Massage Establishment will be in accordance with all of the representations, documents and information presented by the Applicant to the Borough Planning Commission at its public hearing on February 19, 2024 and to the Borough Council at its public hearings on March 11, 2024 and April 22, 2024.

4. Applicant shall comply with all requirements of Pennsylvania Massage Therapy Act and the regulations adopted by the State Board of Massage Therapy Licensing, including but not limited to:
 - a. Every massage therapist providing massage therapy services at the Massage Establishment on the Subject Property shall have obtained a state license as required by the Pennsylvania Massage Therapy Act and the regulations adopted by the State Board of Massage Therapy Licensing prior to providing services to the public. The state license for each therapist shall remain in effect at all times while they are providing massage therapy services at the subject property.
 - b. A copy of the state license for all persons providing massage therapy services must be conspicuously displayed on the premises in a location readily viewable by clients.
 - c. Every massage therapist providing massage therapy services at the Massage Establishment on Subject Property shall have obtained post-secondary education as required by the regulations adopted by the State Board of Massage Therapy Licensing and prominently display such documentation at the subject property.
5. A person designated as the manager must be always present on the premises during the hours of operation. The manager may be one of the licensed massage therapists providing massage therapy services.
6. The following requirements shall be followed during the operation of the Massage Establishment:
 - a. Outside windows shall be unobstructed.
 - b. Clients shall enter only through the main door.
 - c. Payment for massage services shall be made only at the reception area.
 - d. A list of services shall be prominently displayed inside the establishment, including the cost and duration of services. Advertising, including on the internet, may not suggest that services are available other than those listed in the establishment.

- e. All persons employed by the Massage Establishment and any person performing massage therein must immediately present, upon the request of an investigator or inspector of the Borough or a law enforcement officer, valid government identification while in the establishment.
 - f. Appropriate property damage, bodily injury liability, professional liability and worker compensation insurance coverages shall be maintained. The original or a copy of such policy shall be available on the premises of the establishment.
 - g. Massage Establishment shall establish and implement a written procedure for reporting suspected human trafficking to the National Human Trafficking Hotline or to a local law enforcement agency and shall post in a conspicuous place in the establishment which is accessible to employees a sign with the relevant provisions of the reporting procedure. Appropriate signage may be found at humantraffickinghotline.org.
7. As of the date of this decision the following Liens against the Subject Property have been filed in the Allegheny County Department of Court Records for unpaid, delinquent sewer charges and do not appear to have been satisfied:
- a. A Borough of Castle Shannon municipal lien at docket number GD 24-004560 for unpaid sewer charges for the period 7/27/2022 through 3/26/2024 in the amount of \$6,141.36.
 - b. A Borough of Castle Shannon municipal lien at docket number GD 22-009099 for unpaid sewer charges for the period 11/24/2021 through 6/22/2022 in the amount of \$1,122.50.

As a condition of approval of the Conditional Use Application, Applicant shall pay in full all outstanding unpaid, delinquent sewer charges as set forth above. In the event that Applicant fails to comply with this requirement, to the extent permitted by Act 90 of 2010, 53 Pa.C.S.A. §6131, all municipal permits will be withheld until full compliance is achieved.

The Applicant and the Owner of the Subject Property are advised that neither a building permit nor an occupancy permit will be issued for the Subject Property unless and until all unpaid and delinquent sewer charges have been paid in full.



Michael Facchiano Contracting, Inc.

801 McNeilly Road • Pittsburgh, PA 15226 • Phone (412) 344-5503 • FAX (412) 344-8913

QUOTE

From: Michael Facchiano Contracting, Inc
801 McNeilly Road
Pittsburgh, PA 15226 USA
Contact: Michael Paul Facchiano
Phone: 412-344-5503
Fax: 412-344-8913
Email: mpfacch@mafacchiano.com

Project: CASTLE SHANNON BLVD
EMERGENCY SIDEWALK
Description: option 1 construct a temporary
crosswalk option 2 temporary
sidewalk repair
Bid Location: Castle Shannon Blvd.

To: Borough of Castle Shannon
3310 McRoberts Road
Castle Shannon, PA 15234

ITEM / DESCRIPTION	BID QTY	U/M	UNIT BID	AMOUNT
Option 1 - Temporary Crosswalk				
001 Option 1 - Temporary Crosswalk	1.000	LS	\$16,750.00	\$16,750.00
Option 1 - Temporary Crosswalk			Section Total:	\$16,750.00
Option 2 - Sidewalk Repair				
002 Option 2 - Sidewalk Repair	1.000	LS	\$14,400.00	\$14,400.00
Option 2 - Sidewalk Repair			Section Total:	\$14,400.00
			TOTAL BID:	\$31,150.00

6/12/2024

Michael Facchiano Contracting, Inc

BO 1

QUOTE

Project Comments

Terms, Conditions, Clarifications & Exclusions

- 1) MFC, Inc. has not included any bond costs in our proposal. If a bond will be required add 2% to our total proposal price
- 2) MFC, Inc. has based costs upon completing work in one (1) mobilization. If work cannot be completed in one (1) mobilization, additional mobilizations will be charged at \$1,000.00 per each.
- 3) MFC, Inc. will provide its own staging and laydown areas for our material and equipment.
- 4) MFC, Inc. is to have input into the construction schedule to ensure sufficient time to complete our items of work.
- 5) MFC, Inc. has based costs upon working a standard 40-hour work week. MFC, Inc. has not included any costs or provisions for any overtime, weekend, night term, or holiday work. **If work is required to take place during overtime hours, weekend, night term, or holiday work there will be an additional cost.**
- 6) MFC, Inc. has not included the cost for any design, engineering, surveying, or material testing in our prices. All design, engineering, surveying, and material testing to be provided by others at no cost to MFC, Inc.
- 7) MFC, Inc. has not included costs for any permits, inspection fees, or engineering reviews. All permits, inspection fees, and engineering reviews to be provided by others at no cost to MFC, Inc.
- 8) MFC, Inc. has not included the costs to install Erosion and Sedimentation Control.
- 9) MFC, Inc. has not included any costs to handle or dispose of any material that is deemed to be either contaminated and/or hazardous by OSHA, EPA, PA DEP, or other standards. MFC, Inc. has also not included any costs for the testing and evaluation of any suspect material. If required, all costs for testing, evaluation, handling and/or disposal of suspect, contaminated and/or hazardous material will be additional.
- 10) MFC, Inc. has quoted the above items as a complete package. Items cannot be eliminated without prior discussion with and approval by MFC, Inc.
- 11) All quantities and costs are estimated. MFC, Inc. is to be paid per each Item's Unit Price for the actual quantity(ies) of work completed and installed for each Item of Work.
- 12) MFC, Inc. reserves the right to revise pricing in the event that the scope and/or quantities of work are changed.
- 13) Any work completed and installed in addition to the Items of Work in our proposal and as included or excluded per these TERMS, CONDITIONS, QUALIFICATIONS and EXCLUSIONS will be considered additional work to be paid at new negotiated and mutually agreed to unit prices and/or lump sums. If a new mutually agreed upon unit price cannot be agreed upon costs will be tracked and paid upon a cost plus 20% basis.
- 14) This proposal will be made part of any agreement, contract or purchase order and the terms and conditions of this proposal will supersede any conflicting terms and conditions that may be contained in said agreement, contract, or purchase order.
- 15) **For Option 2 - Sidewalk Repair, in lieu of lifting the existing slabs with pumped grout, MFC, Inc. has priced this item as removing the existing sidewalk, placing new subbase to grade, and placing an asphalt sidewalk as a temporary solution to eliminate all tripping hazards.**

QUOTE

16) Payment terms: Net 30 days upon receiving an invoice

Signature: _____



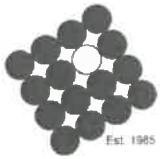
OPTION 2 - SIDEWALK REPAIR IN AMOUNT OF \$14,400.00 ACCEPTED BY:



By: Michael C. Foote, Borough Manager
Borough of Castle Shannon

6/18/2024

Date:



LSSE
Civil Engineers and Surveyors

LSSE: (412) 264-4400
Rabell: (814) 756-4384
Senate: (412) 826-5454
www.lsse.com

LSSE

Rabell

Senate

June 7, 2024

S. O. No. 253-115

VIA EMAIL ONLY
(cmfoote@csboro.com)

Mr. C. Michael Foote, Manager
Borough of Castle Shannon
Administrative Offices
3310 McRoberts Road
Castle Shannon, Pennsylvania 15234

**Subject: Borough of Castle Shannon
Environmental Assessment Library Roof Replacement
Request for Proposal Summary**

Dear Mr. Foote:

LSSE has completed a review of the proposals received in response to the Request for Proposal dated May 14, 2024 for Environmental Assessment for the subject project. Two proposals were received (copies attached), and are summarized as follows:

Consultant	Total Amount
Allegheny Global Environmental, Inc.	\$650.00
AGX, Inc.	\$950.00
American Contracting Enterprises, Inc.	Did not submit

After review of the two proposals, Allegheny Global Environmental, Inc. (AGE) appears to have submitted the lowest cost proposal. It is suggested that the work be awarded to Allegheny Global Environmental, Inc. in the amount of \$650.00 upon review by the Borough Solicitor and AGE providing a Certificate of Liability Insurance.

- Coraopolis, PA (Headquarters)
- Aliquippa, Beaver County, PA
- Greensburg, Westmoreland County, PA
- Dublin, Franklin County, OH

- Albion, Erie County, PA

- Pittsburgh, Allegheny County, PA
- White Oak, Allegheny County, PA
- Kittanning, Armstrong County, PA
- Washington, Washington County, PA

BO4

Mr. C. Michael Foote, Manager
Borough of Castle Shannon
June 7, 2024
Page 2

Should you have any questions, please contact Joshua R. Callender, E.I.T. directly (Ext. 284).

Sincerely,



Jason E. Stanton, P.E.

JES/nwg

Attachment

cc/att: Lori Miller, Assistant Manager - Borough of Castle Shannon (lmiller@csboro.org)
Dennis Biondo, Solicitor (drbiondo@aol.com)

BOS



Environmental, Inc.

AGE Proposal # CB-24-107

Allegheeny Global Environmental
37 West Main Street
Carnegie, Pennsylvania 15106
WBE/DBE

June 6, 2024

Allegheeny Global Environmental (AGE) appreciates the opportunity to present this proposal to provide a survey and report for asbestos containing roofing materials at the Castle Shannon Library located at 3677 Myrtle Ave.

Background:

The proposed project is understood by AGE to be a survey to identify asbestos for a re-roofing project.

Scope of Work:

AGE personnel will conduct the inspection in a manner consistent with standard work practices, PA DEP and EPA policies.

The project will include:

- An EPA/PA Certified asbestos building inspector
- Asbestos Analysis via Polarized Light Microscopy (PLM) of all the samples. PLM analysis of the samples will be performed using the EPA Interim Method for the determination of asbestos in bulk material samples (EPA 600 M4-82-020).

BOG



Environmental, Inc.

All analyses will be performed by a NVLAP participating laboratory

- AGE will provide written reports to include:
 - A description of the materials sampled
 - Lab Results
 - Recommendations

Cost Estimate:

The cost estimate for the project is not to exceed: \$650

Thank you for your time and consideration,

A handwritten signature in black ink, appearing to read 'Charles Bove', is written over a horizontal line.

Charles Bove
Environmental Services

BO 7



Environmental, Inc.

TERMS AND CONDITIONS

SCOPE OF SERVICES - AGE will provide to Client only the services set forth in the Contract (the "Work") for the project (the "Project") identified in the Contract and only to the extent that Client provides AGE with adequate access to the location at which the Work is to be performed. Estimates of the cost of the Work are based on information provided by Client and they may change based on circumstances actually encounter. Client acknowledges that AGE shall have no liability with respect to any estimate of the Work by AGE. If AGE encounters unforeseen conditions or occurrences which may affect the cost or feasibility of performing the Work, AGE will notify Client and may terminate the Work unless AGE and Client enter into a mutually agreeable modification of the Contract to address unforeseen conditions or occurrences.

PAYMENT - Client will pay AGE for Services at the rates set forth in the Contract. Invoices will be issued monthly or upon completion of the Work and are payable upon receipt. Invoices will be deemed accepted by Client unless challenged in writing within ten (10) business days of the date of invoice. Amounts not paid within thirty (30) days are subject to a service charge of one and one-half percent (1-1/2%) per month. AGE may suspend or terminate all Work on the Project on account of Client's failure to pay invoices.

Client shall be responsible for all costs, including attorney fees, incurred by AGE to enforce this Agreement.

EXCLUSION OF WARRANTIES - AGE will perform the Work with that degree of skill and care which is in accordance with current, generally accepted professional practice and procedure for services performed under similar conditions. **THE FOREGOING EXPRESS WARRANTY IS GIVEN IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED. THERE ARE NO OTHER WARRANTIES THAT EXTEND BEYOND THE DESCRIPTION HEREIN.**

INDEMNITY AND LIMITATION OF LIABILITY - IN THE EVENT THAT WE ARE FOUND LIABLE DUE TO BREACH OF CONTRACT, BREACH OF WARRANTY, NEGLIGENT MISREPRESENTATION, OR ANY OTHER THEORY OF LIABILITY, THEN THE CUMULATIVE AGGREGATE TOTAL LIABILITY OF US SHALL BE LIMITED TO A SUM EQUAL TO THE AMOUNT OF THE FEE PAID BY YOU FOR THE INSPECTION AND REPORT. Client agrees to defend, indemnify and hold harmless AGE, its employees and agents from and against all claims, costs (including reasonable attorneys' fees), damages and liabilities arising out of or related to the Project to the extent such claims, costs (including reasonable attorneys' fees), damages and liabilities exceed the forgoing, regardless of whether such claims, costs (including reasonable attorneys' fees), damages or liabilities are caused by or result from negligence by AGE or its employees or agents.

CONFIDENTIALITY - AGE will not intentionally disclose information regarding the Work or the Project except to Client or to third parties or public authorities designated by Client. If AGE determines that facts or conditions require disclosure to third parties or public authorities, AGE will notify Client and, if Client fails to take appropriate action, AGE reserves the right (but not the responsibility) to notify appropriate third parties or public authorities.

OWNERSHIP AND USE OF DOCUMENTS - Drawings, reports, specifications and other documents prepared by AGE shall remain the property of AGE. Client shall be permitted to retain copies for information and reference in connection with the Client's use and occupancy of the Project. Such materials shall not be used by the Client on other



Environmental, Inc.

projects, for additions to the Project or for completion of this Project by other contractors except in the event that AGE is determined to be in default under the Contract.

HAZARDOUS OR CONTAMINATED MATERIALS - Samples of substances which are contaminated or are hazardous under applicable regulations ("Hazardous Materials") shall remain the property of Client. Determination of arrangements for the disposal or treatment of Hazardous Materials shall be the sole responsibility of Client. AGE shall not be deemed to be a handler, generator, operator, treater, storer, transporter or disposer of Hazardous Materials.

WORK BY CONTRACTORS - AGE has no responsibility to remove asbestos or any other Hazardous Materials from Client's property. All removal shall be conducted by contractors who shall contract directly with Client, unless stated expressly in the Contract. Although AGE may assist Client in the evaluation, selection or supervision of contractors, Client recognizes that AGE shall not be responsible for the costs charged by contractors or for the acts or omissions of any contractor and Client shall defend, indemnify and hold harmless AGE, its employees and agents from and against all claims by such contractors or any costs (including reasonable attorneys' fees), damages or liabilities incurred by AGE to such contractors arising out of or related to the Project.

TERMINATION- The Contract may be terminated by Client or AGE upon seven (7) days' written notice should the other party substantially fail to perform in accordance with the Contract through no fault of the party initiating the termination. This Contract may be terminated by Client upon at least seven (7) days' written notice to AGE in the event that Client permanently abandons the Project. In the event of termination by Client, AGE shall be compensated for all services performed prior to the termination date and all termination-related charges and expenses.

APPLICABLE LAW, JURISDICTION and VENUE. . This Contract shall be governed and construed in all respects in accordance with the laws of the Commonwealth of Pennsylvania governing contracts made in and to be performed solely in such State and the parties hereto hereby consent to the exclusive jurisdiction of the state and federal courts having *situs* in Pittsburgh, Pennsylvania, for any actions arising out of or related to this Agreement.

Client acknowledges that by entering into the Contract, Client has irrevocably conferred jurisdiction upon any federal or state court of competent jurisdiction in Allegheny County, Pennsylvania with respect to any dispute arising from the Contract.

LIMITATION PERIOD - Any action related in any manner to this Contract must be filed by Client within one (1) year of the completion or, where applicable the termination, of the Contract. Failure of Client to file within such period shall be an absolute bar to any claims.

ENTIRE AGREEMENT - The Contract constitutes the entire agreement between Client and AGE with respect to the Work and the Project and supersedes all prior negotiations, representations or agreements whether written or oral except as specifically incorporated by reference.



Environmental, Inc.

Authorization to Proceed

I hereby authorize Allegheeny Global Environmental to proceed with the ACM survey detailed in AGE Proposal # CB-24-107

Authorized

Signature:

Date:

Printed Name:

Title:

BO 10

AGX, Inc.

207 Pine Creek Road • Wexford, Pa. 15090 • (724) 934-4249 • Fax: (724) 934-5677

June 5, 2024

Mr. C Michael Foote, cmfoote@csboro.com
Manager

Borough of Castle Shannon
Administrative Offices
3310 McRoberts Road
Castle Shannon, Pennsylvania 15234

cc: jstanton@lsse.com and jcallender@lsse.com

RE: proposal #4537

Dear Mr. Foote:

AGX, Inc. (AGX) is pleased to submit for your consideration, our proposal to conduct a pre-renovation asbestos building material inspection of roofing materials located at 3677 Myrtle Ave, Castle Shannon, Pennsylvania. If you are in agreement with these terms, please sign this proposal and return.

SCOPE OF WORK

AGX proposes to conduct a pre-renovation asbestos building material inspection of roofing materials located at 3677 Myrtle Ave, Castle Shannon, Pennsylvania.

COST OF SERVICES

AGX will provide the above referenced services based upon the attached Basic Rate Schedule.

CONDITIONS

AGX will conduct the pre-renovation asbestos building material inspection of roofing materials located at 3677 Myrtle Ave, Castle Shannon, Pennsylvania using a Pennsylvania licensed Asbestos Building Inspector and assistant on site and travel a

BO 11

Mr. C. Michael Foote
Borough of Castle Shannon
Page 2
June 5, 2024
Proposal #4537

maximum of four (4) hours to collect representative samples of suspect asbestos containing building materials. Additional hours, if necessary, will be charged per the attached Additional Rate Schedule.

AGX will collect and analyze a maximum of nine (9) samples of suspect asbestos containing roofing materials. The samples will be analyzed using Polarized Light Microscopy with dispersion staining techniques. The samples will be analyzed by AGX, Inc. a National Voluntary Laboratory Accreditation Program (NVLAP) accredited laboratory. Additional samples, if necessary, will be charged per the attached Additional Rate Schedule.

Sample locations will be patched using a roofing contractor.

AGX will prepare a report summarizing the findings including the type and location of asbestos containing building materials.

TERMS

Acceptance of this proposal or of the provisions of any services by AGX, Inc. shall prevail over any conflicting provisions contained in the customer's purchase order. All attachments are to be considered part of this agreement. Payment of invoice is to be made within thirty (30) days of invoice. AGX, Inc. will honor this proposal for one hundred and twenty (120) days from the date of issue.

AGX, Inc. WILL PROVIDE THE FOLLOWING:

One (1) original copy of the reports summarizing the findings

CASTLE SHANNON BOROUGH WILL PROVIDE THE FOLLOWING:

Access to any necessary areas

Previous asbestos reports, if available

Drawings, if available

QUALIFICATIONS

AGX, Inc. has on staff personnel fully qualified and licensed through the EPA and various states to perform specification preparation.

BO 12

Mr. C. Michael Foote
Borough of Castle Shannon
Page 3
June 5, 2024
Proposal #4537

All bulk samples will be collected by a licensed asbestos building inspector using field techniques approved by the EPA and OSHA.

The bulk samples collected would be analyzed by a NVLAP (National Voluntary Laboratory Accreditation Program) accredited laboratory using EPA method 40 CFR Part 763 Subpart F Appendix A. In addition, samples would be analyzed in accordance with the Point Count Method as recommended by the National Emission Standards for Hazardous Air Pollutants (NESHAPS). (At the owners request.)

All Phase Contrast Microscopy (PCM) analysis will be performed by an AIHA registered analyst in accordance with the NIOSH 7400 method.

All Transmission Electron Microscopy (TEM) samples will be analyzed by a NVLAP accredited laboratory.

BASIC RATE SCHEDULE

AGX will provide the services related to the **Scope of Work** and related Terms and Conditions:

AGX will conduct a pre-demolition asbestos building material inspection of roofing materials located at 3677 Myrtle Ave, Castle Shannon, Pennsylvania, collect and analyze a maximum of nine (9) bulk samples for analysis using Polarized Light Microscopy (PLM), and prepare a report summarizing the findings for:

\$950.00

Bo 13

Mr. C. Michael Foote
Borough of Castle Shannon
Page 4
June 5, 2024
Proposal #4537

ADDITIONAL RATE SCHEDULE

Certified Industrial Hygienist	
straight time	\$150.00/hour
Specifications	
licensed project designer	125.00/hour
administrative	125.00/hour
Surveys	
building inspector	
straight time	95.00/hour
premium time	142.50/hour
Technician	
straight time	60.00/hour
premium time	90.00/hour
Sample analysis	
air PCM	12.50/sample
bulk PLM	20.00/sample
bulk point count	45.00/sample
lead paint chip	25.00/sample
TEM 24 hr. TAT	95.00/sample
TEM 48 hr. TAT	80.00/sample
TEM weekend TAT	125.00/sample
Mobilization	
mileage	.67/mile
parking/tolls	At cost
Report preparation	
technical	60.00/hour
clerical	40.00/hour

Should you have any questions, or comments, or if you are need of further information regarding the proposal, please do not hesitate to contact me.

Sincerely,

Accepted by: _____

Date: _____

Daniel Winkle
President

BO 14



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/05/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Jack L Bonus Insurance, Inc. PO Box 450, 525 W New Castle St. Zelienople, PA 16063	CONTACT NAME: Maureen Schwab	FAX (A/C No): (724)716-4501	
	PHONE (A/C No. Ext): (724)452-8722	E-MAIL ADDRESS: maureen@jackbonus.com	
INSURED AGX, Inc 207 Pine Creek Rd Ste 2 Wexford, PA 15090-9229	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: ARCH SPECIALTY INS. CO.		21199
	INSURER B: MMG Insurance		15997
	INSURER C: AmeriSafe		31895
	INSURER D:		
	INSURER E:		

COVERAGES CERTIFICATE NUMBER: 00000421-4535743 REVISION NUMBER: 127

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractors Liabili <input checked="" type="checkbox"/> Pollution Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		12 EMP 43415	10/25/2023	10/25/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Mold Aggregate \$ 1,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> Non-Owned Trailer <input checked="" type="checkbox"/> Physical Damage		KA10616161	10/06/2023	10/06/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp & Coll Ded \$ \$500
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ 10,000		12 EMX 05204 04	10/25/2023	10/25/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N / A	AVWCPA3219242023	11/19/2023	11/19/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 100,000
A	OH Stop		12 EMP 43415	10/25/2023	10/25/2024	OH Stop G 1,000,000
A	PROFESSIONAL		12 EMP 43415	10/25/2023	10/25/2024	Profess L 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

B015

CERTIFICATE HOLDER Evidence of Insurance	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Maureen P. Schwab</i> (MS2)



FINANCIAL REPORT

MAY 2024

Fin 1



FINANCIAL REPORT
GENERAL FUND
REVENUE
MAY 2024

Fin 2

Account Id	Account Description	2024 Budgeted	2024 Actual	Δ	%
01-00-301-100	Real Estate Taxes-Current Year	4,039,879.00	3,297,077.28	-742,801.72	82%
01-00-301-500	Real Estate Taxes-Liened	120,000.00	24,538.68	-95,461.32	20%
	301 REAL ESTATE TAXES	4,159,879.00	3,321,615.96	-838,263.04	80%
01-00-310-100	Real Estate Transfer Taxes	120,000.00	28,284.54	-91,715.46	24%
01-00-310-210	Earned Income Taxes-Current	1,200,000.00	328,038.06	-871,961.94	27%
01-00-310-230	Earned Income Taxes-Delinquent	15,000.00	7,918.89	-7,081.11	53%
01-00-310-510	Local Services Tax	85,000.00	11,686.10	-73,313.90	14%
01-00-310-520	Local Services Tax - Prior Year	8,000.00	0	-8,000.00	0%
01-00-310-530	Local Services Tax - Delinquent	500.00	0	-500.00	0%
01-00-310-700	Mechanical Device Tax	14,000.00	23,675.00	9,675.00	169%
	310 ACT 511 TAXES	1,442,500.00	399,602.59	-1,042,897.41	28%
01-00-321-800	Cable Television Franchise	160,000.00	-1,291.69	-161,291.69	-1%
	321 LICENSES AND PERMITS	160,000.00	-1,291.69	-161,291.69	-1%
01-00-322-820	STREET ENCROACHMENTS	6,000.00	935.00	-5,065.00	16%
	322 Total	6,000.00	935.00	-5,065.00	16%
01-00-331-100	District Attorney Fines	15,000.00	6,039.38	-8,960.62	40%
01-00-331-110	District Justice Fines	40,000.00	12,991.62	-27,008.38	32%
01-00-331-120	PennDot Fines	1,500.00	0	-1,500.00	0%
	331 FINES	56,500.00	19,031.00	-37,469.00	34%
01-00-341-000	INTEREST EARNINGS CHECKING	1,200.00	580.91	-619.09	48%
01-00-341-100	INTEREST EARNINGS PLGIT	50.00	2,058.03	2,008.03	4116%
	341 INTEREST EARNINGS CHECKING	1,250.00	2,638.94	1,388.94	211%
01-00-351-010	ARPA	460,564.00	0	-460,564.00	0%
	351 Total	460,564.00	0.00	-460,564.00	0%
01-00-355-010	Public Utility Realty Tax	4,600.00	0	-4,600.00	0%
01-00-355-011	Act 13	1,500.00	0	-1,500.00	0%
01-00-355-044	County Sales & Use Tax	385,000.00	138,889.31	-246,110.69	36%
01-00-355-080	Beverage Licenses	2,450.00	200.00	-2,250.00	8%
01-00-355-120	Pension Plan State Aid	225,000.00	0	-225,000.00	0%
01-00-355-130	Foreign Fire Ins Premium	44,000.00	0	-44,000.00	0%
	355 STATE SHARED REVENUE	662,550.00	139,089.31	-523,460.69	21%
01-00-361-310	Planning Commission Fees	500.00	3,100.00	2,600.00	620%

Fin 3

01-00-361-340	Zoning Hearing Board Fees	500.00	0	-500.00	0%
01-00-361-500	Sale of Publications	2,500.00	960.00	-1,540.00	38%
	361 GENERAL GOVERNMENT	3,500.00	4,060.00	560.00	116%
01-00-362-011	Federally Forfeited Property	60,000.00	169,932.78	109,932.78	283%
01-00-362-100	Police Services	70,000.00	72,312.45	2,312.45	103%
01-00-362-101	Keystone Oaks School Guards	35,000.00	16,616.22	-18,383.78	47%
01-00-362-410	Building Permits	75,000.00	43,657.37	-31,342.63	58%
01-00-362-500	Police/Fire False Alarms	1,000.00	300.00	-700.00	30%
	362 PUBLIC SAFETY	241,000.00	302,818.82	61,818.82	126%
01-00-363-210	Parking Fines	4,500.00	2,860.00	-1,640.00	64%
01-00-363-510	Penndot Snow Contract	15,000.00	0.00	-15,000.00	0%
	363 HIGHWAY AND STREETS	19,500.00	2,860.00	-16,640.00	15%
01-00-365-500	ANIMAL CONTROL	50.00	2.50	-47.50	5%
	365 Total	50.00	2.50	-47.50	5%
01-00-367-000	CULTURE-RECREATION	2,000.00	0	-2,000.00	0%
01-00-367-300	Park Fees	8,000.00	3,400.00	-4,600.00	43%
	367 CULTURE-RECREATION	10,000.00	3,400.00	-6,600.00	34%
01-00-380-000	MISCELLANEOUS REVENUES	3,500.00	6,413.00	2,913.00	183%
01-00-380-100	Surplus Vehicle Sale	40,000.00	0	-40,000.00	0%
01-00-380-101	Tax Certifications/Duplicates	15,000.00	5,876.00	-9,124.00	39%
01-00-380-300	Memorial/Community Day Donations	13,000.00	0	-13,000.00	0%
01-00-380-351	Baldwin Twp/Workers Comp	4,500.00	4,506.00	6.00	100%
01-00-380-400	Health Insurance Contribution	13,000.00	9,882.88	-3,117.12	76%
01-00-380-500	Flexible Spending Account	7,000.00	998.98	-6,001.02	14%
	380 MISCELLANEOUS REVENUES	96,000.00	27,676.86	-68,323.14	29%
01-00-383-160	Fire Insurance/Demolition Escrow	0.00	11,658.80	11,658.80	
01-00-383-500	ICE CASTLE-ANNUAL ASSESSMENT	20,000.00	0	-20,000.00	0%
	383 Total	20,000.00	11,658.80	-8,341.20	58%
01-00-392-362	Transfer from Sanitary Sewer Fund	150,000.00	550,000.00	400,000.00	367%
	392 Total	150,000.00	550,000.00	400,000.00	367%
01-00-399-000	FUND BALANCE FORWARD	650,000.00	769,486.66	119,486.66	118%
	399 FUND BALANCE FORWARD	650,000.00	769,486.66	119,486.66	118%
	00 Total	8,139,293.00	5,553,584.75	-2,585,708.25	68%

Fin 4

GENERAL FUND EXPENDITURES Revenue Total	8,139,293.00	5,553,584.75	-2,585,708.25	68%
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Fin 5



FINANCIAL REPORT
GENERAL FUND
EXPENSE
MAY 2024

Fin 6

01-00-000-000	GENERAL FUND EXPENDITURES				
01-00-400-000	LEGISLATIVE BODY				
01-00-400-111	Council Salary	17,500.00	5,833.24	-11,666.76	33%
01-00-400-112	Mayor Salary	2,500.00	833.32	-1,666.68	33%
01-00-400-158	Life Insurance	480.00	182.40	-297.60	38%
01-00-400-210	Office Supplies	100.00	218.81	118.81	219%
01-00-400-320	Communication	10,000.00	6,801.44	-3,198.56	68%
01-00-400-324	Telephone	720.00	293.17	-426.83	41%
01-00-400-420	Dues & Memberships	2,000.00	1,260.00	-740.00	63%
01-00-400-460	Meetings & Conferences	6,500.00	2,799.55	-3,700.45	43%
	400 LEGISLATIVE BODY	39,800.00	18,221.93	-21,578.07	46%
01-00-401-000	EXECUTIVE				
01-00-401-121	Salary	103,000.00	39,615.40	-63,384.60	38%
01-00-401-122	Pension Contribution	8,240.00	3,169.30	-5,070.70	38%
01-00-401-152	Dental Insurance	480.00	158.55	-321.45	33%
01-00-401-155	Optical Insurance	140.00	40.70	-99.30	29%
01-00-401-156	Health/Hospital Insurance	5,165.00	5,079.30	-85.70	98%
01-00-401-158	Life Insurance	1,100.00	459.75	-640.25	42%
01-00-401-210	Office Supplies	250.00	0	-250.00	0%
01-00-401-420	Dues & Memberships	2,500.00	160.00	-2,340.00	6%
01-00-401-460	Meetings & Conferences	3,500.00	1,144.49	-2,355.51	33%
	401 EXECUTIVE	124,375.00	49,827.49	-74,547.51	40%

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01-00-402-000	FINANCIAL ADMINISTRATION				
01-00-402-311	Auditor Services	21,000.00	0.00	-21,000.00	0%
	402 FINANCIAL ADMINISTRATION	21,000.00	0.00	-21,000.00	0%
01-00-403-000	TAX COLLECTION				
01-00-403-114	Real Estate-Current Fees	8,300.00	3,128.80	-5,171.20	38%
01-00-403-115	Real Estate-Delinquent Fees	5,500.00	10,472.79	4,972.79	190%
01-00-403-116	Tax Certification/Duplicate Fees	15,000.00	5,246.42	-9,753.58	35%
01-00-403-158	Life Insurance	60.00	24.00	-36.00	40%
01-00-403-210	Office Supplies	2,000.00	1,340.66	-659.34	67%
01-00-403-212	Tax Duplicates	2,200.00	2,102.95	-97.05	96%
01-00-403-316	Software Services	1,500.00	1,200.00	-300.00	80%
01-00-403-317	Wage Tax Collection	500.00	355.36	-144.64	71%
01-00-403-400	Real Estate-Lien Collection	24,000.00	7,556.12	-16,443.88	31%
01-00-403-460	Meetings & Conferences	100.00	0.00	-100.00	0%
01-00-403-500	Tax Refunds	1,500.00	129,496.85	127,996.85	8633%
01-00-403-501	Act 77 Refunds	1,500.00	0	-1,500.00	0%
	403 TAX COLLECTION	62,160.00	160,923.95	98,763.95	259%
01-00-404-000	LAW				
01-00-404-314	Labor Counsel Services	35,000.00	22,988.26	-12,011.74	66%
01-00-404-316	Solicitor Retainer	4,500.00	1,500.00	-3,000.00	33%
01-00-404-317	Solicitor Services	15,000.00	6,342.78	-8,657.22	42%
	404 LAW	54,500.00	30,831.04	-23,668.96	57%
01-00-405-000	CLERK/SECRETARY				
01-00-405-141	Assistant Manager	68,289.00	26,265.00	-42,024.00	38%
01-00-405-142	Accounts Payable Clerk	46,350.00	17,820.00	-28,530.00	38%
01-00-405-143	Secretary/Part-time Wages	26,000.00	0	-26,000.00	0%
01-00-405-156	Health/Hospital Insurance	29,660.00	12,839.00	-16,821.00	43%
01-00-405-158	Life Insurance	1,600.00	544.55	-1,055.45	34%
01-00-405-210	Office Supplies	1,500.00	615.37	-884.63	41%
01-00-405-212	Forms	2,000.00	309.14	-1,690.86	15%
01-00-405-325	Postage	3,000.00	1,380.25	-1,619.75	46%
01-00-405-341	Advertising	4,000.00	613.80	-3,386.20	15%
01-00-405-420	Meetings & Conferences	500.00	195.00	-305.00	39%
	405 CLERK/SECRETARY	182,899.00	60,582.11	-122,316.89	33%

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01-00-406-000	PERSONNEL ADMINISTRATION				
01-00-406-100	Employee Hiring Costs	500.00	232.76	-267.24	47%
01-00-406-159	Asst Mgmt-ICMA	2,000.00	2,000.00	0.00	100%
01-00-406-160	Pension/Retirement	198,828.00	2,156.71	-196,671.29	1%
01-00-406-161	F I C A	238,000.00	44,035.59	-193,964.41	19%
01-00-406-163	Ambulance Subscriptions	150.00	0	-150.00	0%
01-00-406-164	Employer FSA Contributions	5,000.00	2,103.38	-2,896.62	42%
01-00-406-316	Payroll Service	15,000.00	6,666.82	-8,333.18	44%
01-00-406-350	Insurance & Bonding	106,683.00	42,524.36	-64,158.64	40%
01-00-406-354	Workers Compensation	130,000.00	79,191.75	-50,808.25	61%
	406 PERSONNEL ADMINISTRATION	696,161.00	178,911.37	-517,249.63	26%
01-00-407-000	DATA PROCESSING				
01-00-407-201	Computer Supplies	100.00	127.42	27.42	127%
01-00-407-202	Copier Supplies	500.00	116.97	-383.03	23%
01-00-407-203	Website Maintenance	3,500.00	773.17	-2,726.83	22%
01-00-407-316	Software Services	14,500.00	10,000.00	-4,500.00	69%
01-00-407-374	Computer Maintenance Agreement	18,000.00	7,476.57	-10,523.43	42%
01-00-407-375	Copier Maintenance Agreement	4,000.00	970.01	-3,029.99	24%
01-00-407-377	Printer Maintenance	250.00	0	-250.00	0%
01-00-407-452	Contracted Services	698.00	0	-698.00	0%
01-00-407-700	Computer/Fax	400.00	449.16	49.16	112%
	407 DATA PROCESSING	41,948.00	19,913.30	-22,034.70	47%
01-00-408-000	ENGINEER				
01-00-408-316	Engineer Service Fees	30,000.00	16,430.03	-13,569.97	55%
	408 ENGINEER	30,000.00	16,430.03	-13,569.97	55%
01-00-409-000	GENERAL GOVERNMENT BUILDINGS				
01-00-409-141	Custodian Wages	8,240.00	2,543.67	-5,696.33	31%
01-00-409-220	Operating Supplies	7,000.00	1,631.43	-5,368.57	23%
01-00-409-260	Small Tools & Minor Equipment	800.00	105.93	-694.07	13%
01-00-409-321	Telephone	9,000.00	2,988.99	-6,011.01	33%
01-00-409-325	Internet Fees	800.00	624.25	-175.75	78%
01-00-409-361	Electricity	30,000.00	10,505.03	-19,494.97	35%
01-00-409-362	Gas	8,500.00	7,804.73	-695.27	92%
01-00-409-364	Sewage	2,000.00	685.71	-1,314.29	34%
01-00-409-366	Water	2,600.00	1,032.72	-1,567.28	40%
01-00-409-373	Repairs to Building	28,750.00	17,439.29	-11,310.71	61%
01-00-409-376	Landscaping Materials	1,000.00	205.28	-794.72	21%
01-00-409-377	Heating System Maintenance	2,100.00	0	-2,100.00	0%
01-00-409-452	Contracted Services	30,000.00	11,544.93	-18,455.07	38%
01-00-409-453	Furniture & Equipment	5,000.00	0	-5,000.00	0%
	409 GENERAL GOVERNMENT BUILDINGS	135,790.00	57,111.96	-78,678.04	42%

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01-00-411-000	FIRE				
01-00-411-163	VFD Relief Assoc.	44,000.00	0	-44,000.00	0%
01-00-411-363	Hydrant Service	28,000.00	9,708.13	-18,291.87	35%
01-00-411-383	Fire Department Warehouse Lease	40,000.00	8,911.98	-31,088.02	22%
01-00-411-550	Fire Department Donation	75,000.00	75,000.00	0.00	100%
	411 FIRE	187,000.00	93,620.11	-93,379.89	50%
01-00-412-530	Ambulance/Rescue Assessment	136,841.00	136,841.02	0.02	100%
01-00-412-531	EM Equipment/Training	3,500.00	500.00	-3,000.00	14%
	412 Total	140,341.00	137,341.02	-2,999.98	98%
01-00-413-000	PROTECTIVE INSPECTION				
01-00-413-130	Building Official Wages	63,247.00	26,579.10	-36,667.90	42%
01-00-413-133	Code Enforcement Officer	0.00	-837.50	-837.50	#DIV/0!
01-00-413-134	Building & Codes Assistant	40,000.00	13,326.41	-26,673.59	33%
01-00-413-143	Secretary Wages	46,350.00	18,056.00	-28,294.00	39%
01-00-413-152	Dental Insurance	2,760.00	484.80	-2,275.20	18%
01-00-413-155	Optical Insurance	552.00	101.75	-450.25	18%
01-00-413-156	Hospital Insurance	37,584.00	7,342.95	-30,241.05	20%
01-00-413-158	Life Insurance	800.00	525.15	-274.85	66%
01-00-413-163	Ambulance Subscriptions	80.00	0	-80.00	0%
01-00-413-210	Office Supplies	300.00	4.37	-295.63	1%
01-00-413-212	Forms	150.00	49.50	-100.50	33%
01-00-413-220	Operating Supplies	2,400.00	415.31	-1,984.69	17%
01-00-413-324	Mobile Phone	1,600.00	748.98	-851.02	47%
01-00-413-325	Postage	1,000.00	264.57	-735.43	26%
01-00-413-374	Vehicle Repairs	1,000.00	1,261.96	261.96	126%
01-00-413-375	Fuel	1,500.00	588.30	-911.70	39%
01-00-413-420	Dues	1,200.00	0	-1,200.00	0%
01-00-413-452	Contracted Outside Services	45,000.00	10,738.40	-34,261.60	24%
01-00-413-460	Meetings & Conferences	6,000.00	67.00	-5,933.00	1%
	413 PROTECTIVE INSPECTION	251,523.00	79,717.05	-171,805.95	32%
01-00-414-000	PLANNING & ZONING				
01-00-414-212	Forms	500.00	0	-500.00	0%
01-00-414-314	Special Legal Services	2,000.00	0	-2,000.00	0%
01-00-414-341	Advertising	1,500.00	524.10	-975.90	35%
01-00-414-420	Dues	1,200.00	972.00	-228.00	81%
01-00-414-500	Refunds	1,500.00	396.60	-1,103.40	26%
	414 PLANNING & ZONING	6,700.00	1,892.70	-4,807.30	28%
01-00-427-000	SOLID WASTE COLLECTION				
01-00-427-450	Garbage Hauling	1,050,000.00	354,343.84	-695,656.16	34%
01-00-427-453	Fire Dept. Site Glass Pickup	1,250.00	1,383.20	133.20	111%
	427 SOLID WASTE COLLECTION	1,051,250.00	355,727.04	-695,522.96	34%

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01-00-410-000	POLICE				
01-00-410-122	Chief's Salary	148,802.00	57,231.00	-91,571.00	38%
01-00-410-123	Lieutenant's Wages	236,822.00	92,742.73	-144,079.27	39%
01-00-410-131	Sergeant's Wages	444,484.00	169,295.05	-275,188.95	38%
01-00-410-132	Patrolman's Wages	781,513.00	272,248.64	-509,264.36	35%
01-00-410-140	Parking Enforcement Officer	15,101.00	4,697.80	-10,403.20	31%
01-00-410-141	Clerk's Wages	48,070.00	18,702.80	-29,367.20	39%
01-00-410-142	School Guard Wages	89,379.00	28,342.44	-61,036.56	32%
01-00-410-152	Dental Insurance	18,500.00	6,047.33	-12,452.67	33%
01-00-410-155	Optical Insurance	3,600.00	1,302.67	-2,297.33	36%
01-00-410-156	Health/Hospital Insurance	255,360.00	99,260.60	-156,099.40	39%
01-00-410-158	Life Insurance	22,920.00	3,924.79	-18,995.21	17%
01-00-410-160	Pension/Retirement	365,619.00	0	-365,619.00	0%
01-00-410-161	Chief's Pension	22,320.00	8,584.70	-13,735.30	38%
01-00-410-163	Ambulance Subscriptions	160.00	0	-160.00	0%
01-00-410-179	Court Time	30,000.00	2,913.37	-27,086.63	10%
01-00-410-182	Longevity	63,800.00	20,706.79	-43,093.21	32%
01-00-410-183	Overtime	85,000.00	19,480.15	-65,519.85	23%
01-00-410-187	Special Detail	70,000.00	83,128.23	13,128.23	119%
01-00-410-188	Holiday Pay	54,106.00	0	-54,106.00	0%
01-00-410-189	Vacation Buy Back	12,225.00	0	-12,225.00	0%
01-00-410-190	Sick Days Buy Back	45,000.00	0.00	-45,000.00	0%
01-00-410-191	Uniform Allowance/Police	21,000.00	19,228.58	-1,771.42	92%
01-00-410-192	Uniform Allowance/School Guard	2,800.00	0	-2,800.00	0%
01-00-410-210	Office Supplies	5,000.00	2,465.14	-2,534.86	49%
01-00-410-212	Forms	600.00	1,324.50	724.50	221%
01-00-410-213	Minor Equipment	10,000.00	4,825.98	-5,174.02	48%
01-00-410-220	Operating Supplies	9,000.00	2,083.76	-6,916.24	23%
01-00-410-231	Vehicle Fuel	35,000.00	12,330.67	-22,669.33	35%
01-00-410-239	Tires	4,000.00	0	-4,000.00	0%
01-00-410-240	Other Operating Supplies/D.A.R	3,000.00	377.85	-2,622.15	13%
01-00-410-316	Software Services	109,712.70	54,768.25	-54,944.45	50%
01-00-410-321	Telephone	7,000.00	2,504.79	-4,495.21	36%
01-00-410-322	MDT Air Cards	4,000.00	1,660.52	-2,339.48	42%
01-00-410-324	Mobile Phone	2,030.85	615.43	-1,415.42	40%
01-00-410-325	Postage	700.00	184.06	-535.94	23%
01-00-410-326	Court Parking	150.00	75.00	-75.00	50%
01-00-410-327	Police Radio Maintenance	2,000.00	390.20	-1,609.80	20%
01-00-410-328	Police Radio Installation	4,000.00	0	-4,000.00	0%
01-00-410-372	Parking Meter Repair	2,500.00	0	-2,500.00	0%
01-00-410-374	Vehicle Repair/Parts	30,000.00	7,076.92	-22,923.08	24%
01-00-410-375	Speed Control Equipment	2,500.00	588.00	-1,912.00	24%
01-00-410-377	Copier Maintenance	3,500.00	1,932.17	-1,567.83	55%
01-00-410-420	Dues	3,000.00	1,370.00	-1,630.00	46%
01-00-410-452	Animal Control Service	35,000.00	0	-35,000.00	0%
01-00-410-453	Contracted Services	3,000.00	985.20	-2,014.80	33%
01-00-410-480	Meetings and Conferences	6,000.00	1,278.28	-4,721.72	21%
01-00-410-481	Officer Training	15,000.00	8,207.40	-6,792.60	55%
01-00-410-482	Education Reimbursement	5,000.00	0	-5,000.00	0%
01-00-410-542	Community Programs	2,000.00	1,182.07	-817.93	59%
01-00-410-742	Computer	16,000.00	1,060.51	-14,939.49	7%
01-00-410-743	Computer Maintenance	18,000.00	6,575.00	-11,425.00	37%
01-00-410-744	MDT-Lap Tops	14,000.00	0	-14,000.00	0%
01-00-410-747	Speed Monitor Maintenance	5,500.00	0	-5,500.00	0%
01-00-410-748	K-9 Expense	6,000.00	4,029.73	-1,970.27	67%
01-00-410-749	K-9 Handler	3,500.00	980.00	-2,520.00	28%
01-00-410-752	Truck Inspection	2,000.00	0	-2,000.00	0%
01-00-410-753	AED Maintenance	3,000.00	273.60	-2,726.40	9%
01-00-410-754	Asset Forfeiture Purchases	60,000.00	0	-60,000.00	0%
410 POLICE		3,268,274.55	1,027,184.70	-2,241,089.85	31%

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01-00-411-000	FIRE				
01-00-411-163	VFD Relief Assoc.	44,000.00	0	-44,000.00	0%
01-00-411-363	Hydrant Service	28,000.00	9,708.13	-18,291.87	35%
01-00-411-383	Fire Department Warehouse Lease	40,000.00	8,911.98	-31,088.02	22%
01-00-411-550	Fire Department Donation	75,000.00	75,000.00	0.00	100%
	411 FIRE	187,000.00	93,620.11	-93,379.89	50%
01-00-412-530	Ambulance/Rescue Assessment	136,841.00	136,841.02	0.02	100%
01-00-412-531	EM Equipment/Training	3,500.00	500.00	-3,000.00	14%
	412 Total	140,341.00	137,341.02	-2,999.98	98%
01-00-413-000	PROTECTIVE INSPECTION				
01-00-413-130	Building Official Wages	63,247.00	26,579.10	-36,667.90	42%
01-00-413-133	Code Enforcement Officer	0.00	-837.50	-837.50	#DIV/0!
01-00-413-134	Building & Codes Assistant	40,000.00	13,326.41	-26,673.59	33%
01-00-413-143	Secretary Wages	46,350.00	18,056.00	-28,294.00	39%
01-00-413-152	Dental Insurance	2,760.00	484.80	-2,275.20	18%
01-00-413-155	Optical Insurance	552.00	101.75	-450.25	18%
01-00-413-156	Hospital Insurance	37,584.00	7,342.95	-30,241.05	20%
01-00-413-158	Life Insurance	800.00	525.15	-274.85	66%
01-00-413-163	Ambulance Subscriptions	80.00	0	-80.00	0%
01-00-413-210	Office Supplies	300.00	4.37	-295.63	1%
01-00-413-212	Forms	150.00	49.50	-100.50	33%
01-00-413-220	Operating Supplies	2,400.00	415.31	-1,984.69	17%
01-00-413-324	Mobile Phone	1,600.00	748.98	-851.02	47%
01-00-413-325	Postage	1,000.00	264.57	-735.43	26%
01-00-413-374	Vehicle Repairs	1,000.00	1,261.96	261.96	126%
01-00-413-375	Fuel	1,500.00	588.30	-911.70	39%
01-00-413-420	Dues	1,200.00	0	-1,200.00	0%
01-00-413-452	Contracted Outside Services	45,000.00	10,738.40	-34,261.60	24%
01-00-413-460	Meetings & Conferences	6,000.00	67.00	-5,933.00	1%
	413 PROTECTIVE INSPECTION	251,523.00	79,717.05	-171,805.95	32%
01-00-414-000	PLANNING & ZONING				
01-00-414-212	Forms	500.00	0	-500.00	0%
01-00-414-314	Special Legal Services	2,000.00	0	-2,000.00	0%
01-00-414-341	Advertising	1,500.00	524.10	-975.90	35%
01-00-414-420	Dues	1,200.00	972.00	-228.00	81%
01-00-414-500	Refunds	1,500.00	396.60	-1,103.40	26%
	414 PLANNING & ZONING	6,700.00	1,892.70	-4,807.30	28%
01-00-427-000	SOLID WASTE COLLECTION				
01-00-427-450	Garbage Hauling	1,050,000.00	354,343.84	-695,656.16	34%
01-00-427-453	Fire Dept. Site Glass Pickup	1,250.00	1,383.20	133.20	111%
	427 SOLID WASTE COLLECTION	1,051,250.00	355,727.04	-695,522.96	34%

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01-00-430-000	HIGHWAY MAINTENANCE-GENERAL				
01-00-430-142	Driver's Wages	473,800.00	188,309.66	-285,490.34	40%
01-00-430-143	Part-time Seasonal Workers	15,000.00	0.00	-15,000.00	0%
01-00-430-152	Dental Insurance	9,000.00	3,393.60	-5,606.40	38%
01-00-430-155	Optical Insurance	1,700.00	712.25	-987.75	42%
01-00-430-156	Health/Hospital Insurance	95,120.00	45,137.85	-49,982.15	47%
01-00-430-158	Life Insurance	4,000.00	1,568.00	-2,432.00	39%
01-00-430-163	Ambulance Subscription	300.00	0	-300.00	0%
01-00-430-182	Longevity	5,500.00	1,890.00	-3,610.00	34%
01-00-430-183	Overtime	45,000.00	16,351.04	-28,648.96	36%
01-00-430-190	Sick Time Bonus	2,800.00	0	-2,800.00	0%
01-00-430-210	Office Supplies	100.00	0	-100.00	0%
01-00-430-220	Operating Supplies	10,013.38	1,264.04	-8,749.34	13%
01-00-430-231	Gasoline	5,756.02	1,207.49	-4,548.53	21%
01-00-430-232	Diesel Fuel	12,000.00	4,559.52	-7,440.48	38%
01-00-430-238	Clothing & Uniforms	8,000.00	3,587.52	-4,412.48	45%
01-00-430-239	Tires	7,000.00	0	-7,000.00	0%
01-00-430-251	Vehicle Repair/Maintenace	20,000.00	12,594.19	-7,405.81	63%
01-00-430-260	Small Tools & Equipment	8,592.00	4,598.09	-3,993.91	54%
01-00-430-321	Telephone	4,500.00	1,367.44	-3,132.56	30%
01-00-430-324	Mobile Phone	550.00	254.18	-295.82	46%
01-00-430-327	Radio Equipment Maintenance	2,500.00	779.31	-1,720.69	31%
01-00-430-361	Electricity	2,614.63	964.27	-1,650.36	37%
01-00-430-362	Gas	5,848.70	1,925.16	-3,923.54	33%
01-00-430-364	Sewage Charges	600.00	346.24	-253.76	58%
01-00-430-366	Water	720.00	376.66	-343.34	52%
01-00-430-373	Building Repair	3,500.00	108.00	-3,392.00	3%
01-00-430-374	Equipment Repair	10,000.00	1,359.47	-8,640.53	14%
01-00-430-453	Contracted Tree Removal	5,000.00	0	-5,000.00	0%
01-00-430-454	PA One Call Service	500.00	155.36	-344.64	31%
01-00-430-460	Meetings & Conferences	1,500.00	1,534.50	34.50	102%
	430 HIGHWAY MAINTENANCE-GENERAL	761,514.73	294,343.84	-467,170.89	39%

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01-00-432-000	HIGHWAY MAINTENANCE-SNOW & ICE				
01-00-432-221	Calcium Chloride	1,000.00	1,100.00	100.00	110%
	432 HIGHWAY MAINTENANCE-SNOW & ICE	1,000.00	1,100.00	100.00	110%
01-00-433-000	HIGHWAY MAINTENANCE-SIDEWALKS				
01-00-433-220	Signs	10,203.87	3,618.46	-6,585.41	35%
01-00-433-361	Electricity	3,800.00	284.35	-3,515.65	7%
01-00-433-374	Equipment Repair	3,000.00	2,156.25	-843.75	72%
01-00-433-376	Crosswalk Paint	5,000.00	0	-5,000.00	0%
	433 HIGHWAY MAINTENANCE-SIDEWALKS	22,003.87	6,059.06	-15,944.81	28%
01-00-435-000	HWY MAINTENANCE-STREETScape				
01-00-435-220	Crosswalk Paint	0.00	1,770.84	1,770.84	
01-00-435-251	Decorative St. Light Repair	5,000.00	0	-5,000.00	0%
01-00-435-253	Brick Repair and Replacement	5,000.00	0	-5,000.00	0%
01-00-435-255	Banner/Flag Repair and Replacement	5,000.00	0.00	-5,000.00	0%
01-00-435-258	Landscaping/Planting	5,000.00	69.00	-4,931.00	1%
01-00-435-259	Street Furniture Maintenance	5,000.00	-354.00	-5,354.00	-7%
01-00-435-260	Curb and Line Painting	5,000.00	0	-5,000.00	0%
	435 HWY MAINTENANCE-STREETScape	30,000.00	1,485.84	-28,514.16	5%
01-00-436-000	HWY MAINTENANCE-STORM SEWERS				
01-00-436-374	Storm Sewer Repair	35,000.00	494.00	-34,506.00	1%
	436 HWY MAINTENANCE-STORM SEWERS	35,000.00	494.00	-34,506.00	1%
01-00-438-000	HWY MAINTENANCE-HWYS & BRIDGES				
01-00-438-220	Operating Supplies	1,000.00	0	-1,000.00	0%
01-00-438-221	Cold Patch	2,500.00	1,210.53	-1,289.47	48%
	438 HWY MAINTENANCE-HWYS & BRIDGES	3,500.00	1,210.53	-2,289.47	35%

Fin 14

01-00-451-000	CULTURE & RECREATION				
01-00-451-300	Entertainment Services	8,000.00	0.00	-8,000.00	0%
01-00-451-450	Rec. Share - Dormont Pool	4,000.00	0	-4,000.00	0%
	451 CULTURE & RECREATION	12,000.00	0.00	-12,000.00	0%
01-00-454-000	PARKS				
01-00-454-120	Summer Recreation Director	2,863.00	0	-2,863.00	0%
01-00-454-121	Supervisor's Wages	2,060.00	0	-2,060.00	0%
01-00-454-141	Recreation Counselors Wages	9,000.00	0	-9,000.00	0%
01-00-454-142	Security Officer	2,163.00	700.00	-1,463.00	32%
01-00-454-220	Operating Supplies	6,500.00	2,234.22	-4,265.78	34%
01-00-454-221	Recreation Program	2,000.00	0	-2,000.00	0%
01-00-454-252	Repair Material	1,000.00	40.00	-960.00	4%
01-00-454-260	Minor Equipment	500.00	60.46	-439.54	12%
01-00-454-361	Electricity	1,500.00	340.46	-1,159.54	23%
01-00-454-364	Sewage	750.00	0.00	-750.00	0%
01-00-454-366	Water	1,600.00	91.47	-1,508.53	6%
01-00-454-373	Repairs to Building	5,000.00	400.00	-4,600.00	8%
01-00-454-374	Park Maintenance	7,000.00	2,922.12	-4,077.88	42%
01-00-454-375	Tree Removal	2,000.00	0	-2,000.00	0%
01-00-454-376	Landscaping	7,500.00	2,327.93	-5,172.07	31%
01-00-454-500	Refunds	5,000.00	0	-5,000.00	0%
	454 PARKS	56,436.00	9,116.66	-47,319.34	16%
01-00-455-000	TREES				
01-00-455-700	Street Tree Maintenance	2,500.00	0	-2,500.00	0%
	455 TREES	2,500.00	0.00	-2,500.00	0%
01-00-457-000	CIVIL & MILITARY CELEBRATIONS				
01-00-457-540	Civic Group Contributions	10,000.00	0	-10,000.00	0%
01-00-457-543	Memorial Day	2,000.00	165.00	-1,835.00	8%
01-00-457-546	Community Day	20,000.00	0	-20,000.00	0%
	457 CIVIL & MILITARY CELEBRATIONS	32,000.00	165.00	-31,835.00	1%
01-00-463-000	ECONOMIC DEVELOPMENT				
01-00-463-112	Department Wages	50,289.00	6,769.80	-43,519.20	13%
01-00-463-196	Health/Hospital Insurance	6,500.00	644.63	-5,855.37	10%
01-00-463-198	Life Insurance	630.00	52.20	-577.80	8%
01-00-463-248	Development Supplies	2,000.00	200.00	-1,800.00	10%
01-00-463-310	Professional Services	20,000.00	310.00	-19,690.00	2%
01-00-463-341	Advertising	2,500.00	0	-2,500.00	0%
01-00-463-372	Projects	75,000.00	0	-75,000.00	0%
01-00-463-420	Dues & Memberships	1,000.00	0	-1,000.00	0%
01-00-463-453	Website Maintenance	1,000.00	0	-1,000.00	0%
01-00-463-454	Community Events	5,000.00	0	-5,000.00	0%
01-00-463-460	Meetings & Conferences	1,500.00	0	-1,500.00	0%
	463 ECONOMIC DEVELOPMENT	165,419.00	7,976.63	-157,442.37	5%

Am 15

01-00-481-000	INTERGOVERNMENTAL EXPENDITURES				
01-00-481-510	Shacog/Dues	10,000.00	800.00	-9,200.00	8%
	481 INTERGOVERNMENTAL EXPENDITURES	10,000.00	800.00	-9,200.00	8%
01-00-492-000	INTERFUND OPERATING TRANSFERS				
01-00-492-180	Transfer to Capital Projects	150,000.00	0	-150,000.00	0%
01-00-492-210	Transfer to Employee Benefits	100,000.00	70,000.00	-30,000.00	70%
01-00-492-221	Transfer to Capital Reserve Fund	150,000.00	0	-150,000.00	0%
	492 INTERFUND OPERATING TRANSFERS	400,000.00	70,000.00	-330,000.00	18%
	00 GENERAL FUND EXPENDITURES	7,825,095.15	2,680,987.36	-5,144,107.79	34%
	GENERAL FUND EXPENDITUR Expenditure Tot	7,825,095.15	2,680,987.36	-5,144,107.79	34%

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FINANCIALREPORT
STREET LIGHT FUND
MAY 2024

FIN 17

02-00-301-100	Real Estate Taxes-Current	106,000.00	61,541.09	-44,458.91	58%
02-00-301-500	Real Estate Taxes-Liened	3,500.00	850.38	-2,649.62	24%
	301 REAL ESTATE TAXES	109,500.00	62,391.47	-47,108.53	57%
02-00-399-000	FUND BALANCE FORWARD	45,000.00	35,703.29	-9,296.71	79%
	399 FUND BALANCE FORWARD	45,000.00	35,703.29	-9,296.71	79%
	00 Total	154,500.00	98,094.76	-56,405.24	63%
	STREET LIGHTING FUND Revenue Totals	154,500.00	98,094.76	-56,405.24	63%
02-00-434-000	STREET LIGHTING EXPENDITURES				
02-00-434-361	Electricity	109,000.00	39,777.37	-69,222.63	36%
	434 STREET LIGHTING EXPENDITURES	109,000.00	39,777.37	-69,222.63	36%
	00 STREET LIGHTING FUND	109,000.00	39,777.37	-69,222.63	36%
	STREET LIGHTING FUND Expenditure Totals	109,000.00	39,777.37	-69,222.63	36%

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FINANCIAL REPORT

SEWER FUND

MAY 2024

Fin 19

08-00-341-000	Interest Earnings	23,000.00	2,460.34	-20,539.66	11%
08-00-341-001	PLGIT Interest	0.00	9,949.30	9,949.30	
	341 Interest Earnings	23,000.00	12,409.64	-10,590.36	54%
08-00-364-111	Dye Test Fees	5,000.00	4,250.00	-750.00	85%
08-00-364-120	Current Sewage Collections	0.00	-17,553.69	-17,553.69	
08-00-364-121	Delinquent Sewage Collections	150,000.00	91,785.83	-58,214.17	61%
08-00-364-123	Sewage Billing Collections	3,121,370.00	542,475.87	-2,578,894.13	17%
08-00-364-600	Alcosan Billing Refund	12,000.00	10,605.74	-1,394.26	88%
	364 SANITATION	3,288,370.00	631,563.75	-2,656,806.25	19%
08-00-399-000	Fund Balance Forward	3,500,000.00	4,147,278.11	647,278.11	118%
	399 Fund Balance Forward	3,500,000.00	4,147,278.11	647,278.11	118%
	00 Total	6,811,370.00	4,791,251.50	-2,020,118.50	70%
	SANITARY SEWER FUND Revenue Totals	6,811,370.00	4,791,251.50	-2,020,118.50	70%

08-00-429-000	WASTEWATER COLLECTION				
08-00-429-210	Office Supplies	100.00	0	-100.00	0%
08-00-429-220	Operating Supplies	3,000.00	927.34	-2,072.66	31%
08-00-429-231	Gasoline	1,800.00	651.31	-1,148.69	36%
08-00-429-238	Clothing & Uniforms	200.00	0	-200.00	0%
08-00-429-250	Vehicle Repair Supplies	3,000.00	209.98	-2,790.02	7%
08-00-429-260	Small Tools & Equipment	250.00	0	-250.00	0%
08-00-429-302	Line Cleaning & CCTV Inspect	15,000.00	0	-15,000.00	0%
08-00-429-306	Structural Repairs	150,000.00	0	-150,000.00	0%
08-00-429-314	EPA SSO Flow Monitoring	30,000.00	0	-30,000.00	0%
08-00-429-316	Engineering Fees	90,000.00	42,428.95	-47,571.05	47%
08-00-429-361	Electricity	1,000.00	320.89	-679.11	32%
08-00-429-364	Alcosan Charges	2,467,262.00	185,059.22	-2,282,202.78	8%
08-00-429-365	PAWC Shutoff Charges	500.00	0	-500.00	0%
08-00-429-366	Sewage Billing	33,700.00	1,033.10	-32,666.90	3%
08-00-429-374	Sewer Repair	40,000.00	45.98	-39,954.02	0%
08-00-429-452	Contract Sewer Repair	13,000.00	19,625.16	6,625.16	151%
08-00-429-453	Pump Station Maintenance	10,000.00	3,197.63	-6,802.37	32%
08-00-429-460	Meetings & Conferences	100.00	0	-100.00	0%
08-00-429-500	Customer Refunds	1,000.00	0	-1,000.00	0%
08-00-429-700	Jetter & Chassis	320,568.00	0	-320,568.00	0%
08-00-429-701	Sewer Camera Repairs	3,000.00	2,500.00	-500.00	83%
	429 WASTEWATER COLLECTION	3,183,480.00	255,999.56	-2,927,480.44	8%
08-00-430-701	F550 Uplift	52,000.00	0	-52,000.00	0%
	430 Total	52,000.00	0.00	-52,000.00	0%

08-00-470-000	CAPITAL PROJECTS DEBT				
08-00-492-000	INTERFUND OPERATING TRANSFERS				
08-00-492-180	Transfer to Capital Projects	725,000.00	0	-725,000.00	0%
08-00-492-181	Transfer to General Fund	150,000.00	550,000.00	400,000.00	367%
08-00-492-182	Transfer to Debt Service	150,000.00	0	-150,000.00	0%
08-00-492-183	Transfer to Capital Reserve Fund	150,000.00	0	-150,000.00	0%
	492 INTERFUND OPERATING TRANSFERS	1,175,000.00	550,000.00	-625,000.00	47%
	00 SANITARY SEWER FUND	4,410,480.00	805,999.56	-3,604,480.44	18%
	SANITARY SEWER FUND Expenditure Totals	4,410,480.00	805,999.56	-3,604,480.44	18%

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FINANCIAL REPORT
CAPITAL FUND
MAY 2024

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18-00-301-100	Real Estate Taxes-Current Year	233,561.00	135,389.74	-98,171.26	58%
18-00-301-500	Real Estate Taxes-Liened	7,000.00	1,871.49	-5,128.51	27%
	301 REAL ESTATE TAXES	240,561.00	137,261.23	-103,299.77	57%
18-00-332-100	Hamilton Park Tender Agreement	0.00	404,997.15	404,997.15	
	332 Total	0.00	404,997.15	404,997.15	
18-00-341-000	Interest Earnings	700.00	650.43	-49.57	93%
	341 Interest Earnings	700.00	650.43	-49.57	93%
18-00-354-122	DCED COVID-19 ARPA	0.00	150,000.00	150,000.00	
18-00-354-128	Park Master Planning	0.00	250,000.00	250,000.00	
	354 STATE CAPITAL/OPERATING GRANTS	0.00	400,000.00	400,000.00	
18-00-392-011	Transfer from Sewer Fund	725,000.00	0	-725,000.00	0%
18-00-392-012	Transfer from Bond Fund	6,600,000.00	1,910,849.71	-4,689,150.29	29%
	392 Total	7,325,000.00	1,910,849.71	-5,414,150.29	26%
18-00-399-000	Fund Balance Forward	458,000.00	90,410.02	-367,589.98	20%
	399 Fund Balance Forward	458,000.00	90,410.02	-367,589.98	20%
	00 Total	8,024,261.00	2,944,168.54	-5,080,092.46	37%
	CAPITAL PROJECTS Revenue Totals	8,024,261.00	2,944,168.54	-5,080,092.46	37%
18-00-000-000	CAPITAL PROJECTS				
18-00-400-400	Line of Credit Fees	1,000.00	0	-1,000.00	0%
	400 Total	1,000.00	0.00	-1,000.00	0%
18-00-403-500	Real Estate Tax Refunds	200.00	0	-200.00	0%
	403 Total	200.00	0.00	-200.00	0%
18-00-407-000	DATA PROCESSING				
18-00-407-711	IT	10,000.00	4,259.20	-5,740.80	43%
	407 DATA PROCESSING	10,000.00	4,259.20	-5,740.80	43%
18-00-408-316	Engineer Service Fees	100,000.00	58,470.27	-41,529.73	58%
	408 Total	100,000.00	58,470.27	-41,529.73	58%
18-00-409-000	GOVERNMENT BUILDINGS				
18-00-409-373	Repairs to Government Building	140,000.00	2,550.00	-137,450.00	2%
	409 GOVERNMENT BUILDINGS	140,000.00	2,550.00	-137,450.00	2%
18-00-410-000	POLICE				
18-00-410-742	Computer Infrastructure	17,000.00	4,582.00	-12,418.00	27%
	410 POLICE	17,000.00	4,582.00	-12,418.00	27%
18-00-413-000	PROTECTIVE INSPECTION				
18-00-413-700	Video Camera	17,000.00	1,051.00	-15,949.00	6%
	413 PROTECTIVE INSPECTION	17,000.00	1,051.00	-15,949.00	6%
18-00-430-000	HWY MAINTENANCE-GENERAL				
18-00-430-701	Truck Purchase	127,345.00	0	-127,345.00	0%
	430 HWY MAINTENANCE-GENERAL	127,345.00	0.00	-127,345.00	0%
18-00-435-000	HWY MAINTENANCE-SIDEWALKS				
18-00-435-313	Engineer Service Fees	5,000.00	263.25	-4,736.75	5%
18-00-435-341	Advertising	1,000.00	0	-1,000.00	0%
18-00-435-452	Contract Services	50,000.00	0.00	-50,000.00	0%
	435 HWY MAINTENANCE-SIDEWALKS	56,000.00	263.25	-55,736.75	0%
18-00-436-000	HWY MAINTENANCE-STORM SEWERS				
18-00-436-313	Engineering Fees	35,000.00	6,742.96	-28,257.04	19%
18-00-436-341	Advertising	4,000.00	0	-4,000.00	0%
18-00-436-452	Contracted Services-May St.	90,000.00	0	-90,000.00	0%
	436 HWY MAINTENANCE-STORM SEWERS	129,000.00	6,742.96	-122,257.04	5%

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18-00-438-000	HWY MAINTENANCE-HWYS & BRIDGES					
18-00-438-200	Yard Restoration	4,000.00	0	-4,000.00	0%	
18-00-438-313	Engineering Services	25,000.00	15,409.86	-9,590.14	62%	
18-00-438-341	Advertising	2,000.00	297.60	-1,702.40	15%	
18-00-438-452	Contract Paving	600,335.00	0	-600,335.00	0%	
18-00-438-453	Guide Rail Installation/Repair	15,000.00	4,700.00	-10,300.00	31%	
18-00-438-602	ARLE Projects	0.00	84,641.36	84,641.36	#DIV/0!	
18-00-438-603	PennDot/Street Scape Match	0.00	-15,198.84	-15,198.84	#DIV/0!	
18-00-438-604	RACP Match	876,572.00	0	-876,572.00	0%	
	438 HWY MAINTENANCE-HWYS & BRIDGES	1,522,907.00	89,849.98	-1,433,057.02	6%	
18-00-454-000	PARKS					
18-00-454-313	Engineering Fees	500,000.00	149,407.10	-350,592.90	30%	
18-00-454-611	Playground Equipment	5,000.00	0	-5,000.00	0%	
18-00-454-612	Park Equipment	1,000.00	0	-1,000.00	0%	
18-00-454-613	Field Maintenance	20,000.00	5,450.00	-14,550.00	27%	
18-00-454-616	Park Master Plan Improvements	4,769,203.00	1,894,163.71	-2,875,039.29	40%	
18-00-454-620	Veterans Memorial Park	1,500.00	0	-1,500.00	0%	
	454 PARKS	5,296,703.00	2,049,020.81	-3,247,682.19	39%	
18-00-480-000	MAIN STREET					
18-00-480-100	Professional Services	25,000.00	6,026.47	-18,973.53	24%	
18-00-480-530	Community Revitalization	1,500.00	0	-1,500.00	0%	
18-00-480-532	Wayfinding Installation	37,422.00	17,280.00	-20,142.00	46%	
	480 MAIN STREET	63,922.00	23,306.47	-40,615.53	36%	
	00 CAPITAL PROJECTS	7,481,077.00	2,240,095.94	-5,240,981.06	30%	
	CAPITAL PROJECTS Expenditure Totals	7,481,077.00	2,240,095.94	-5,240,981.06	30%	

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FINANCIAL REPORT
SINKING FUND-EMPL
MAY 2024

Fin 24

21-00-392-010	Transfer from General Fund	100,000.00	70,000.00	-30,000.00	70%
	392 Total	100,000.00	70,000.00	-30,000.00	70%
21-00-399-000	Fund Balance Forward	10,000.00	399.20	-9,600.80	4%
	399 Fund Balance Forward	10,000.00	399.20	-9,600.80	4%
	00 Total	110,000.00	70,399.20	-39,600.80	64%
	SINKING FUND Revenue Totals	110,000.00	70,399.20	-39,600.80	64%
21-00-000-000	SINKING FUND				
21-00-406-000	PERSONNEL ADMINISTRATION				
21-00-406-150	H R A	85,000.00	52,343.88	-32,656.12	62%
21-00-406-152	Hospitalization-Yonek	0.00	981.36	981.36	
	406 PERSONNEL ADMINISTRATION	85,000.00	53,325.24	-31,674.76	63%
	00 SINKING FUND	85,000.00	53,325.24	-31,674.76	63%
	SINKING FUND Expenditure Totals	85,000.00	53,325.24	-31,674.76	63%

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FINANCIAL REPORT
SINKING FUND-DEBT
MAY 2024

Fin 26

22-00-301-100	Real Estate Taxes-Current	554,729.00	321,178.95	-233,550.05	58%
22-00-301-500	Real Estate Taxes-Liened	7,000.00	4,193.92	-2,806.08	60%
	301 REAL ESTATE TAXES	561,729.00	325,372.87	-236,356.13	58%
22-00-341-000	Interest Earnings	200,000.00	133,189.53	-66,810.47	67%
	341 Interest Earnings	200,000.00	133,189.53	-66,810.47	67%
22-00-392-221	Transfer from Sewer Fund	150,000.00	0	-150,000.00	0%
	392 Total	150,000.00	0.00	-150,000.00	0%
22-00-399-000	Fund Balance Forward	6,656,500.00	6,887,209.07	230,709.07	103%
	399 Fund Balance Forward	6,656,500.00	6,887,209.07	230,709.07	103%
	00 Total	7,568,229.00	7,345,771.47	-222,457.53	97%
	SINKING FUND/BOND Revenue Totals	7,568,229.00	7,345,771.47	-222,457.53	97%
22-00-000-000	SINKING FUND/BOND				
22-00-403-500	Real Estate Tax Refunds	200.00	0	-200.00	0%
	403 Total	200.00	0.00	-200.00	0%
22-00-471-100	Debt Principal	395,000.00	0	-395,000.00	0%
	471 Total	395,000.00	0.00	-395,000.00	0%
22-00-472-100	Debt Interest	270,750.00	135,375.00	-135,375.00	50%
	472 Total	270,750.00	135,375.00	-135,375.00	50%
22-00-475-000	Fiscal Agent Fees	2,250.00	2,325.00	75.00	103%
	475 Fiscal Agent Fees	2,250.00	2,325.00	75.00	103%
22-00-492-351	Transfer to Capital Fund	6,000,000.00	1,910,849.71	-4,089,150.29	32%
	492 Total	6,000,000.00	1,910,849.71	-4,089,150.29	32%
	00 SINKING FUND/BOND	6,668,200.00	2,048,549.71	-4,619,650.29	31%
	SINKING FUND/BOND Expenditure Totals	6,668,200.00	2,048,549.71	-4,619,650.29	31%

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FINANCIAL REPORT
RESERVE FUND
MAY 2024

Fin 28

30-00-392-010	Transfer from General Fund	150,000.00	0	-150,000.00	0%
30-00-392-011	Transfer from Sewer Fund	150,000.00	0	-150,000.00	0%
	392 Total	300,000.00	0.00	-300,000.00	0%
	00 Total	300,000.00	0.00	-300,000.00	0%
	Fund 30 Revenue Totals	300,000.00	0.00	-300,000.00	0%

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FINANCIALREPORT
LIQUID FUELS FUND
MAY 2024

Fin 30

35-00-000-000	LIQUID FUEL FUND				
35-00-430-000	LIQUID FUEL PURCHASES				
35-00-430-741	Salt, Etc.	80,000.00	35,286.29	-44,713.71	44%
	430 LIQUID FUEL PURCHASES	80,000.00	35,286.29	-44,713.71	44%
35-00-438-000	HWY MAINTENANCE-HWY REPAIRS				
35-00-438-313	Engineering Fees	15,000.00	4,221.71	-10,778.29	28%
35-00-438-341	Advertising	1,000.00	0	-1,000.00	0%
35-00-438-452	Contract Paving	150,000.00	0	-150,000.00	0%
	438 HWY MAINTENANCE-HWY REPAIRS	166,000.00	4,221.71	-161,778.29	3%
	00 LIQUID FUEL FUND	246,000.00	39,508.00	-206,492.00	16%
	LIQUID FUEL FUND Expenditure Totals	246,000.00	39,508.00	-206,492.00	16%

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FINANCIAL REPORT
LIBRARY FUND
MAY 2024

Fin 32

36-00-301-100	Real Estate Taxes-Current	125,645.00	72,920.50	-52,724.50	58%
36-00-301-500	Real Estate Taxes-Liened	6,000.00	756.97	-5,243.03	13%
	301 REAL ESTATE TAXES	131,645.00	73,677.47	-57,967.53	56%
36-00-331-200	Library Fines	200.00	82.56	-117.44	41%
	331 Total	200.00	82.56	-117.44	41%
36-00-341-000	Interest Earnings	50.00	32.06	-17.94	64%
	341 Interest Earnings	50.00	32.06	-17.94	64%
36-00-354-070	State Aid	36,399.00	36,766.01	367.01	101%
36-00-354-071	Table Game Revenue	5,591.00	2,570.00	-3,021.00	46%
	354 Total	41,990.00	39,336.01	-2,653.99	94%
36-00-357-036	A R A D	83,251.00	31,220.00	-52,031.00	38%
36-00-357-037	ACLA Grant	3,050.00	0	-3,050.00	0%
	357 Total	86,301.00	31,220.00	-55,081.00	36%
36-00-380-000	Miscellaneous	350.00	241.58	-108.42	69%
	380 Miscellaneous	350.00	241.58	-108.42	69%
36-00-387-000	Contributions & Donations	13,000.00	2,742.86	-10,257.14	21%
36-00-387-100	Fundraising Proceeds	1,000.00	637.27	-362.73	64%
36-00-387-300	Computer Fees Revenue	500.00	559.74	59.74	112%
	387 Contributions & Donations	14,500.00	3,939.87	-10,560.13	27%
36-00-399-000	Fund Balance Forward	36,110.00	40,869.54	4,759.54	113%
	399 Fund Balance Forward	36,110.00	40,869.54	4,759.54	113%
	00 Total	311,146.00	189,999.09	-121,146.91	61%
	LIBRARY FUND Revenue Totals	311,146.00	189,999.09	-121,146.91	61%

36-00-456-000	LIBRARY				
36-00-456-130	Library Director	60,971.00	23,313.76	-37,657.24	38%
36-00-456-133	Children's Librarian-ARAD	41,200.00	16,192.30	-25,007.70	39%
36-00-456-134	Clerical	42,612.00	16,389.20	-26,222.80	38%
36-00-456-140	Library Assistants	27,492.00	9,775.43	-17,716.57	36%
36-00-456-141	Programming Part-Time	12,051.00	4,485.75	-7,565.25	37%
36-00-456-142	Janitorial	7,001.00	2,106.80	-4,894.20	30%
36-00-456-156	Health Insurance	17,882.00	8,121.90	-9,760.10	45%
36-00-456-158	Life Insurance	1,900.00	709.80	-1,190.20	37%
36-00-456-161	F I C A	14,637.00	5,497.50	-9,139.50	38%
36-00-456-210	Office Supplies	1,250.00	153.46	-1,096.54	12%
36-00-456-220	Computer Supplies	1,250.00	88.56	-1,161.44	7%
36-00-456-222	Library Supplies	1,750.00	522.32	-1,227.68	30%
36-00-456-226	Janitorial Supplies	1,250.00	908.58	-341.42	73%
36-00-456-247	Adult Reference Books	13,000.00	6,161.26	-6,838.74	47%
36-00-456-248	Periodicals	900.00	572.47	-327.53	64%
36-00-456-252	Audio Material	6,062.00	6,061.51	-0.49	100%
36-00-456-253	Children's Books	4,500.00	1,392.14	-3,107.86	31%
36-00-456-254	DVD	4,000.00	842.74	-3,157.26	21%
36-00-456-255	Grant Materials	3,000.00	0	-3,000.00	0%
36-00-456-321	Telephone	2,400.00	1,181.15	-1,218.85	49%
36-00-456-325	Postage	200.00	71.00	-129.00	36%
36-00-456-354	Workers Compensation	473.00	230.00	-243.00	49%
36-00-456-360	Utilities	361.46	0	-361.46	0%
36-00-456-420	Dues & Memberships	600.00	505.00	-95.00	84%
36-00-456-451	Contracted Services	925.00	925.00	0.00	100%
36-00-456-453	Furniture & Equipment	3,500.00	4,791.06	1,291.06	137%
36-00-456-460	Training & Conferences	500.00	144.55	-355.45	29%
36-00-456-462	Public Relations/Programs	6,000.00	2,202.00	-3,798.00	37%
36-00-456-463	Children's Programs	4,000.00	1,535.59	-2,464.41	38%
36-00-456-745	EIN Leasing-ARAD	10,000.00	4,033.06	-5,966.94	40%
	456 LIBRARY	291,667.46	118,913.89	-172,753.57	41%
	00 LIBRARY FUND	291,667.46	118,913.89	-172,753.57	41%
	LIBRARY FUND Expenditure Totals	291,667.46	118,913.89	-172,753.57	41%

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**BOROUGH OF CASTLE SHANNON
ALLEGHENY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 749

**A RESOLUTION OF THE BOROUGH OF CASTLE SHANNON, ALLEGHENY
COUNTY, PENNSYLVANIA, TO ADOPT RULES OF DECORUM DURING PUBLIC
MEETINGS**

WHEREAS, the Borough of Castle Shannon Council (the "Borough") embraces, supports and protects open government and the public's right to be fully informed of the actions of the Borough; and

WHEREAS, meetings of the Borough constitute a government process with important government purposes; and

WHEREAS, the Borough has an agenda that must be addressed and dealt with in order to make decisions on important matters affecting the community and members of the public; and

WHEREAS, conduct that disturbs, disrupts or otherwise impedes the orderly conduct of meetings may prevent the Borough from accomplishing the peoples' business in a reasonably efficient manner and may interfere with the rights of the public to observe the functioning of their government; and

WHEREAS, the Borough believes it is important to the orderly conduct of the business and affairs of the Borough of Castle Shannon and that the Borough of Castle Shannon establish rules of decorum for citizens, representatives of the media, and other visitors to ensure order is maintained and the deliberative process of the Borough is encouraged.

NOW THEREFORE, BE IT RESOLVED, by the Borough, Allegheny County, Pennsylvania as follows:

The Borough adopts the following rules of decorum during public meetings to assist in the orderly deliberation of matters affecting the Borough and its citizens.

PROVISIONS:

A. General Guidelines

The Borough has numerous public meetings such as Council Business Meetings, Borough Agenda Preparation Meetings, Special Meetings, etc. (hereinafter "Public Meetings"). In order to safeguard participatory democracy in the Castle Shannon Borough, all persons attending Public Meetings in castle Shannon Borough should

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strive to:

- Treat everyone courteously
- Listen to others respectfully
- Exercise self-control
- Give open-minded consideration to all viewpoints
- Focus on the issues and avoid personalizing debate

B. Rules of Decorum

1. Public participation should be limited to the designated comments periods, before or after the meeting, or if specifically called upon by the Council President.
2. No person attending Public Meetings shall engage in disorderly or boisterous conduct—including but not limited to applause, whistling, stamping of feet, booing, or making any loud, threatening, profane, abusive, personal, impertinent, or slanderous utterance—that disturbs, disrupts, or otherwise impedes the orderly conduct of the meeting.
3. All remarks by members of the public should be addressed to the Council President and not to any other member of the public or to any single Council Member, or staff member unless in response to a question from Council President.
4. Speakers shall not make personal, impertinent, slanderous, or profane remarks to any member of the Council, staff, or general public. Any person who makes such remarks, or who utters loud, threatening, personal, or abusive language or engages in any other disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of any Council meeting shall, at the discretion of the Council President or a majority of the Council, be cautioned or ejected and barred from further audience before the Council during that meeting.
5. All persons attending Public Meetings shall remain seated in the seats provided, unless addressing the body at the podium or entering or leaving the meeting.
6. All persons attending Public Meetings shall obey any lawful order of the Council President to enforce the Rules of Decorum.

C. Enforcement of the Rules of Decorum

1. The Council President shall be responsible for maintaining the decorum at the Public Meeting and uniformly enforcing the Rules of Decorum.
2. In the event that any person breaches the Rules of Decorum in a manner that disturbs, disrupts, or otherwise impedes the orderly conduct of the meeting, the President of Council shall request that person to cease the offending conduct.
3. If any person continues to breach the Rules of Decorum in a manner that disturbs, disrupts, or otherwise impedes the orderly conduct of the meeting following an order from the Presiding Officer to cease the offending conduct, the Council President may order that person to leave the Public Meeting.

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4. If any person refuses to leave the Public Meeting following an order from the Council President to do so, the Presiding Officer may order any law enforcement officer on duty to remove that person from the Public Meeting.

D. Media Presence in Meetings

1. Video recording devices and any related equipment and still photography equipment may be set up only in designated areas. In order to limit disruptions, the operator must have completed setup of a videotape recorder and any related equipment or still photography equipment by no less than 10 minutes prior to the official start time of the public meeting.
2. The operator may not disrupt the public meeting with recording equipment. The operator may not set up or use the videotape recorder or equipment in such a way as to block or obstruct the view or access of other members of the public. The operator may not continually exit and re-enter the meeting room, or move around within the meeting room, during the public meeting. The operator must remain with the videotape recorder and equipment while operating the equipment.
3. Microphones or other pickup devices shall be integrated into the recording device. No microphones or audio recording devices are permitted to be placed on a table utilized by the Council.
4. Supplemental lighting for video recording devices is not permitted.
5. Audio recording devices may be used in any of the rows of chairs provided for use by the public; however, the owner or user of such devices shall keep the devices at the seat they occupy or an adjacent chair if sufficient space is available to accommodate all members of the public attending the meeting. Operators of audio recording devices and equipment must remain seated while operating their equipment.

THEREFORE, it is hereby resolved by the Borough of Castle Shannon that the above meeting decorum guideline resolution supersedes all other related documents, whether adopted by resolution, ordinance, or ordinance amendment.

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RESOLVED this 8th day of July 2024 by the Borough Council of the Borough of Castle Shannon in lawful session duly assembled.

ATTEST

BOROUGH OF CASTLE SHANNON

C. Michael Foote
Borough Manager/Secretary

Nancy Kovach
President of Council

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**BOROUGH OF CASTLE SHANNON
ALLEGHENY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 750

A RESOLUTION OF THE BOROUGH OF CASTLE SHANNON, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING AND ADOPTING POLICY TO ADDRESS PUBLIC COMMENT PROCEDURES AND GUIDELINES WHICH ALLOWS A REASONABLE OPPORTUNITY AT EACH PUBLIC MEETING FOR COMMUNITY RESIDENTS, RATEPAYERS, AND/OR TAXPAYERS OF THE BOROUGH OF CASTLE SHANNON TO COMMENT ON MATTERS OF CONCERN, OFFICIAL ACTIONS OR DELIBERATIONS WHICH ARE OR MAY BE BEFORE THE BOROUGH COUNCIL OF THE BOROUGH OF CASTLE SHANNON.

WHEREAS, public meetings are where the business of the community is conducted, and orderly civil proceedings promote the business interests of the community and opportunities for interested residents, ratepayers and taxpayers of the Borough of Castle Shannon to participate in the process as required by the Pennsylvania Sunshine Law;

WHEREAS, the Pennsylvania Sunshine Act, 65 Pa. Cons. Stat. § 710.1 (the "Sunshine Act") authorizes the Borough to adopt and implement reasonable rules and regulations for the orderly conduct of Borough business;

WHEREAS, the Borough Council wishes to adopt reasonable rules and guidelines for public comment periods during public meetings.

NOW, THEREFORE, the Borough of Castle Shannon adopts following reasonable rules and guidelines for public comment periods during public meetings and hearings:

1. An initial public comment period limited to comments or questions from residents, ratepayers, and/or taxpayers on items listed on a prepared agenda shall be provided at all public meetings prior to the Borough Council voting on such agenda items.
 2. A second public comment period shall be at the end of all public meetings to give residents, ratepayers, and/or taxpayers the ability to comment on non-agenda issues and concerns.
 3. Only one public comment period shall be provided for public meetings where no official action will be taken or at public hearings.
- A. The following guidelines are established for each public comment period referenced above:

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1. No person attending a public meeting shall engage in disorderly or boisterous conduct—including but not limited to applause, whistling, stamping of feet, booing, or making any loud, threatening, profane, abusive, personal, impertinent, or slanderous utterance—that disturbs, disrupts, or otherwise impedes the orderly conduct of the meeting.
2. Comments from the attending public shall be limited to the comment periods unless specifically on the agenda or recognized by the Council President.
3. Each public comment portion of the public meeting will be allotted approximately 30 minutes. This period may be extended at the discretion of the Council President or may be continued to the next regularly scheduled meeting or an intervening special meeting.
4. Any community resident and/or taxpayer of the Borough wishing to address the Council should first sign his or her name to a sign-in sheet to be provided by the Borough and must first be recognized by the Council President prior to speaking.
5. The speaker must step to the podium, identify him/herself by name and address, and use a microphone, if provided.
6. The speaker must direct all comments to the Borough Council President, not to staff or other members of the public.
7. The Borough Council and staff are not required to respond, answer, discuss, or formally address any comments or questions posed during the public comment period. Staff will record questions that require follow-up, or make arrangements for follow up, if necessary.
8. Each speaker recognized by the Council President will be given four (4) minutes to comment during the public comment period.
9. In the interest of preserving time, the Borough recommends that speakers should limit repetitious comments and, where appropriate, acknowledge agreement with a previous speaker's comment or position.
10. Other than during public comment periods, community residents, ratepayers and/or taxpayers of the Borough of Castle Shannon should refrain from calling out and may only comment on issues being discussed during the meeting under the Public Comment Period.
11. The above procedures may be modified at any time by a majority vote of the Borough Council.
12. These procedures are to be posted in the Council meeting room, incorporated into the agenda and on the Borough website.

THEREFORE, it is hereby resolved by the Borough Council of the Borough of Castle Shannon that the above public comment and meeting decorum guideline resolution supersedes all other related documents, whether adopted by resolution, ordinance, or ordinance amendment.

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RESOLVED this 8th day of July 2024 by the Borough Council of the Borough of Castle Shannon in lawful session duly assembled.

ATTEST

BOROUGH OF CASTLE SHANNON

C. Michael Foote
Borough Manager/Secretary

Nancy Kovach
President of Council

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Street	No	Name	Violation- 2014	Date	Date to Correct	Corrected Date
259 McCully Road	1402	Wayne Less	did not comply with occupancy violations & parking on Grass	10/1/14	11/1/14	Regular & Certified
Street	No	Name	Violation- 2017	Date	Date to Correct	Corrected Date
226 Rolling Rock	914	Floyd Arbogast	Camper in the driveway	6/6/18	6/11/18	5 citations on 10/25/23
Street	No	Name	Violation- 2019	Date	Date to Correct	Corrected Date
105 McRoberts Road	3141	Thomas A Moses	UCC hearing on the lack of progress to take out of Condemn	4/17/19	4/29/19	Regular & Certified
336 Rolling Rock Road	914	Floyd L Arbogast	Unsanitary Conditions: Trailer, outside storage, Junk Vehicle	7/10/19	7/20/19	5 citations on 10/25/23
587 Oakdale Ave	910	Frank R Menardi	2nd notice for Rental Unit Registration	12/20/19	12/31/19	
Street	No	Name	Violation- 2020	Date	Date to Correct	Corrected Date
100 McCully Road	1402	Wayne A Less	Junk Vehicles in the back yard	2/20/20	4/5/20	Regular and Certified
106 Library Road	3840	Anthony Fazio	Land use violations	2/26/20	4/30/20	
123 Library Road	3301-3307	James Busch	storage of Junk Cars	3/11/20	5/30/20	Regular and Certified
569 Lindenwood Drive	808	Ronald C & Janet R Sabatasso	no Occupancy Registration	9/29/20	10/4/20	1/24/24
Street	No	Name	Violation- 2021	Date	Date to Correct	Corrected Date
314 Glen Shannon Dr	567	Kopila Thapa	Building a Roof over a deck with no permit	5/17/21	5/22/21	
531 Library Road	3603	Original Gyro	Sanitation issue in the back, blocking clear site exiting the lot	8/5/21	8/10/21	
705 Sleepy Hollow Road	900	Daharmishtha Lodaliya	operating a Mini Mart/Convenience store in a R-2 District	12/27/21	1/7/22	Regular & Certified
Street	No	Name	Violation- 2022	Date	Date to Correct	Corrected Date
144 Library Road	3421	Jason Alan Roberts	Roof leaking inside Apt 2, No Sign permit, or unit registration	3/7/22	3/18/22	Regular and Certified
168 Library Road	3757	Pele Castle Shannon LLC Dustin Jo	Landslide between 3755&3757 along Fountain Road	4/1/22	4/11/22	regular and certified
197 Sleepy Hollow Road	921	Lobos Management	no Occupancy for new tenants, unit registration, on grass	5/5/22	5/15/22	completed on 3/20/24 Regular and Certified
327 Willow Ave	3762	William D Nedzesky	High Grass and no Unit Registration	6/10/22	6/15/22	just the grass was cut 7/11/2022
340 Cooke Drive	781 Apt1	Stevenson Williams Management Dc	Uninhabitable; contains filth and contamination, mold Lack Me	6/13/22	7/28/22	registered on 1/24/24 Regular and Certified
343 Cooke Drive	786 A	Schnabletier LLC	Garbage out , no Unit registration	6/15/22	6/22/22	
349 Myrtle Ave.	3750	Pittsburgh Myanmar Christian Fellow	Needs a Grading Permit for the retaining wall for parking	6/15/22	6/25/22	
430 Rosalia Ave	3521	Linda Ann Daube	High Grass and weeds, house needs repairs	7/27/22	10/25/22	
470 Library Road	3421	Jason Alan Roberts	2nd notice on violations from 3/7/22, weeds, no occupancy	8/3/22	8/10/22	Regular and Certified
473 Rosalia Ave	3521	Linda Daube	2nd notice for High Grass and Weeds	8/3/22	8/8/22	Regular and Certified
481 Lyndell Street	3707	Catherine & Clair Smith Brothers	Tarp in yard, no electric, chimney, porch foundation, vacant	8/4/22	9/4/22	Regular and Certified
546 Library Road	3505	Realty Income Trust 6	\$25.00 Ticket for high grass	8/19/22	8/24/22	Regular and Certified
708 Park Avenue	918	H&P Partners LLC	Doing work without a permit and conditional occ. ran out	9/27/22	10/12/22	Regular and Certified
774 Middleboro Road	3564	Caley P Mangan	No gutter for proper drainage	10/18/22	10/28/22	
837 Rosalia Ave	3521	Linda Ann Daube	2nd notice for repairs not being completed on the property	11/1/22	11/30/22	Regular and Certified
869 Cooke Drive	797 B	Joann Groman	No Occupancy and no Unit Registration	11/8/22	11/15/22	Regular and Certified
902 Murrays Ln	289	Linnea Rae Ondick	2003 toyota with expired plate & Stickers	11/18/22	11/28/22	
909 Pine Avenue	958 Apt 2	Marco A & Martha Honores	Recycling out too early, no Occupancyfor tenants, no Unit	11/21/22	11/26/22	Regular and Certified
915 Sleepy Hollow Road	967	Adam & Samantha Elliott	no Occupancy for the tenants	11/21/22	11/28/22	Unauthorized Business Regular and Certified
978 Middleboro Road	3564	Caley P Mangan	Junk Ford F-150 expired stickers	12/6/22	12/16/22	
1022 Lyndell Street	3800	Tania Wang	No Unit Registered	12/14/22	12/15/22	6/6/24
Street	No	Name	Violation- 2023	Date	Date to Correct	Corrected Date

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115	Castle Shannon Blvd	1106	Josephine McGonigle	Garbage out before 6:00 Pm, No Occ, & No Unit Registration	1/25/23	1/30/23	
195	Sleepy Hollow Road	967	Samantha and Adam Elliott	Unauthorized Home Base Busniess	2/10/23	2/20/23	Regular and Certified
203	Saint Anne Street	917-919	Barry T Langan	Trash left at the curb, no rental Unit and No Occupancy	2/14/23	2/19/23	
230	Willow Avenue	3827	Debbie Schweiger	No Occupancy for Polished Nails Studio & Spa	2/23/23	2/28/23	Regular & Certified
234	Hamilton Road	1349	Joshua Bush	Dead trees out front that pose a threat to the road & Public	2/23/23	3/9/23	
242	Library Road	3611	Original Gyro	Unsafe equipment	3/3/23	4/3/23	
265	Steiger Street	4102	Matthew Stonebraker	Did not complete violations for Occupancy and rental	3/9/23	3/16/23	
317	Willow Avenue	3926	Barry T Langan	Garbage out before 6:00 Pm & no Occupancy & unit Registra	3/30/23	4/6/23	
323	Willow Avenue	3855	John French	Feeding birds causing rodent problems and close to the cree	3/31/23	4/2/23	submit citation on 5/17/23
327	Saint Anne Street	911	Richard P Fest	2nd Notice Grading/excavating in vacant lot with no permit	4/4/23	4/11/23	Regular and Certified
371	Willow Avenue	3855	John French	2nd Notice for feeding the birds causing rodent problems	4/19/23	4/21/23	submit citation on 5/17/23
476	Library Road	3563	OAP Ventures LLC James Brocato	Condemned for faulty construction & Unsafe Structure	5/9/23	11/9/23	Regular and Certified
479	Home Ave	3105	Matthew Simmons Aux Funding LLC	No Occ, No Unit Reg, High Grass	5/10/23	5/20/23	registration on 3/8/2024
488	Home Ave	3138	Jagpinder Singh	High Grass and no Unit Registration	5/10/23	5/15/23	registration on 3/28/2024
547	Baldwin Street	921	CKZ Properties LLC	No Occupancy for tenant, no unit registration, high grass	5/16/23	5/26/23	grass only on 7/1724 sold
557	Willow Avenue	3855	John French	Citation for Feeding the birds	5/17/23		Waiting for hearing
564	McCully Road	1404	Michael A Kalanish	No Occupancy, Violation since 11/9/20, and High Grass	5/17/23	5/27/23	grass only on 7/30/23
567	Londonderry Drive	809	RP2ALL LLC Maurice Makay	2nd Notice for High Grass, and No Unit Reg. include 3017 Be	5/18/23	5/28/23	registration on 3/28/24 just the grass on 5/24/23
629	Library Road	4156	Paul & Kathy Hess	No Occ for new tenant, no unit reg, banner and no sign permi	5/26/23	6/2/23	Regular and Certified
631	Redwood Drive	985	Donald & Amy Krtanjek	No reinspection and piling brush under pine trees in backyard	5/30/23	6/14/23	
672	Willow Ave	3855	John French	Citation for feeding the wildlife	6/14/23		waiting for hearing
733	Middleboro Road	3564	Caley P Mangan	3rd Notice missing gutter, uninspected ford pickup	6/20/23	7/1/23	
735	Library Road	3563	James Brocato	Condemn the structure, with a 240 day as is	6/20/23	2/15/24	
791	Newport Drive	930	Frederick C & Carol H Boden	High Grass, Silver Mitsubishi stickers expired since 4-19	7/3/23	7/13/23	car only 7/10/23
861	Middleboro Road	3564	Caley Mangan	Last notification for lack of gutters/downspouts. Weeds	7/19/23	9/19/23	Regular & Certified
863	McCully Road	1405	Michael Kalanish	2nd notice for the weeds, brush pile, pallets, broken fence	7/19/23	7/29/23	weeds and brush only on 8/1/23
865	Greenridge Road	4225	Jill & Brian Vogel	High grass, weeds and shrubs, #'s not visible, hedges high	7/19/23	7/29/23	grass only on 7/26/23
939	Poplar Avenue	3538	Stephen Nickles	4th Notice Cut and maintain the weeds.	8/2/23	8/13/23	Ticket
947	Connor Road	1021	1021 Connor LLC/Riva Ridge	Garbage placed out before the designated time/no occ	8/2/23	8/13/23	just garbage on 8/7/23
948	Bockstoce Avenue	911	Charleigh Barnes	Outstanding violations/permit not paid	8/2/23	9/2/23	only the permit was paid Regular and Certified
949	Greenridge Road	4236	Imagine Investments & Consulting LI	Garbage out a day after pick up, no Occ. No Rental Regist	8/4/23	8/9/23	just garbage on 8/7/23
950	Connor Road	1059	Pavlo Lebedyev	High Grass backyard, No Occ, No Unit Registration	8/4/23	8/9/23	8/28/23 for grass Citation on the 7th
951	McRoberts Road	3141	Thomas A Moses	Moving forward to condemn the house, Lack of maintenance	8/4/23		slowly working on it
960	Willow Avenue	3915	Linda Diane Dell	Rubbish Dresser, cabinet, Tv, over a month	8/8/23	8/15/23	
965	Rebecca Street	3713	Michael L & Denise A Macklen	Clean up property Plastic bags, garbage cans, hose, paper	8/8/23	8/19/23	back filled wall Only 11/13/23 warning
997	McCully Road	1405	Michael A Kalanish	3rd notice pallets, broken railing, pile gravel, in the back, wall b	8/15/23	8/22/23	6/19/24
1015	Poplar Avenue	3538	Stephen Nickles	lots of notification for High weeds, and a copy of the ticket	8/15/23	8/29/23	Regular and Certified
1017	Baldwin Street	910	William R Speth	High weeds and grass over sidewalk and damaged swimming	8/15/23	8/31/23	removed weeds & hedges Regular and Certified
1069	6th Street	1240	William Kozel Jr	2nd notice pad putting gravel and mud in basin, no Occupanc	8/23/23	9/23/23	Regular and Certified
1070	Sleepy Hollow Road	964	9624 Sleepy Hollow LLC	appears to be occupied no permit. Garbage out early	8/23/23	8/24/23	Garbage only 8/28/23

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1079	Redwood Drive	985	Donald & Amy Krtanjek	2nd notice brush pile in the back, and as is violations	8/23/23	8/30/23	
1080	McCully Road	1505	Stephen Dauberger	Bobcat,building material ,tarp stored, front porch unsafe	8/23/23	9/23/23	
1115	Rebecca Street	3713	Michael L & Denise A Macklen	2nd notice clean up property and back fill behind the wall	8/28/23	9/11/23	back filled wall only 11/14/23
1166	Greenridge Road	4101 Apt 2	Mary Walicki	Inspected sanitation issues and needs repairs to the unit	9/12/23		
1183	Prospect Ave	1230	James & Kathleen Enright	Outside of the house is in disrepair	9/27/23	10/31/23	6/12/24
1219	Hastie Road	1043	Knang Nguyen	2nd Notice hanging shutter next to the front door	10/3/23	10/10/23	only repaired Shutter 4/12/24
1249	Willow Avenue	4004	Citylife South LLC (Evan)	no Occupancy and outstanding violations since 11/6/19	10/6/23	10/16/23	1/26/24
1261	Rebecca Street	3713	Michael L & Denise A Macklen	exterior is still a mess, and no sign of backfill of the wall	10/10/23	10/31/23	back filled wall only Regular and Certified
1262	McCully Road	1505	Stephen Dauberger	unfinished front steps, sidewalk and porch,Bobcat, & Building	10/10/23	10/31/23	
1303	Baldwin Street	929	Joshua Weide	finish parking pad with a paved all-weather surface	10/19/23	12/19/23	
1316	Middleboro Road	3564	Alex Pasculle	Blue Honda is uninspected in driveway,just like the truck	10/24/23	11/5/23	
1317	Middleboro Road	3564	Caley P Mangan	Blue Honda is uninspected in driveway,just like the truck	10/24/23	11/5/23	
1318	Murrays Ln	289	Linnea Rae Ondick	3rd notice for 2003 Toyota with expired inspection in driveway	10/25/23	11/5/23	
1341	Rolling Rock Road	914	Floyd L. Arbogast	5 Citations Occ, Junk Vehicles, Storgage, Camper	10/25/23		5 Citations
1351	Newport Drive	930	Carol H Boden	Side of the house structure has large holes in the roof & unsa	10/31/23	11/30/23	
1357	Grove Road	1345	Stephen Dobrosielski	No Occupancy and Unit Occupancy Registration	11/1/23	11/11/23	3/5/24
1381	Hastie Road	1043	Khang Nguyen	3rd Notification for an unsafe hanging shutter	11/7/23	11/12/23	only repaired Shutter 4/12/24
1387	Belleville Street	3012	Aletha Kish	Garbage receptacles left at the curb behind the guardrail	11/8/23	11/9/23	
1434	Park Avenue	900	Kimberly Gamble	Rooms upstairsare deplorable, no portable sign permit, garba	11/21/23	11/28/23	Regular and Certified
1438	Belleville Street	3012	Aletha Kish	2nd notice. Garbage cans left on curb after pick up.	11/21/23	11/22/23	
1459	Greenridge Road	4238	Gayle A Williams	3rd notice for parking 2021 Chevy Trax in the grass ticket iss	11/27/23	11/28/23	ticket
1461	Pine Avenue	971	Lana Tomson	Vehicles Parked on the grass	11/27/23	11/28/23	Tickets
1472	Lindenwood Drive	805	Jacquelyn M Carnahan	2005 Nissan causing a nuisance, and storage of boat	11/28/23	11/29/23	only the car 4/18/24
1493	Greenridge Road	4225	Jill E & Brian S Vogel	Outdoor storage all over the property,shed unsafe,house num	11/30/23	12/10/23	Regular and Certified
1495	Pine Avenue	971	Lana Tomson	Vehicle parked on the Grass	11/30/23	12/1/23	ticket
1498	Brlleville Street	3012	Aletha Kish	3rd Notice for garbage receptacleleft at the curb beyond the c	11/30/23	12/1/23	
1512	Baldwin Street	934	Mason Chen	2 Citations mishandling garbage, and Rental unit registractor	12/6/23		2 Citations
1518	Belleville Street	3012	Aletha Kish	4th Notice this month garbage cans left out, ticket was issued	12/6/23	12/7/23	Ticket
1521	Canal Street	3998	Canal Street Associates	Dumpsters for the apartments are not enclosed	12/6/23	12/31/23	5/12/24
1535	Mount Lebanon Blvd	300 Unit 21	Potomac Bakery	No Occupancy, and no permit for the wall sign	12/8/23	12/18/23	Regular and Certified
1536	Sleepy Hollow Road	971	Ryan Henderson	4th Ticket for parking on the grass next will be a citation	12/14/23	12/15/23	6/19/24
1544	Home Ave	3113	Robert Nagy	2005 GMC has a flat tire and expired plate, Public Works is c	12/14/23	12/24/23	tailgate closed 6/19/24
1561	Belleville Street	3012	Sneed Steven	Garbage receptacles left at the curb beyond the designated ti	12/20/23	12/21/23	
	Street	No	Name	Violations - 2024	Date	Date to Correct	Corrected Date
	5 Thornwood Drive	1012	Elia Beniash	Appears to be a rental and no occupancy permit, & garbage	1/2/24	1/12/24	
	6 Willow Avenue	3776	Cesar Velasco	No permit for a portable sign	1/3/24	1/8/24	no permit yet
	19 Belleville Street	3012	Aletha Kish	5th and final notice before citations for mishandling garbage	1/5/24	1/10/24	Regular and Certified
	21 Lindenwood Drive	805	Jacquelyn M Carnahan	2nd notice for Boat outside storage & loud noise from car	1/5/24	1/10/24	Regular and Certified
	22 Clara Avenue	1225	Theresa Laura Smith	1987 Chevy camper expiored plate since 1,2021	1/5/24	1/15/24	
	30 Castle Shannon Blvd	1106	Josephine Doris McGonigle	No permission to have sign and open A Massage without Oc	1/9/24	1/14/24	Regular and Certified

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88	Mount Lebanon Blvd	315	Monahan 315 LLC	Change in occupancy with no permit, and banner signs	1/19/24	1/24/24	1/29/24
90	Belleville Street	3012	Aletha Kish	2 Citations Garbage cans left at the curb, and a \$25.00 ticket	1/22/24		2 citations
133	Castle Shannon Blvd	1106	Josephine Doris McGonigle	Stop Work,no building permit, or sign, and no occupant, Unit	1/24/24	2/1/14	Regular and Certified
148	Sleepy Hollow Road	956	Positano Properties LLC	Garbage out, no occupancy for tenant and no unit registration	1/25/24	2/1/24	3/12/24
188	Havelock Ave	1234	Douglas Cotton Cotford Homes LLC	Violation's agreed to be completed in 30 days back in 2/3/21	1/30/24	2/4/24	
202	Lindenwood Drive	819	Mary Lou Rusbarsky	1998 Chevy Malibu in the driveway with expired plate & sticker	1/31/24	2/10/24	
250	Middleboro Road	3564	Caley P Mangan	2 vehicles with expired plates, and exterior in bad condition	2/8/24	2/29/24	Regular and Certified
251	Rolling Rock Road	914	Floyd Arbogast	Junk, trailer in front of house, outside storage, unsafe fence	2/8/24		5 additional citations
252	Belleville Street	3012	Aletha Kish	3 citations Garbage receptacles at curb,garbage on the ground	2/9/24		3 more citations
281	Poplar Avenue	3633 Unit B	Sweet Deluxe Massage & Spa Maya	2nd notice for no occupancy .will need a conditional use hearing	2/23/24	3/4/24	hearing 6/26/24 Regular and Certified
282	Walnut Avenue	980 Unit B	Bruce Falgiani	Needs Occupancy and building permit for Fire damage	2/23/24	3/4/24	moved out 6/18/24 Regular and Certified
316	Castle Shannon Blvd	1115	Michael Williams	Soffit and Fascia is missing on the side of the building above	3/5/24	3/30/24	
326	Canal Street	3998	Canal Street Associates	2nd notice no enclosure with garbage on the ground	3/7/24	3/9/24	6/12/24
331	Belleville Street	3012	Aletha Kish	2 more citations for Garbage cans at the curb & garbage on the ground	3/8/24		2 more citations
357	Library Road	3613	Asif Shah/Keystone Vapors	2nd Notice for Amusement machine permits	3/19/24	3/26/24	Regular and Certified
361	Hastie Road	1043	Khang Nguyen	3rd Notice dragging mud into the street, shutters loose, storm	3/25/24	4/3/24	only repaired Shutter 4/12/Regular and Certified
369	6th Street	1240	Kozel William Jr	Gravel & Mud into the Catch Basin, and parking on the grass	3/26/24	4/7/24	
375	Sleepy Hollow Road	821	Justin Welsh	2002 Ford Mustang with to 2 Flat tires, and expired plate	3/26/24	4/7/24	
376	Poplar Avenue	3633	Maya Sweet	No permit for a Massage establishment/occupancy	3/22/24		citation
377	Chestnut Avenue	930	Bruce E Falgiani	No Occupancy for the tenant for the Massage establishment	3/22/24		moved out 6/18/24 citation
378	Castle Road	182	Samantha Mitchum	Rubbish all over the exterior, using the back hill side for dump	3/27/24	4/30/24	
391	Hamilton Road	1349	Joshua Bush	wall is dismantled for months, and wall and sliding hillside ca	3/28/24	4/30/24	
395	Hamilton Road	1358	Christopher Forbes	Exterior rubbish and building material on side and back yard	4/1/24	4/15/24	
396	Belleville Street	3017	Maurice Makay/Rp2All LLC	tenants with no Occupancy Permit	4/3/24	4/13/24	3/8/24
399	Library Road	3421	Roberts Jason Alan	Installed a wall sign with no permit	4/5/24	4/12/24	Regular and Certified
416	Belleville Street	3012	Aletha Kish	3 more citations for garbage cans at curb, garbage on ground	4/12/24		3 more citations
440	Saint Anne Street	919	Barry Langan	Tenants leaving garbage & recycling cans at the curb	4/18/24	4/26/24	
450	May Street	3116	Steven Knight	High Grass	4/22/24	4/26/24	removed 6/11/24 warning
457	Rockwood Ave	1000	Stanley & Roberta Zukiewicz	High Grass & the Shed needs repaired	4/24/24	4/30/24	grass only 5/1/24 warning
459	Hamilton Road	1416	Eric & Andrea McCartney	Exterior is a disaster,Tires ,washer, Refrig,unsafe deck, etc.	4/24/24	5/31/24	
479	Home Ave	3006	Christine Tatka	High Grass	4/30/24	5/5/24	warning
489	Greenridge Road	4204	Joelle Falcone & Salvatore Falcone	7 cars in having 5 spot so there parking in the mud going in to	4/30/24	5/12/24	car removed 5/13/24Regular and certified
490	Lindenwood Drive	822	Liam Michael Storey	Boat and trailer in the front of the house in the driveway	5/1/24	5/16/24	boat gone but not trailer 6/17/24
491	McRoberts Road	3141	Thomas Moses	Unsafe structure, Sanitation, high weeds, Lack of maintance	5/1/24	6/1/24	Regular and Certified
496	Havelock Ave	1234	Cotford Homes LLC	High Grass	5/1/24	5/6/24	
527	Castle Shannon Blvd	990	Tymaco Inc.	Unsafe sidewalk and hillside	5/6/24	6/6/24	Regular and Certified
528	McRoberts Road	3276	Aaron Davis	High Grass clear the sidewalk blocked by over grown trees	5/7/24	5/19/24	6/17/24
538	Poplar Avenue	3617	Lawrence Luke Doyle	Never cut High Grass, no Unit Registration	5/8/24	5/13/24	grass only 5/22/24
539	Sleepy Hollow Road	923	911 Sleepy Hollow LLC	Lintels are causing Structural problems if not fixed then vacat	5/8/24	6/8/24	Regular and Certified
541	Greenridge Road	4225	Brian & Jill Vogel	High grass, and unstable shed building material	5/8/24	5/18/24	grass only

558	Greenridge Road	4204	Salvatore Falcone Jr.	Citation for Parking on the Grass/Mud	5/9/24			citation
560	Belleville Street	3012	Aletha Kish	Garbage out too early and the time	5/13/24	5/14/24		
561	Home Avenue	3006	Christine Tatka	2nd notice for high grass	5/13/24	5/18/24		
571	Cooke Drive	776	Sunset Capital LLC	high grass and weeds and no Unit Registration	5/14/24	5/20/24		Registered 5/17/24 grass only 5/20/24
589	Steiger Street	4103	Jeffrey A Stewart	Blighted property they way everything is scattered	5/17/24	6/6/24		
603	McRoberts Road	3276	Aaron Davis	2nd notice for high grass in the backyard	5/21/24	5/27/24		6/17/24
605	Belleville Street	3101	Hanna Prisbylla	High Grass on the hillside	5/21/24	5/26/24		removed 6/20/24 warning
606	Belleville Street	3111	Daniel Wilson	High grass building material,garbage cans at the curb	5/21/24	5/31/24		6/20/24
608	Home Avenue	3006	Christine Tatka	High Grass	5/21/24	5/26/24		Regular and Certified
611	Home Avenue	3113	Robert Nagy	2005 Gmc has a flat tire and expired plate, and on jacks	5/21/24	5/31/24		completed on 6/18/24 off the jacks 6/10/24
617	Lyndell Street	3735	James & Susan Morris	High Grass and maybe trim hedges	5/22/24	5/27/24		6/12/24
618	McCully Road	1404	Michael A Kalanish	High Grass and removing the rope from the tree	5/22/24	5/27/24		final 6/10/24 grass only on 6/3/24
620	Rebecca Street	3833	Michael Hazelbeck	High Grass and weeds and no premises identification number	5/22/24	5/31/24		grass only 5/28/24
623	Rebecca Street	3833	Michael Hazelbeck	disturbed the backyard causing water runoff on to the next ne	5/23/24	6/7/24		
626	Saint Anne Street	919	Megan Dunn	garbage receptacles shall be stored behind the property line	5/28/24	5/29/24		
627	Baldwin Street	934-936	Hy Realty/Mason Chen	ticket for constant mishandling garbage/rubbish	5/28/24	6/2/24		Regular and Certified
628	Lyndell Street	3735	James & Susan Morris	2nd Notice for high grass	5/28/24	6/2/24		cut on 6/12/24 Regular and Certified
632	Blossom Hill Road	1413	Wayne Gondella	2nd notice for truck un inspected & registered	5/28/24	6/9/24		
634	Castle Road	182	Samantha Mitchum	dumpster bag out front over the 30 day's	5/28/24	6/4/24		6/10/24
635	McRoberts Road	3276	Aaron Davis	3rd notice for high grass in the backyard	5/28/24	6/2/24		6/17/24 Regular and Certified
636	Grove Road	1373	James Olsen	High Grass and weeds throughout the property	5/28/24	6/2/24		
637	Poplar Avenue	3538	Stephen Nickles & Kristy Heslet	High Grass and weeds trees and brush out of control	5/28/24	6/2/24		
638	Castle Road	214	Three B Development	high grass in the backyard	5/28/24	6/2/24		6/17/24
641	Grove Road	1361	Matthew D'Amico	High Grass and weeds throughout the property	5/29/24	6/3/24		6/11/24
642	Grove Road	1363	Mildred Stefko	High Grass and weeds throughout the property	5/29/24	6/3/24		6/17/24
645	Park Avenue	918 B	Jack Dandrea	letter about getting Occupancy, and a commercial waste haul	5/31/24	6/5/24		
646	Park Avenue	918	H&P Partners LLC Robert Hill	building being occupied without Occupancy, & no waste provi	5/31/24	7/1/24		completed 6/17/24 Regular and Certified
647	Clara Avenue	1329	Mary Ochs	High Grass and bushes also bushes blocking the sidewalk	6/3/24	6/9/24		5/12/24
648	Clara Avenue	1290	Harry & Christine	Brush pile ,outdoor storage, and Vehicle in front yard	6/3/24	6/9/24		6/12/24
649	McCully Road	1706	Ronald Radcliff	Garbage receptacles have been stored along front wall since	6/3/24	6/5/24		removed on 6/17/24 warning
650	McCully Road	1705	Mary Elizabeth Werner	garbage was out too early, and bulk pick up is at the end of t	6/3/24	6/5/24		removed 6/11/24 warning
652	Poplar Avenue	3633 Unit A	Miracle Movers/Andrew Zeffiro	Unauthorized pile of customers rubbish	6/3/24	6/10/24		Regular and Certified
654	Maplene Avenue	3100	Chad & Christine McCall	garbage was placed at the curb before the designated day &	6/3/24	6/5/24		removed 6/10/24 warning
655	Belleville Street	3012	Steven Sneed	tenant mishandling garbage, you shall get occ, registration	6/3/24	6/8/24		Regular and Certified
656	Oak Drive	1431	Gary & Barbara Hudzik	Vehicle with expired plate	6/3/24	6/16/24		
659	McRoberts Road	3276	Aaron Davis	Citation for High Grass in the backyard	6/4/24			cut on 6/17/24 citation
662	Library Road	3107	Wetgo Portfolio III LLC	side parking lot along 6th Street has weeds and debris to be cl	6/6/24	6/13/24		
663	McCully Road	1705	Ronald J Radcliffe	Rubbish along the curb has to be removed, cannot be seen	6/7/24	6/10/24		6/11/24
664	McCully Road	1319	Joyce Kosanovich	2017 Hyundai parking on the grass	6/7/24	6/8/24		removed on 6/10/24 warning
665	Hoodridge Drive	500 #207	Casey Ditmar	2024 Kia parking on the sidewalk along Hoodridge	6/7/24	6/8/24		6/17/24

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666	Hoodridge Drive	500 #303	Swathi Dantuluri	2009 Honda parked on the sidewalk along Hoodridge	6/7/24	6/8/24	6/17/24
667	Baldwin Street	902	Charles Conn Jr	2015 Dodge van parked on the grass on 850 Baldwin	6/7/24	6/8/24	6/19/24
668	Baldwin Street	908	David & Robyn McIntyre	Unsafe lumber piled in the front yard with nails, no permit	6/7/24	6/12/24	6/17/24
669	Baldwin Street	934-936	Hy Realty/Mason Chen	2nd Ticket for mishandling of garbage	6/7/24	6/13/24	
670	6th Street	1261	Colin Yedlowski	bushes/ grass/and or weeds interferes with clear sight triangle	6/7/24	6/10/24	
671	Blossom Hill Road	1413	Wayne Gondella	3rd notice for a 1988 Chevy Pick up with out current	6/11/24	6/22/24	Regular and Certified
672	Hamilton Road	1416	Andrea & Eric McCartney	2nd notice For lack of maintenance on the property	6/11/24	6/22/24	
673	Willow Avenue	3859-3863	Patrick Devlin/Surprise Lily LLC	Excessive amount of dumping needs a grading permit	6/11/24	6/20/24	
674	Lyndell Ct.	4005	David Brace	2021 Chevy truck parked on the front yard, stormdoor by curb	6/11/24	6/13/24	complete 6/17/24 truck moved on 6/12/24
675	Lyndell St.	3735	James & Susan Morris	3rd notice High Grass and weeds	6/10/24	6/16/24	cut on 6/12/24 Regular and Certified
676	Poplar Avenue	3617	Sebastian Isabella	2009 Bmw on the grass	6/11/24	6/13/24	6/17/24
677	Poplar Avenue	3538	Stephen Nickles & Kristy Heslet	2nd notice for high grass and weeds	6/10/24	6/16/24	Regular and Certified
678	Poplar Avenue	3538	Marv Levin/Berkshire Hathaway	2nd notice for high grass and weeds	6/10/24	6/16/24	
679	Lindenwood Drive	822	Liam Michael Storey	Boat trailer in the driveway	6/10/24	6/23/24	
680	Lindenwood Drive	819	Mary Lou Rusbarsky	2nd notice for 1998 Chevy Malibu in driveway,high weeds	6/11/24	6/22/24	
681	Sleepy Hollow Road	821	Justin Welsh	Ford Mustang in parking lot with expired plate	6/11/24	6/22/24	
682	Killarney Drive	795	Edward McNeilis	dead tree should be cut down before someone gets hurt	6/11/24	6/30/24	warning
683	Home Avenue	3012	Allison Peace	High Grass, weeds and brush throughout the property	6/11/24	6/16/24	6/17/24
684	Belleville Street	2909	Christopher Schmitt	Grass and weeds got out of control in the front,side and back	6/11/24	6/16/24	6/17/24
685	Hamilton Road	1386	Deborah Miles	High weeds along the length of the driveway	6/11/24	6/16/24	warning
686	Cooke Drive	778	Krongthong Srijariya	High Weeds throughout the property	6/11/24	6/16/24	
687	Hoodridge Drive	500 Apt 303	Swathi Dantuluri	2nd notice for 2009 Honda parking on the sidewalk	6/11/24	6/13/24	6/19/24
688	Connor Road	1061	Matthew Templeton	trailer has made it back in to the driveway	6/11/24	6/16/24	
689	Connor Road	1055	Diane Queck	High weeds on front hillside encroaching on the street	6/12/24	6/18/24	cut on 6/17/24 warning
690	Vallevista Ave	966	Paul Fournier	Backyard overgrown with dead trees,grass, and weeds	6/12/24	6/30/24	
691	Lyndell Ct.	4005	David Brace	grass getting out of control,and Chevy parked on the grass in	6/12/24	6/17/24	6/17/24
692	Baldwin Street	908	SHLY Deck Company	Unsafe pile of lumber in the front yard & no permit	6/13/24	6/14/24	
693	Library Road	4041	Jack Snyder/Snyder's R&R	Sanitary sewage leaking into Saw Mill Run	6/14/24	6/24/24	
694	Hamilton Road	1358	Christopher Forbes	2nd notice for High Grass and weeds	6/17/24	6/30/24	
695	Hoodridge Drive	500	Lauren Oldham	2023 Hyundai parked on the sidewalk along Hoodridge	6/18/24	6/20/24	
696	Hoodridge Drive	500	Paige Moeller	2007 Buick was parked on the sidewalk along Hoodridge	6/18/24	6/20/24	
697	Hoodridge Drive	500	Tiffany Bennett	2016 Chevy parked on the sidewalks or Grass	6/18/24	6/20/24	
698	Hoodridge Drive	500	Andres Ortiz	2015 Chevy parked on sidewalk along hoodridge & expired pl	6/18/24	6/30/24	
699	Sleepy Hollow Road	962	Tyler Patterson	2nd notice for a 1994 jeep with expired plates	6/18/24	6/30/24	
700	Broadway Avenue	3052	John & Penny Zielinshi	Weeds extremely high in the back hillside	6/18/24	6/24/24	
701	Home Avenue	3002	Elech & Lisa Hudyma	garbage/recycle receptacles cannot be stored on the sidewalk	6/18/24	6/20/24	warning
702	Home Avenue	3017	Nulf Mgmt Services/courtney laccio	High weeds and brush throughout the property	6/18/24	6/24/24	
703	Belleville Street	3012	Sneed Steven	2nd notice Garbage cans in front and on the street	6/18/24	6/23/24	Regular and Certified
704	Londonderry Drive	807	Colleen Griffiths	High Grass and weeds throughout the property	6/18/24	6/24/24	
705	Sleepy Hollow Road	915	Ashley Overbeck	2008 Toyota's Inspection and registration expired	6/18/24	6/30/24	



Castle Shannon Police 2024 DJ Fines

DATE	State	Alleg. Co DA (DUI)	DJ -05-2-17
JAN		1764..59	\$3,686.99
FEB		\$223.35	\$2,753.64
MAR		\$866.29	\$2,692.49
APR		\$2,031.37	\$3,808.50
MAY			\$3,795.37
JUN	1623.04		
JUL			
AUG			
SEPT			
OCT			
NOV			
DEC			
	\$1,623.04	\$3,121.01	\$16,736.99

Kenneth M. Truver, Chief of Police

PSF 1



Castle Shannon Police 2024 DJ Fines

DATE	State	Alleg. Co DA (DUI)	DJ -05-2-17
JAN		1764..59	\$3,686.99
FEB		\$223.35	\$2,753.64
MAR		\$866.29	\$2,692.49
APR		\$2,031.37	\$3,808.50
MAY		\$1,405.72	\$3,795.37
JUN	1623.04		
JUL			
AUG			
SEPT			
OCT			
NOV			
DEC			
	\$1,623.04	\$4,526.73	\$16,736.99

Kenneth M. Truver, Chief of Police

PSF 2

CASTLE SHANNON POLICE DEPARTMENT

FINES AND FEES REPORT

MONTH OF May 2024

District Court Fines \$ 3,795.37

District Attorney Fines \$ 1,405.72

Parking Citations \$ 710.00

Report Fees \$ 180.00

Solicitor Permits \$ 150.00

Dumpster Permits \$ 00.00

Animal Control Fines \$ 00.00

Pawn Broker's License \$ 00.00

Pawn Outstanding \$ 00.00


Alarm Fines Received \$ 50.00

Alarms Billed \$ 50.00
PNC Bank \$50.00

Alarms Outstanding \$ 00.00

Special Services _____

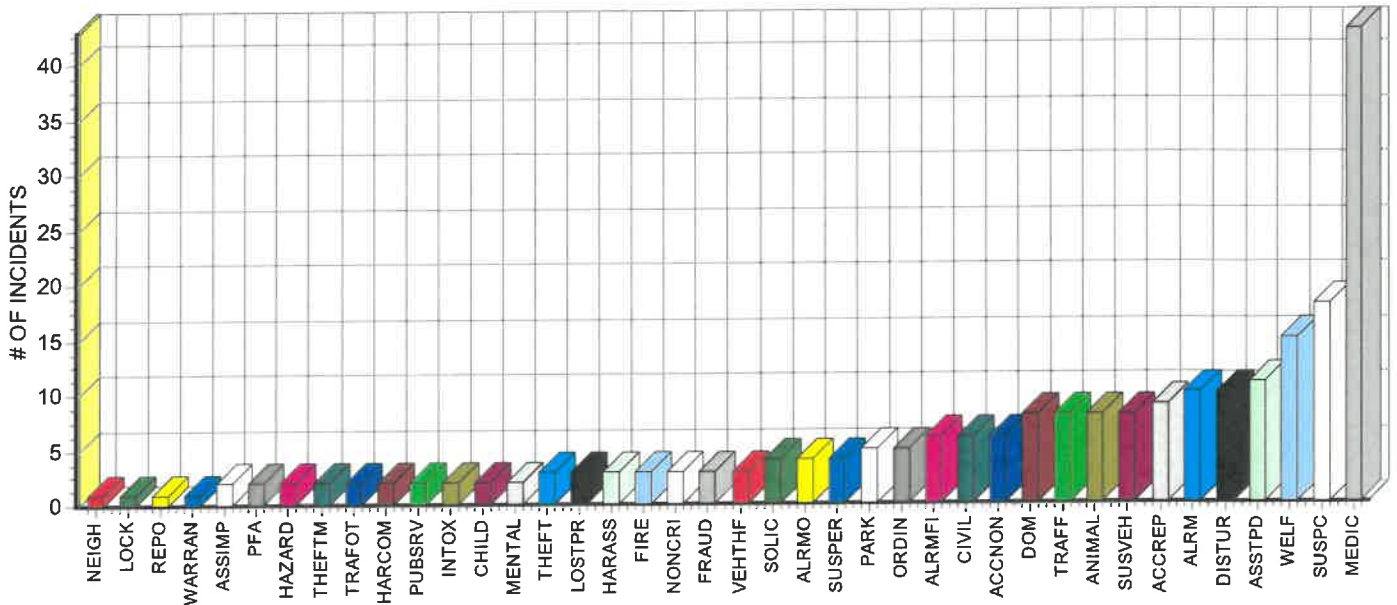
From:



Chief Kenneth Truver

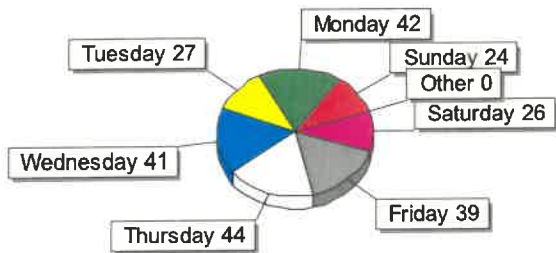
PSF 3

Incident Frequency by TYPE (Top 40 of 50 Shown) (Using DATE RECD)



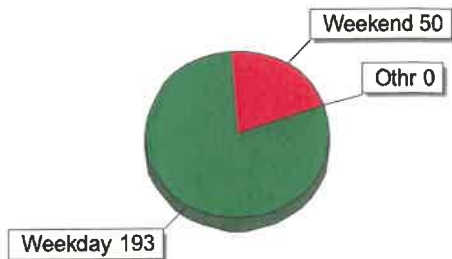
NEIGH 1	LOCK 1	REPO 1	WARRAN 1	ASSIMP 2	PFA 2	HAZARD 2
THEFTM 2	TRAFOT 2	HARCOM 2	PUBSRV 2	INTOX 2	CHILD 2	MENTAL 2
THEFT 3	LOSTPR 3	HARASS 3	FIRE 3	NONCRI 3	FRAUD 3	VEHTHF 3
SOLIC 4	ALRMO 4	SUSPER 4	PARK 5	ORDIN 5	ALRMFI 6	CIVIL 6
ACCNON 6	DOM 8	TRAFF 8	ANIMAL 8	SUSVEH 8	ACCREP 9	ALRM 10
DISTUR 10	ASSTPD 11	WELF 15	SUSPC 18	MEDIC 43		

By Day of Week



Sunday 9.88 %	Monday 17.28 %
Tuesday 11.11 %	Wednesday 16.87 %
Thursday 18.11 %	Friday 16.05 %
Saturday 10.7 %	Other 0 %

Weekday vs Weekend

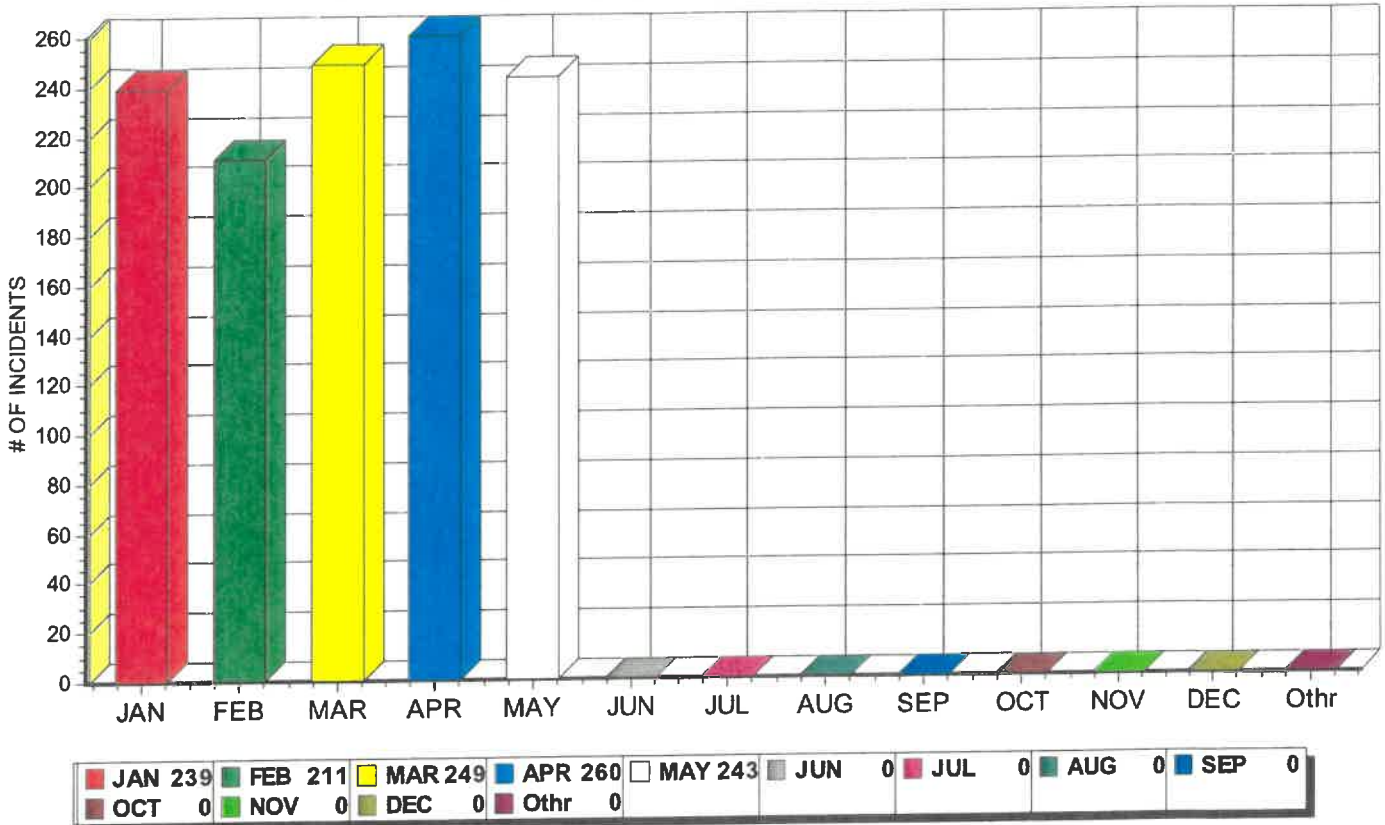


Weekend 20.58 %	Weekday 79.42 %
Oth 0 %	

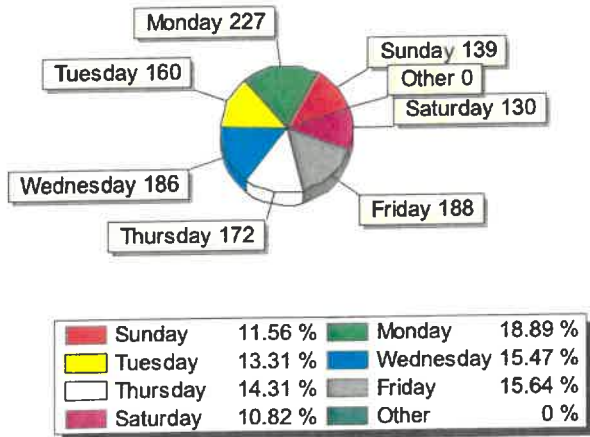
Search Criteria: (DATE_RECD >= TO_DATE('5/1/2024','MM/DD/YYYY'))
 (DATE_RECD <= TO_DATE('5/31/2024','MM/DD/YYYY'))

ASF 4

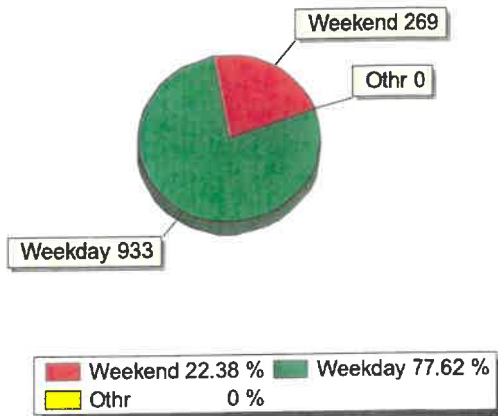
Incident Frequency by Month (Using DATE RECD)



By Day of Week



Weekday vs Weekend



Search Criteria: (DATE_RECD >= TO_DATE('1/1/2024','MM/DD/YYYY'))
 (DATE_RECD <= TO_DATE('5/31/2024','MM/DD/YYYY'))

PSF 5



**Castle Shannon Police Department Vehicle Maintenance Report
May 2024**

Car	Year	Make/Model	Type/Use	VIN / PLATE	Mileage Start	Mileage End	Total Miles	Gals Fuel	Fuel Cost	CPG	MPG	Individual Maint.	Notes	Total Main. per Car
70	2022	Ford	SUV	1FM5K8AB0NGA27076	32346	34816	2470	196.608	\$730.72	\$3.72	12.56	20.00	mount & balance tire	735.00
		Explorer	Marked Patrol	MG9551M								715.00	both control arms	
71	2023	Ford	SUV	1FM5K8AB4PGA81502	7674	8491	817	77.509	\$299.51	\$3.86	10.54	146.48	inspection/emissions - oil - tire rotation	146.48
		Explorer	Unmarked	MG6616N										
73	2021	Ford	SUV	1FMJU1GT7MEA59453	19087	19900	813	190.403	\$726.79	\$3.82	4.27			-
		Expedition	Marked MCSAP	MG7645M										
75	2020	Ford	SUV	1FM5K8AB1LGA84027	51250	51983	733	101.902	\$384.07	\$3.77	7.19			-
		Explorer	Ghost Marked	MG2660L										
76	2022	Ford	SUV	1FM5K8AB1NGB76919	15752	18276	2524	297.818	\$1,132.97	\$3.80	8.47			-
		Explorer	Marked Patrol	MG0679N										
77	2020	Ford	SUV	1FM5K8ABXLGA20133	55139	55385	246	44.785	\$169.46	\$3.78	5.49	400.00	TPMS sensors - mount & balance tires	400.00
		Explorer	Marked Patrol	MG2661L										
78	2020	Ford	SUV	1FM5K8AW0LGC48712	49437	50797	1360	93.846	\$355.44	\$3.79	14.49	139.97	Oil - inspection & emissions	139.97
		Explorer	Unmarked Admin	LJP9595										
79	2020	Ford	SUV	1FM5K8AB0LGA84021	59462	59950	488	42.005	\$157.60	\$3.75	11.62			-
		Explorer	K9	MG2613L										
								Total Fuel	\$3,225.84			1,421.45	Total Maintenance	1,421.45

YTD FUEL COST \$15,164.90

\$ 5,124.99 YTD MAINTENANCE COST

[Signature] 6/14/24
Kenneth M. Truver, Chief of Police

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